



Watch on Zoom:
<https://tinyurl.com/PRC-07-15-2021>

Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Chair Machado called the meeting to order at 6:04 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Gutierrez (left at 7:23)
Commissioner Laumann (arrived at 6:09)
Chair Machado
Commissioner Reisinger
Commissioner Sandoval

Absent: Commissioner Emerson

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Steve Mason, Senior Recreation Supervisor
Darcie Chellew, Program Coordinator

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of June 17, 2021

Commissioner Sandoval moved, and Commissioner Gutierrez seconded, to approve the meetings minutes of June 17, 2021.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger,
Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

None.

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Discuss Sun Valley Park Prohibited Activities

Ms. Andrade-Wax presented an overview of the prohibited activities at Sun Valley Park.

Staff responded to questions from Commissioners.

Public Comments regarding the prohibited activities at Sun Valley Park.

- Liz Musser addressed the Commission
- Susannah Clark addressed the Commission
- Tracy addressed the Commission
- Jodi addressed the Commission
- Jim Ruben addressed the Commission
- Diane addressed the Commission

Commissioner Gutierrez moved, and Commissioner Laumann seconded, to accept the Sun Valley Park prohibited activities report and to bring the recommendations back separately in September for further discussion.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado,
Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Motion Accepted

5. Review of the Exhibition Guidelines and Agreement Forms

Catherine Quffa introduced Darcie Chellew, interim Program Coordinator for the Falkirk Cultural Center, who presented the review of the exhibition guidelines and agreement forms report.

Staff responded to questions from the Commission.

Commissioner Reisinger moved, and Commissioner Laumann seconded, to accept the Exhibition Guidelines and Agreement Forms.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emerson

ABSTAINED: Commissioners: None

Motion accepted

6. Discuss Proposed Revisions to the Albert J. Boro Community Center Community Use Policy

Steve Mason, Senior Recreation Supervisor at the Albert J. Boro Community Center, gave an overview for the proposed revisions for the community center use policy.

Catherine Quffa, Assistant Library and Recreation Director, presented the report.

Staff Responded to questions from the Commission.

Commissioner Cabrales moved, and Commissioner Reisinger seconded, to accept the Proposed Revisions to the Albert J. Boro Community Center Use Policy.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emerson

ABSTAINED: Commissioners: None

Motion accepted

7. Selection of One (1) Commissioner to Serve on the Parks and Recreation Master Plan Steering Committee and One (1) Commissioner to Serve as the Alternate.

Ms. Andrade-Wax announced that the City Council has approved the formation of the Parks and Recreation Master Plan Steering Committee. Ms. Andrade-Wax gave an overview of the steering committee and asked for one represented and one alternate.

Staff responded to questions from the Commission. The Commission discussed who would serve on the Steering Committee.

Commissioner Laumann made a motion to nominate Commissioner Cabrales as the Parks and Recreation Master Plan Steering Committee member, and Chair Machado seconded the motion.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Motion accepted

Commissioner Laumann made a motion to nominate Commissioner Sandoval as the alternate for the Parks and Recreation Master Plan Steering Committee member. Commissioner Reisinger seconded the nomination.

AYES: Commissioners: Cabrales, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson, Gutierrez
ABSTAINED: Commissioners: None

Motion accepted

COMMISSION REPORTS AND COMMENTS

8. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

None.

STAFF COMMENTS

9. Schedule of Upcoming Meetings and Events of Interest

Ms. Andrade-Wax announced that July is National Park and Recreation Month, and the City Council gave a proclamation in our honor and observance. The Library and Recreation fees also passed at the last Council meeting. The August 2nd City Council

meeting there will be significant changes to the Municipal Code in regards the Park and Recreation chapter, some expressive activities, as well as the special event process.

Ms. Quffa had a couple of updates for the Commission. The first was that the scholarship program has been implemented, and staff has spoken with the City Attorney about the self-attestation process which was recommended by Commissioner Emerson. We will be using that as well in the application process. The next update was regarding the role of the Commission at the Movies in the park events. There wasn't much interest from the Commission to have a larger role at the events, so those who wish to attend can do so in a casual manner.

Ms. Quffa stated that the summer camps, the swimming pools, the fields, and facility rentals are in full swing. Most events are booked for the remainder of the year. Some of the constraints the department has had is staffing. The evening and weekend staff are part-time seasonal, and we were not able to employ them over the pandemic. We are trying to rehire staff, which has become a challenge, and we are continuing to look for lifeguards, facility attendants, and childcare instructors.

ADJOURNMENT

Chair Machado adjourned the meeting at 7:35 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS _____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director