AGENDA

SAN RAFAEL SANITATION DISTRICT BOARD OF DIRECTORS

THURSDAY – AUGUST 5, 2021 - 11:00 A.M. Join Zoom Meeting at https://zoom.us/j/97026299529

Meeting ID: 970 2629 9529

Or by Phone: One tap mobile +16699006833,,97026299529# US (San Jose)

Dial by your location +1 669 900 6833 US (San Jose)

Meeting ID: 970 2629 9529

Find your local number: https://zoom.us/u/abNB30QXOE

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Governor Newsom's Executive Order N-29-20, the San Rafael Sanitation District will no longer offer an in-person meeting location for the public to attend. This meeting will be available by virtual and teleconference.

If you experience an issue providing comments in the meeting or have any questions regarding the meeting, please contact the District Clerk (email cindy.hernandez@cityofsanrafael.org or phone 415-485-3132).

Members of the public may speak on Agenda items.

1. OPEN PERIOD

Opportunity for the public to address the Board on items not on the agenda. (Presentations are generally limited to 2 minutes.)

2. MINUTES OF THE MEETING

Request approval as submitted – July 1, 2021.

3. PAYMENTS

Request approval as submitted.

4. OLD BUSINESS

None scheduled.

5. NEW BUSINESS

None scheduled.

6. INFORMATIONAL ITEMS

7. DIRECTOR REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS

8. CLOSED SESSION

a. Conference with Legal Counsel

California Government Code Section 54956.9(d)(2) Number of Potential Cases: One (1)

9. ADJOURNMENT

The next scheduled meeting is September 2, 2021.

2.

SAN RAFAEL SANITATION DISTRICT Minutes of the Meeting July 1, 2021

Regular Meeting

Via Teleconferencing

The meeting was called to order at 11:01 A.M. by Chair Kate.

Attendance

Kate Colin, Chair

Board:

Maribeth Bushey, Secretary/Director

Attendance

David Nicholson, Senior Civil Engineer

Staff:

Kris Ozaki, Operations and Maintenance Manager

Cynthia Hernandez, District Secretary

Attendance

John W. Maher, CPA, Maher Accountancy

Others:

Michael Maher, CPA, Maher Accountancy

Dean DiGiovanni, CMSA Commissioner for SRSD

1. **OPEN PERIOD** - No persons were present to address the Board. A roll call was taken, and Chair Kate and Director Bushey were present.

2. MINUTES OF JUNE 3, 2021.

MOTION by Director Bushey, seconded by Chair Kate, to approve the minutes of the June 3, 2021, meeting as presented.

AYES:

Director Bushey, Chair Kate

NOES:

None

ABSENT:

Director Rice

Motion Carried

3. PAYMENTS

MOTION by Director Bushey, seconded by Chair Kate, to approve the payments for June 2021 in the amount of \$369,422.49 for maintenance and operation of the District and for capital improvements.

AYES:

Director Bushey, Chair Kate

NOES:

None

ABSENT:

Director Rice

Motion Carried

4. OLD BUSINESS

a. Adopt resolution adopting and approving the budget for Fiscal Years 2021-22 and 2022-23. (Michael Maher)

CPA Michael Maher reported that there had been some very minor changes to the budget and then reported the following in response to the questions that had been asked by the Board at the prior meeting. Discount Rate: The discount rate used to determine the \$5 million OPEB reserve amount was 7%, which was based on the City of San Rafael's actuarial OPEB report for June 2020. Reserves: The District's reserve amount is around 120/130% of unrestricted net position compared to budget expenses, which is a little on the higher side in comparison with some of the other agencies, which have reserves ranging from around 40% up to 180%. The Board then requested that staff present a report prior to the next budget that would explain the reserve levels and the District's rate policies along with the supporting data. The Board then decided to adopt the budget with the plan to revisit the matters related to the reserves at a later date.

