



**SAN RAFAEL**  
THE CITY WITH A MISSION

Community Development Department – Planning Division

**Meeting Date:** September 28, 2021

**Agenda Item:** 3

**Case Numbers:**

**Project Planner:** Barry Miller – (415) 485-3432

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**REPORT TO PLANNING COMMISSION**

**TOPIC: SAN RAFAEL 2023-2031 HOUSING ELEMENT**

**SUBJECT: INFORMATIONAL REPORT ON THE 2023-2031 HOUSING ELEMENT AND SELECTION OF PLANNING REPRESENTATIVE TO THE STEERING COMMITTEE**

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The City recently has hired Barry Miller as Project Manager to manage the 2023-2031 Housing Element update. On August 16, 2021, the City Council received [an information report](#) that explains the purpose and required contents of the Housing Element, the Regional Housing Needs Allocation (RHNA), new Housing Element requirements, and the timeline for the Housing Element update. It also addresses community engagement, including creation of a “Housing Element Working Group”. The Housing Element is the City’s plan for conserving and maintaining its housing supply, removing regulatory barriers to housing production, and meeting the housing needs of all residents, including lower income households and individuals with special needs. The element must include an analysis of these four areas:

- Integration and segregation patterns and trends
- Racially or ethnically concentrated areas of poverty
- Disparities in access to opportunity
- Disproportionate housing needs within the jurisdiction, including displacement risk

The Housing Element is part of the San Rafael General Plan. However, it was not included in the General Plan 2040 (adopted on August 2, 2021) because the Housing Element follows a schedule set by the State of California. Cities and counties are required by State law to adopt new Housing Elements by January 2023

The informational report provided to the City Council included a recommended list of groups that would form the Housing Element Steering Committee. One of those members includes a Planning Commission member. On September 28, 2021, Mr. Miller, will be making a brief presentation to the Planning Commission (PC) and will request that the Commission select a member to serve on the Housing Element Steering Committee. Staff will provide a short overview of the expectations for the Committee and ask that the Chair request nominees from the Planning Commission; Commissioners may also self-nominate. Commissioners will be asked to vote on their nominee at that time.