



**San Rafael Library – 1100 E Street, San Rafael, CA
March 23, 2021 – 4:00 P.M.**

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=aLreUK7qkKo>

CALL TO ORDER

Chair Brinckerhoff called the meeting to order at 4:02 P.M.

Roll Call

Present: Chair Brinckerhoff
Member Grasso
Member Kellogg
Member Lee
Member Pruitt

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Jinder Banwait, Administrative Analyst

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of November 30, 2020

The minutes of November 30, 2020 were approved as submitted.

Member Kellogg moved, and Member Pruitt seconded to approve the minutes of the November 30, 2020 meeting.

Ayes: Members: Grasso, Kellogg, Pruitt, & Chair Brinckerhoff

Noes: Members: None

Absent: Members: None
Abstain: Members: Lee

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

- 2. Public Comment from the audience regarding items not listed on the agenda**
None

MATTERS BEFORE THE COMMITTEE

- 3. Review of FY 2020/2021 2nd Quarter Annual Revenue and Expenditure Budget Report**

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian, Review of FY 2020/2021 2nd Quarter Annual Revenue and Expenditure Budget Report
Staff responded to questions from the Committee Members.

Chair Brinckerhoff invited public comment; however, there was none.
Committee Members provided comments.

Member Kellogg recommended adding the revenue for the previous fiscal year to the quarterly budget report spreadsheet.

Chair Brinckerhoff corrected the Friends funding amount on the quarterly budget report spreadsheet from \$10,000 to \$23,710.

ADJOURNMENT

The meeting was adjourned at 4:39 P.M.

Tentative date for next meeting – UNKNOWN