MOTION by Director Bushey, seconded by Chair Kate, to adopt the resolution adopting and approving the budget for Fiscal Years 2021-22 and 2022-23.

AYES:

Director Bushey, Chair Kate

NOES:

None

ABSENT:

Director Rice

Motion Carried

5. NEW BUSINESS

a. Report on bid opening for the Francisco Boulevard East at Grange Avenue Sewer and Storm Drain Project and adopt resolution to award contract. (David Nicholson)

Senior Civil Engineer Nicholson reported the following information: This project consists of making improvements to the sewer main from 2031 Francisco Boulevard East to just west of Grange Avenue at 2165 Francisco Boulevard East. The project also comprises the replacement of approximately 220 feet of storm drain extending eastward from Grange Avenue and parallel to the existing sewer main, per the request of the City Public Works Department. Nute Engineering has provided the design for the replacement of these sections of both the sewer and the storm drain and has coordinated with the affected property owners on the replacement of their lower laterals and/or upper laterals. Staff would like to get this project completed as quickly as possible so as not to hold up the construction of the subsequent sidewalk/bike lane project planned by Caltrans and the Bay Area Toll Authority (BATA), which is tentatively scheduled to begin early this fall. The bids for the Francisco Boulevard East at Grange Avenue Sewer and Storm Drain Project were opened on June 25, 2021, with an Engineer's Estimate of \$795,616 for the base bid and \$44,346 for the additive alternate bid for the replacement of the upper laterals if necessary. The total Engineer's Estimate was \$839,962. The low bid was from Bay Pacific Pipelines, Inc., from Novato for a total of \$754,692 (the base bid was \$730,492 and the additive alternate bid was \$24,200). District staff and Nute Engineering have reviewed Bay Pacific Pipelines' bid and have found it to be responsible. He then reported that staff recommends that this project be awarded to Bay Pacific Pipelines, Inc. After a discussion on the proposed construction management, the Board authorized the award of the contract to Bay Pacific Pipelines, Inc.

MOTION by Director Bushey, seconded by Chair Kate, to adopt the resolution awarding contract to Bay Pacific Pipelines, Inc., for the Francisco Boulevard East at Grange Avenue Sewer and Storm Drain Project.

AYES:

Director Bushey, Chair Kate

NOES:

None

ABSENT:

Director Rice

Motion Carried

b. Adopt resolution authorizing the District Manager/District Engineer to execute a Professional Services Agreement with Tesco Controls, Inc., for engineering related services for the Bret Harte Pump Station PLC upgrade. (Kris Ozaki)

Operations and Maintenance Manager Ozaki reported the following information: This agreement with Tesco Controls, Inc., is for the upgrade to the Bret Harte Pump Station programmable logic controller (PLC). The Bret Harte Pump Station is located at the intersection of DuBois Street and Woodland Avenue in the parking lot of Jackson's Hardware. This pump station receives water from the Bret Harte neighborhood and the surrounding businesses. The level controller in the Bret Harte Pump Station was installed in 1993. This controller is fairly robust and acts as the brain of the pump station, letting the pumps know when turn on and off and sends out alarms. Over the past six months during normal preventive maintenance, the maintenance crews noticed that the level controller could no longer be programmed because the keypad had stopped working. He then reached out to WorkSmart, a local programmer that the District had previously used during the recent pump station upgrades; but because this matter was a little beyond their scope of work, they asked to contact Tesco Controls, who had also previously worked on the District's pump stations. Tesco then prepared a quote to do the design work, remove existing equipment, and install new equipment; and WorkSmart would work as a subcontractor for Tesco and do all of the programming. The programming would involve installing a new PLC (the level controller); a new HMI (human-machine interface), which is like a touch screen on an IPad (it displays all of the set points and alarms) and is used to control the PLC; and SCADA, which is needed to communicate with the pump stations. In response to an inquiry by the Board, Operations and Maintenance Manager Ozaki reported that this work would upgrade all of the internal components of the motor control cabinet, but the District would continue to utilize the existing generator, pumps, and valving and piping.

