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**San Rafael Library – 1100 E Street, San Rafael, CA  
June 8, 2021 – 6:00 P.M.**

**Virtual Meeting Recording Link:**

<https://www.youtube.com/watch?v=hmkkU-ZX3hQ>

**CALL TO ORDER**

Co-Chair Ross called the meeting to order at 6:01 P.M.

**Roll Call**

**Present:** Trustee Duque Hughes  
Trustee Han  
Trustee Lentini  
Co-Chair Ross

**Absent:** Chair Cortes

**Also Present:** Susan Andrade-Wax, Library & Recreation Director  
Henry Bankhead, Assistant Library & Recreation Director/City Librarian  
Jinder Banwait, Administrative Analyst  
Jill Harris, Supervising Librarian

**AGENDA AMENDMENTS**

Two bullet points under #3 should be agenda items #4 and #5.

**MINUTES**

**1. Approve Regular Meeting Minutes of May 11, 2021**

The minutes of May 11, 2021 were approved as submitted.

Trustee Han moved, and Trustee Lentini seconded to approve the minutes of the May 11, 2021 meeting.

Ayes: Trustees: Duque Hughes, Han, Lentini, & Ross

Noes: Trustees: None

Absent: Trustees: Cortes  
Abstain: Trustees: None

*Minutes approved as submitted.*

## **MEETING OPEN TO THE PUBLIC**

### **2. Introductions/Awards/Recognitions/Presentations**

San Rafael Libraries Reopening – Jill Harris, Supervising Librarian  
Jill Harris, Supervising Librarian, presented the staff report.

Staff responded to questions from the Trustees.

Co-Chair Ross invited public comment; however, there was none.

Trustees provided comments.

### **3. Public Comment from the audience regarding items not listed on the agenda**

None.

## **MATTERS BEFORE THE BOARD**

### **4. Savannah Messaging Platform**

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian,  
Staff responded to questions from the Trustees.

Co-Chair Ross invited public comment; however, there was none.

Trustees provided comments.

### **5. Lucas Valley Road Book Drop**

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian,  
Staff responded to questions from the Trustees.

Co-Chair Ross invited public comment; however, there was none.

Trustees provided comments.

## **BOARD REPORTS AND COMMENTS**

### **6. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.**

None.

## **STAFF REPORTS AND COMMENTS**

### **7. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff**

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian and Susan Andrade-Wax, Library & Recreation Director

Staff responded to questions from the Trustees.  
Trustees provided comments.

- A. Measure D Parcel Tax Committee
- B. Friends of the San Rafael Public Library
- C. San Rafael Public Library Foundation
- D. MARINet Board
- E. NorthNet Board
- F. New Library Building Update
- G. City Librarian Update

**NEXT MEETING: July 13, 2021**

**FUTURE AGENDA TOPICS**

Update on Universal Borrowing

**ADJOURNMENT**

The meeting was adjourned at 7:17 P.M.