



Watch on Zoom:
<https://tinyurl.com/PRC-05-20-2021>

Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Chair Machado called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Emerson
Commissioner Gutierrez
Chair Machado
Commissioner Sandoval

Absent: Commissioner Laumann, Commissioner Reisinger

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Patty McCulley, Program Coordinator

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of May 20, 2021

Commissioner Gutierrez moved, and Commissioner Emerson seconded, to approve the meetings minutes of May 20, 2021.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Reisinger

ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Ms. Andrade-Wax introduced Patty McCulley, Program Coordinator who presented an overview of the movies in the parks scheduled for the summer.

Staff responded to questions from Commissioners.

Ms. Quffa noted there had been interest from the Commission to participate in a more formal capacity at the events to meet with people. She asked the Commission if they were still interested and wanted to organize something. The Commissioners expressed interest.

Ms. Andrade-Wax offered to give the Commissioners the dates and movies along with a script for the event, and those who can attend will have the opportunity to participate.

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Selection of Two (2) Commissioners to Participate on the Screening Committee for the Parks and Recreation Master Plan Request for Proposal (RFP) Process

Ms. Andrade-Wax described what is entailed for the screening committee for the Parks and Recreation Master Plan Request for Proposal process and asked for participants.

The Commission discussed and Commissioner Sandoval and Commissioner Cabrales volunteered to participate on the RFP process.

Commissioner Emerson moved, and Commissioner Gutierrez seconded, to accept the selection of Commissioners Sandoval and Cabrales to participate on the Screening Committee for the Parks and Recreation Master Plan Request for Proposal Process.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Machado, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Laumann, Reisinger

ABSTAINED: Commissioners: None

Selection Accepted

5. Review Proposed Scholarship and Community Center Meeting Room Fee Waiver Policies.

Catherine Quffa presented Review Proposed Scholarship and Community Center Meeting Room Fee Waiver Policies.

Staff responded to questions from Commissioners.

Commissioner Emerson wanted to see a self-affidavit process for income, so people can qualify for services to reduce the barrier of those may not have a pay stub or be enrolled in a government program but doesn't mean they don't meet the eligibility requirement. Commissioner Emerson will provide examples of what the County of Marin uses to Ms. Andrade-Wax for the City Attorney to review.

Commissioner Gutierrez moved, and Commissioner Sandoval seconded, to accept the Proposed Scholarship and Community Center Meeting Room Fee Waiver Policies.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Sandoval
NOES: Commissioners: Emerson
ABSENT: Commissioners: Laumann, Reisinger
ABSTAINED: Commissioners: None

Report accepted

COMMISSION REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Gutierrez just wanted to thank staff for opening the library.

STAFF COMMENTS

7. Schedule of Upcoming Meetings and Events of Interest

Ms. Quffa announced that the department has started summer camps this week. Both child care program and youth enrichment camps throughout the community centers and parks in the City. We could not have as many camps as we have had in the past, however enrollment has been strong. The Terra Linda and Hamilton pools are both open and have been in high demand. In July we will be doubling our capacity and reservations available for each time slot. The times will be lengthened, and fees reduced because we are able to increase capacity. We do not have the staff to fully re-open with the drop-in model. The Pickleweed soccer field opened last Saturday. The Pacifics started playing again at Albert Park Field. Rentals will start in the beginning of

July. The fees are going to Council on July 6th and if accepted we will be rolling them out.

Chair Machado asked how we are going handle watering the parks with the drought. Parks Dept. will limit the days/times of general watering. They did get an exception for the baseball field to water a little bit more.

Commissioner Cabrales asked about the watering in the community gardens. Ms. Quffa replied that watering is limited to occur between 7pm-9am and is limited to hand watering and drip watering. Timers are not allowed, so they need to be present when watering to make sure there are not leaks or things like that.

Ms. Andrade-Wax asked if the Commission had a preference of going dark in July or August. The Commission discussed and felt like August would be best.

ADJOURNMENT

Chair Machado adjourned the meeting at 7:32 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director