MOTION by Director Bushey, seconded by Chair Kate, to adopt the resolution authorizing the District Manager/District Engineer to execute a Professional Services Agreement with Tesco Controls, Inc., for engineering related services for the Bret Harte Pump Station PLC upgrade for an amount not to exceed \$83,400.00.

AYES:

Director Bushey, Chair Kate

NOES:

None

ABSENT:

Director Rice

Motion Carried

6. INFORMATIONAL ITEMS

a. Associate Civil Engineer second interview.

Senior Civil Engineer Nicholson reported that staff are currently conducting interviews for an Associate Civil Engineer. He also reported that one person had been interviewed a couple of weeks ago and had been invited back for a second interview.

b. Water Truck

Operations and Maintenance Manager Ozaki reported that the District had just received its new water truck that had recently been purchased. He reported the following: Most things had already been installed on the truck, including the radio and the decals. He had contacted Marin Water District in regard to obtaining the proper permit so that the District could begin using recycled water. Once the license plates have been received, the District could begin using the new truck, and the rental truck could be returned. He was able to find a new 2022 water truck even though the shortage of chips has made it difficult to find vehicles. Chair Kate reported that this would make a great photo op.

7. DIRECTOR REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS

a. MRG

Chair Kate reported that MRG has been talking to staff as well as Board members in order to obtain information for their report. She reported that their initial feedback is expected to be received around the end of summer and that this information would be on the August or September agenda.

8. ADJOURNMENT

There being no further business to come before the Board, the meeting of July 1, 2021, was heduled

for Thursday, August 5, 2021, at 11:	eeting of the San Rafael Sanitation District was sche 00 A.M via teleconferencing.
	Respectfully submitted,
ATTEST THIS 5th DAY OF AUGUS	Maribeth Bushey, Recording Secretary
ATTEST THIS SUI DAT OF AUGUS	1 2021
Kate Colin, Chair	

