



**SAN RAFAEL CITY COUNCIL AGENDA REPORT**

Department: City Clerk's Office

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: 

**TOPIC: VACANCIES ON SAN RAFAEL BOARDS AND COMMISSIONS**

**SUBJECT: ANNOUNCEMENT OF VACANCIES ON SAN RAFAEL PICKLEWEED ADVISORY COMMITTEE AND THE SPECIAL LIBRARY PARCEL TAX OVERSIGHT COMMITTEE**

**RECOMMENDATION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.

**BACKGROUND:**

The City Clerk's office is currently recruiting to fill upcoming vacancies on our boards and commissions. Community members can apply online to serve on our boards and commissions, and more information and eligibility requirements are as follows:

**Pickleweed Advisory Committee**

*Board Description:* The Pickleweed Advisory Committee provides valuable input in representing and advocating for the Canal area resident's needs and wishes for programs and services; and is a primary public networking resource between the Canal residents, representatives from governmental and non-profit agencies, and others. The Pickleweed Advisory Committee works in conjunction with the City of San Rafael.

*Term:* January 2021 through December 2024

*2021 Meeting Schedule:* October 6, 2021 at 7:00 p.m.  
December (date to be determined)

*Eligibility Requirements:* The Committee shall be composed of seven (7) regular voting members which may include up to two (2) youth members, plus one (1) alternate member. Each shall have the same duties and responsibilities and shall consist of the following:

1. Members of the Committee shall be at least 18 years of age, except for the youth members who shall be a minimum age of a high school 9th grade student
2. At least six (6) regular voting members of the Committee shall reside within the Canal neighborhood
3. One (1) member of the Committee must be a City of San Rafael resident but may reside outside of the Canal neighborhood.

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**FOR CITY CLERK ONLY**

Council Meeting: \_\_\_\_\_

Disposition: \_\_\_\_\_

*Application Deadline (subject to extension):* Open until filled.

*Additional Information:* Highly interested in youth member applicants.

**Special Library Parcel Tax Oversight Committee**

*Board Description:* The Special Library Parcel Tax Oversight Committee (Measure D) meets a few times a year with responsibility to act as an independent citizens oversight committee to ensure that the Library spends the funds from the parcel tax in a manner consistent with the language of the ballot measure that approved the tax.

*Term:* August 2021 through July 2025

*Meeting Schedule:* The Committee shall conduct at least two regular meetings a year.

*Eligibility Requirements:* Members of the Committee shall be at least 18 years of age and reside within the City limits. The Committee may not include any employee or official of the City, or any vendor, contractor or consultant doing business with the City.

*Application Deadline (subject to extension):* Open until filled

**COMMUNITY OUTREACH: (if applicable)**

The recruitment for applications was advertised through mass email notification, Canal Alliance, the City website, Nextdoor and Facebook social media platforms.

**RECOMMENDED ACTION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.