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Dump Stations - repair to generator at Heart Railroad Pump Station 209 2589 Pump Stations - repair to generator at Hearcock Pump Station #2 200 2589 General in generator at Peacock Pump Station #2 200 2580 General in Fautrace - properly Instance renewal for 7/01/21-7/01/22 200 2201 CMSA. Connection Feas - 1/135 Purth St., 1628 Filth Ane, 75 Bellam Brud, Unit J, 1600 Mission Ave, and 4084/11 Third St. 400 4113 Service Charges - 1/135 Purth St., 1628 Filth Ave, 75 Bellam Brud, Unit J, 1600 Mission Ave, and 4084/11 Third St. 200 2010 Vehicle - riseal and part from Brud, 12/12-62/21 200 200 200 Vehicle - riseal and part from Brud (21/21-62/22) 200 200 200 Odd Control of chemical brank st pump stations in Mission from 60/121-60/22 200 200 200 Dod Control - service and inspection of chemical states at pump stations from 60/121-60/22 200 200 200 Director's Feas - Marker Bushs yon 70/121 200 200 200 200 Accounting Services and inspection of chemical states at pump stations from 60/121-60/22 200 200 200 Accounting Services and repeated for pump station of 1		Collection System - water truck rental from 6/25/21-7/23/21		2360 O&M	- collection systems	3,570.00
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Open part In Insurance - property insurance renewal for 70x12x-70x1022 100 2205 CMSA. Connection Fees - 1132 Fourth St. 1628 Fifth Ave., 75 Bellam Blvd. Unit J, 1600 Mission Ave., and 408411 Third St. 220 2210 Debt Savice-dust service on CMSA bands due B0/121 200 2210 2083 Vehicle - cliesel and unleaded fuel for 4/07/21-6/2021 100 2083 Vehicle - cliesel and unleaded fuel for 4/07/21-6/2021 100 2083 Vehicle - cliesel and unleaded fuel for 4/07/21-6/2021 200 2083 Vehicle - cliesel and unleaded fuel for 4/07/21-6/2021 200 2083 Vehicle - cliesel and unleaded fuel for the fuel delivered to pump stations from 6/01/21-6/20/21 200 2083 Obrector's Ease. Kate Collin on 7/01/21 200 200 200 Director's Ease. Water Collin on 7/01/21 200 200 200 Director's Ease. Marched Bushey on 7/01/21 200 200 200 Vehicles - decals for vehicles 200 200 200 Vehicles - decals for vehicles 200 200 200 Water - Status Assert Emen For Marched From 4/12/21-6/16/21 200 200 200	1	Pump Stations - repair to generator at Peacock Pump Station #2	200		Maint- pump sta's & force mains	428.00
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Debt Service - debt service on CNISA bonds due 9/01/21 Service - debt service on CNISA bonds due 9/01/21 Service - debt service charges for 1/01/21-9/02/21 Service Charges - first quarter service charges for 1/01/21-9/02/21 Vehicle - deseal and undesed but for 4/01/21-6/02/21 Vehicle - deseal and undesed but for 4/01/21-6/02/21 Vehicle - deseal and undesed but for 6/01/21-6/02/21 Control - odor control - odor control - odor control - service and inspection of chemical allevaerd to pump stations on 6/19/21 Codor Control - odor control - service and inspection of chemical allevaerd to pump stations from 6/01/21-6/30/21 Codor Control - odor control - odor control - odor control - service and inspection of chemical allevaerd to pump stations from 6/01/21-6/30/21 Codor Control - odor cont		CMSA Connection Fees - 1133 Fourth St., 1628 Fifth Ave., 75 Bellam Blvd. Unit J, 1600 Mission Ave., and 409/411 Third St.	200		Connection fees payable cmsa	78,847.22
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Director's Fees - Kate Colin on 7/01/21 Cdor Control - cadro control chemical delivered to pump stations on 6/18/21 Cdor Control - cadro control chemical delivered to pump stations from 6/01/21-6/30/21 Cdor Control - cadro control chemical faths at pump stations from 6/01/21-6/30/21 Cdor Control - service and inspection of chemical faths at pump stations from 6/01/21-6/30/21 Cdor Control - service and inspection of chemical faths at pump stations from 6/01/21-6/30/21 Cdor Control - service and inspection of chemical faths at 2022-23 Cdor Control - service and inspection of chemical faths at 2022-23 Cdor Control - service and inspection of chemical faths at 2022-23 Cdor Control - service and inspection of chemical faths at 2022-23 Cdor Control - service faths at 2022-23 Cdor Control - service and faths at 2022-23 Cdor Control - service faths at 2022-23 Cdor - Cd		Vehicle - repair and parts from 6/01/21-6/22/21	200		Parts and repairs vehicles	3,373.56
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Pump Stations - rebalance two driveshafts at West Railroad Pump Station 205 2559 Accounting Services - development of budget for fiscal years 2021-22 and 2022-23 100 2717 Director's Fees - Marbeth Bushey on 7/01/21 100 2020 S020 Sever Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach 300 4342 Vehicles - decals for vehicles 4 budget - 12/16 Mills Services for public outreach 200 2036 Wodalen 4 Ave. SIP - printing services for public outreach 200 2036 2036 Water - At Lagoon Road from 4/10/21-6/10/21 200 2036 2036 Water - Andersen Drive from 4/10/21-6/10/21 200 2036 Water - Andersen Drive from 4/10/21-6/10/21 200 2036 Water - Casto Avenue from 4/10/21-6/14/21 200 2036 Water - Casto Avenue from 4/14/21-6/14/21 200 200 Water - North San Pedro Road from 4/14/21-6/14/21 200 200 Water - North San Pedro Road from 4/14/21-6/16/21 200 200 Water - North San Pedro Road from 4/14/21-6/16/21 200 200 Water - North San Pedro Road from 4/14/21-6/16/21		Odor Control - service and inspection of chemical tanks at pump stations from 6/01/21-6/30/21	200		control chemicals	1,566.65
LLECTOR Director's Fees - Marbeth Bushey on 701/21 100 2717 LLECTOR Director's Fees - Marbeth Bushey on 701/21 100 2282 LLECTOR 2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach 200 2083 LLECTOR Vabricles - decals for whicles Vabricles - decals for whicles 701/21 200 2083 LLECTOR Vabricles - decals for whicles Vabricles - decals for whicles 701/21 200 2083 LLECTOR Vabricles - decals for whicles Vabricles - decals for whicles 701/21 200 2083 LLECTOR Vabricles - decals for whicles Vabricles - decals for whicles 701/21 201/21		Pump Stations - rebalance two driveshafts at West Railroad Pump Station	200	2359 Main	2359 Maint- pump sta's & force mains	567.50
LLECTOR Director's Fees - Martheith Bushley on 7/01/21 100 2822 LLECTOR 2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach 100 4342 LLECTOR Vehicles - decals for vehicles 2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach 200 2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach REDIS Woodland Ave. SiP - printing services for public outreach 200 2536 2536 REDIS Water - Andersen Drive from 4/1/21-6/1/421 200 2536 2536 REDIS Water - Andersen Drive from 4/1/21-6/1/421 200 2536 2536 REDIS Water - Andersen Drive from 4/1/21-6/1/421 200 2536 2536 REDIS Water - Castalina Blod, from 4/1/21-6/1/421 200 2536 2536 REDIS Water - Castalina Blod, from 4/1/21-6/1/5/21 200 2536 2536 REDIS Water - Montecito Road from 4/1/21-6/1/5/21 200 2536 2536 REDIS Water - North San Pedro Road from 4/1/21-6/1/5/21 200 2536 2536		Accounting Services - development of budget for fiscal years 2021-22 and 2022-23	100		unting services	8,800.00
COLLECTOR 2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach 300 4342 COLLECTOR Vehicles - decalls for vehicles COLLECTOR Vehicles - decalls for vehicles 200 2083 COLLECTOR Woodland Ave. SiP - printing services for public outreach Woodland Ave. SiP - printing services for public outreach 200 2388 MATER DIS Water - 44 Lagoon Road from 4/15/21-6/16/21 AVE AVE. Aver and even Drive from 4/10/21-6/16/21 200 2386 MATER DIS Water - Andersen Drive from 4/13/21-6/14/21 Water - Andersen Drive from 4/13/21-6/14/21 200 2386 MATER DIS Water - Andersen Drive from 4/13/21-6/14/21 Water - Andersen Drive from 4/13/21-6/14/21 200 2386 MATER DIS Water - Montecito Road from 4/14/21-6/15/21 Water - Montecito Road from 4/14/21-6/15/21 200 2386 MATER DIS Water - North San Pedro Road from 4/14/21-6/15/21 Water - North San Pedro Road from 4/14/21-6/15/21 200 2386 WATER DIS Water - North San Pedro Road from 4/14/21-6/15/21 Water - North San Pedro Road from 4/14/21-6/15/21 200 2386 WATER DIS Water - North San Pedro Road from 4/14/21-6/1		Director's Fees - Maribeth Bushey on 7/01/21	100		tor's fees	100.00
Vehicles - decals for vehicles 200 Woodland Ave. SIP - printing services for public outreach 300 Woodland Ave. SIP - printing services for public outreach 200 Water - 44 Lagoon Road from 4/10/21-6/10/21 200 Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 Water - Andersen Drive from 4/10/21-6/10/21 200 Water - Castro Avenue from 4/13/21-6/14/21 200 Water - Catalina Bivd. from 4/13/21-6/14/21 200 Water - Catalina Bivd. from 4/13/21-6/14/21 200 Water - Catalina Bivd. from 4/13/21-6/15/21 200 Water - North San Pedro Road from 4/14/21-6/15/21 200 Water - North San Pedro Road from 4/14/21-6/15/21 200 Water - Peacock Drive from 4/14/21-6/15/21 200 Water - Point San Pedro Road from 4/14/21-6/16/21 200 Water - Point San Pedro Road from 4/14/21-6/16/21 200 Water - Point San Pedro Road from 4/14/21-6/16/21 200 Water - Simms Street from 4/10/21-6/10/21 200	COLLECTOR	2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach	300		2020-21 Sewer Improvement (80)	297.87
Woodland Ave. SIP - printing services for public outreach 300 Water - 44 Lagoon Road from 4/15/21-6/16/21 200 Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 Water - Andersen Drive from 4/10/21-6/10/21 200 Water - Castro Avenue from 4/10/21-6/14/21 200 Water - Castro Avenue from 4/13/21-6/14/21 200 Water - Castro Avenue from 4/13/21-6/14/21 200 Water - Castro Avenue from 4/13/21-6/14/21 200 Water - Castro Avenue from 4/13/21-6/15/21 200 Water - Montecito Road from 4/13/21-6/15/21 200 Water - North San Pedro Road from 4/14/21-6/15/21 200 Water - Point San Pedro Road from 4/14/21-6/15/21 200 Water - Point San Pedro Road from 4/16/21-6/16/21 200 Water - Point San Pedro Road from 4/16/21-6/16/21 200 Water - Riviera Dr LT28 Sewer Pump from 4/16/21-6/16/21 200 Water - Simms Street from 4/10/21-6/10/21 200 Water - Simms Street from 4/10/21-6/10/21 200 Water - Woodland Avenue from 4/10/21-6/10/21 200 Standby - service for 29 Edgewood Way on 7/05/21 <td></td> <td>Vehicles - decals for vehicles</td> <td>200</td> <td></td> <td>Parts and repairs vehicles</td> <td>106.30</td>		Vehicles - decals for vehicles	200		Parts and repairs vehicles	106.30
Water - 44 Lagoon Road from 4/16/21-6/16/21 205 Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 2536 Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 2536 Water - Andersen Drive from 4/10/21-6/10/21 200 2536 Water - Castro Avenue from 4/13/21-6/14/21 200 2536 Water - Provide Grow Avenue from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Peacock Drive from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Simms Street from 4/10/21-6/10/21	MARIN COUNTY TAX COLLECTOR	Woodland Ave, SIP - printing services for public outreach	300	4339 Woo	4339 Woodland PI/Ave & Octavia (80)	197.58
Water - 1271 Andersen Drive from 4/10/21-6/10/21 200 2536 Water - 3106 Kerner Blvd. from 4/14/21-6/10/21 200 2536 Water - Andersen Drive from 4/14/21-6/10/21 200 2536 Water - Castro Avenue from 4/13/21-6/14/21 200 2536 Water - Castro Avenue from 4/14/21-6/15/21 200 2536 Water - Montecito Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC	MARIN MUNICIPAL WATER DIS	Water - 44 Lagoon Road from 4/15/21-6/16/21	200	2536 Water	er utility costs	80.30
Water - 3106 Kemer Blvd. from 4/14/21-6/15/21 205 258 Water - Andersen Drive from 4/10/21-6/10/21 200 2536 Water - Castro Avenue from 4/13/21-6/14/21 200 2536 Water - Cast Blina Blvd. from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Montecito Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - 1271 Andersen Drive from 4/10/21-6/10/21	200	2536 Water	er utility costs	80.30
Water - Andersen Drive from 4/10/21-6/10/21 200 2536 Water - Castro Avenue from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Montecito Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/16/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/16/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - 3106 Kerner Blvd. from 4/14/21-6/15/21	200	2536 Water	er utility costs	80.30
Water - Castro Avenue from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - Catalina Blvd. from 4/13/21-6/14/21 200 2536 Water - E. Francisco Blvd. from 4/13/21-6/14/21 200 2536 Water - Montecito Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/16/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/16/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - Andersen Drive from 4/10/21-6/10/21	200	2536 Water	er utility costs	80.30
Water - Catalina Blvd, from 4/13/21-6/14/21 200 2536 Water - E. Francisco Blvd. from 4/13/21-6/14/21 200 2536 Water - Montecito Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - Castro Avenue from 4/13/21-6/14/21	200	2536 Wate	er utility costs	312.71
Water - E. Francisco Blvd. from 4/13/21-6/14/21 200 2536 Water - Montlectin Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/16/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/16/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - Catalina Blvd. from 4/13/21-6/14/21	200	2536 Wate	er utility costs	121.29
Water - Montectic Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - E. Francisco Blvd, from 4/13/21-6/14/21	200	2536 Wate	er utility costs	80.30
Water - North San Pedro Road from 4/14/21-6/15/21 200 2536 Water - North San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Peacock Drive from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, IMC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - Montecito Road from 4/14/21-6/15/21	200	2536 Wate	er utility costs	93.53
Water - North San Pedro Road from 4/15/21-6/16/21 200 2536 Water - Peacock Drive from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - North San Pedro Road from 4/14/21-6/15/21	200	2536 Wat	er utility costs	473.34
Water - Peacock Drive from 4/15/21-6/16/21 200 2536 Water - Point San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2536	MARIN MUNICIPAL WATER DIS	Water - North San Pedro Road from 4/15/21-6/16/21	200		er utility costs	80.30
Water - Point San Pedro Road from 4/14/21-6/15/21 200 2536 Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simmis Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2363	MARIN MUNICIPAL WATER DIS	Water - Peacock Drive from 4/15/21-6/16/21	200	2536 Wat	er utility costs	80.30
Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21 200 2536 Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2363	MARIN MUNICIPAL WATER DIS	Water - Point San Pedro Road from 4/14/21-6/15/21	200	2536 Wat	er utility costs	80.30
Water - Simms Street from 4/10/21-6/10/21 200 2536 Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 SERVICE, INC Standby - service for 29 Edgewood Way on 7/05/21 200 2363	MARIN MUNICIPAL WATER DIS	Water - Riviera Dr LT28 Sewer Pump from 4/15/21-6/16/21	200		er utility costs	101.60
Water - Woodland Avenue from 4/10/21-6/10/21 200 2536 Standby - service for 29 Edgewood Way on 7/05/21 200 2363	MARIN MUNICIPAL WATER DIS	Water - Simms Street from 4/10/21-6/10/21	200		er utility costs	84.56
Standby - service for 29 Edgewood Way on 7/05/21	MARIN MUNICIPAL WATER DIS	Water - Woodland Avenue from 4/10/21-6/10/21	200	2536 Wat	er utility costs	84.56
	MARIN ROTO-ROOTER SEWER SERVICE, INC	Standby - service for 29 Edgewood Way on 7/05/21	200		dby services	650.00

MSI LITHO PRINTING	2020 Sewer Pipe Repair and Replacement Project, Phase 1 - printing services for public outreach	300	4342 2020-21 Sewer Improvement (80)	236.87
PACE SUPPLY	Vehicle Equipment and Acquisition - fitting for water truck front spray	100	4830 Vehicle equipment & acquisition	50.95
SCHAAF & WHEELER, INC	2020 Sewer Pipe Repair and Replacement Project - design related services through 5/31/21	300	4342 2020-21 Sewer Improvement (80)	35,459.61
SCHAAF & WHEELER, INC	Woodland Ave. SiP - engineering services through 5/31/21	300	4339 Woodland Pl/Ave & Octavia (80)	5,630.00
STAPLES INC	Shop Supplies - tags with strings used for labeling	200	2133 Office & shop supplies	61.17
TIFCO INDUSTRIES	Shop Supplies - glass cleaner and penetrating oil	200	2133 Office & shop supplies	120.07
US BANK CORPORATE PAYMENT	2020 Sewer Pipe Repair and Replacement Project, Phase 1 - city encroachment permit	300	4342 2020-21 Sewer Improvement (80)	919.00
US BANK CORPORATE PAYMENT	Francisco Blvd. East at Grange Way Sewer and Storm Drain Project - publication of notice inviting bids	300	4337 Sewer Rep Richmond SR Bridge(80	901.00
US BANK CORPORATE PAYMENT	Pump stations - sealant for Beach Drive Fiberglass Pump Station	200	2359 Maint- pump sta's & force mains	52.54
US BANK CORPORATE PAYMENT	Subscriptions - Marin IJ for 8 weeks	100	2131 Memberships and subscriptions	187.91
US BANK CORPORATE PAYMENT	Subscriptions - Zoom account annual renewal 5/26/21-5/25/22	100	2131 Memberships and subscriptions	149.90
VERIZON WIRELESS(242395655)	Telephone Service - private IP addresses for the San Pedro and Peacock Pump Stations 5/18/21-6/17/21	100	2534 Telephone service	137.38
VERIZON WIRELESS(372347623)	Telephone Service - wireless service for laptops 5/21/21-6/20/21	100	2534 Telephone service	266.07
WATER COMPONENTS & BLDG SUPPLY	Collection System - brushes for cleaning vactor screens	200	2360 O&M - collection systems	30.60
WATER COMPONENTS & BLDG SUPPLY	Collection System - white paint for USA markings	200	2360 O&M - collection systems	52.44
WATER COMPONENTS & BLDG SUPPLY	Vehicle Equipment and Acquisition - adaptor for water truck	100	4830 Vehicle equipment & acquisition	78.61
ANNAMANTA	TOTAL PROPERTY CONTRACTOR CONTRAC		44	\$ 3,374,842,35

COUNTY COUNSEL





July 29, 2021

Brian E. Washington COUNTY COUNSEL

CONFIDENTIAL

Renee Giacomini Brewer
ASSISTANT COUNTY COUNSEL

Board of Directors San Rafael Sanitation District (SRSD)

Jenna J. Brady
CHIEF DEPUTY COUNTY COUNSEL

111 Morphew Street San Rafael, CA 94901

Patrick M. K. Richardson Stephen R. Raab Steven M. Perl Brian C. Case Kerry L. Gerchow Tarisha K. Bal Deidre K. Smith Brandon W. Halter Sarah B. Anker Jacy C. Dardine Kate K. Stanford Re: <u>Closed Session – Conference with Legal Counsel – Anticipated</u> Litigation

Dear Board Members:

DEPUTIES

I request that you conduct a closed session during your regular meeting on August 5, 2021, to to discuss anticipated litigation involving the San Rafael Sanitation District. In my opinion, public discussion of this matter would prejudice your position.

Colleen McGrath
ADMINISTRATIVE SERVICES
OFFICER

The specific reasons and the legal authority for the closed session is: Government Code section 54956.9(d)(2).

It should be noted that Government Code section 54954.5 requires the Board to post a Closed Session item on the Board Agenda. With respect to the above referenced matter, the agenda description should read as follows:

Marin County Civic Center 3501 Civic Center Drive Suite 275 San Rafael, CA 94903 415 473 6117 T 415 473 3796 F 415 473 2226 TTY www.marincounty.org/cl CONFERENCE WITH LEGAL COUNSEL

California Government Code Section 54956.9(d)(2) Number of Potential Cases: One (1)

Should you have any further questions, please contact me.

Very truly yours,

Kerry Gerchow

Deputy County Counsel