



SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Public Works

**Prepared by: Bill Guerin,
Director of Public Works**

City Manager Approval: 

TOPIC: THIRD STREET / SAN RAFAEL HIGH SCHOOL CROSSWALK PROJECT NOTICE OF COMPLETION

SUBJECT: ACCEPT COMPLETION OF THE THIRD STREET / SAN RAFAEL HIGH SCHOOL CROSSWALK PROJECT (CITY PROJECT NO. 11354), AND AUTHORIZE THE CITY CLERK TO FILE THE NOTICE OF COMPLETION

RECOMMENDATION: Accept completion of the Third Street / San Rafael High School Crosswalk Project and authorize the City Clerk to file the Notice of Completion.

BACKGROUND: Third Street between San Rafael High School and Montecito Plaza Shopping Center, about 350 feet east of Union Street, has been a popular place to cross for high school aged students. Because of the volume and speed of traffic on Third Street, it was determined that the most appropriate traffic control would be a hybrid signal with a pedestrian refuge island to traverse Third Street. A hybrid signal means that the signal heads stay dark unless actuated by a pedestrian wishing to cross Third Street. The City of San Rafael and the San Rafael City Schools applied for and were successful in receiving \$400,000 in Measure A Safe Pathways funding through the Transportation Authority of Marin (TAM). The City and SRCS agreed to split any amount over the \$400,000 grant.

The Third Street/San Rafael High School Crosswalk Project included many safety improvements at this new crossing location. A two-stage crosswalk was added across Third Street, with a pedestrian refuge island in the middle. Curb extensions (or bulb-outs) were added to shorten the crossing length for pedestrians and increase sight lines between vehicles and pedestrians. Lastly, a hybrid traffic signal was added, which stays dark unless activated by a pedestrian.

The project was advertised in accordance with San Rafael’s Municipal Code on June 25, 2020 and sealed bids were publicly opened and read aloud over a Zoom webinar on July 29, 2020 at 10:30 AM to comply with COVID-19 guidelines. On [August 17, 2020](#), the City Council adopted a resolution authorizing the City Manager to enter into an agreement with the low bidder, Sposeto Engineering, Inc. in the amount of \$389,939 and approving a construction contingency of \$60,061 for a total appropriation in an amount of \$450,000. Construction commenced on October 26, 2020, and all work was completed on August 6, 2021.

ANALYSIS: Pursuant to Civil Code Section 3093, the City is required to record a Notice of Completion upon City acceptance of the improvements. This acceptance initiates a time period during which project

FOR CITY CLERK ONLY

File No.:

Council Meeting:

Disposition:

subcontractors may file Stop Notices seeking payment from the City from the funds owed to the Contractor for the project work.

FISCAL IMPACT: No fiscal impact is associated with this report.

RECOMMENDED ACTION: Accept completion of the Third Street/San Rafael High School Crosswalk Project and authorize the City Clerk to file the Notice of Completion.

ATTACHMENTS:

1. Notice of Completion

Recording Requested By:
The City of San Rafael

When Recorded Mail To:
Lindsay Lara, City Clerk
1400 Fifth Avenue, Room 209
San Rafael, CA 94901

EXEMPT FROM RECORDING FEES PER
GOVERNMENT CODE §§ 6103, 27383

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

NOTICE OF COMPLETION
Civil Code §§ 8182, 8184, 9204, and 9208

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the agent of the owner of the Project described below.
2. Owner's full name is City of San Rafael ("City")
3. City's address is 1400 5th Avenue, San Rafael, CA 94901
4. The nature of City's interest in the Project is:
 Fee Ownership Lessee Other: Public Right of Way Easement
5. Construction work on the Project performed on City's behalf is generally described as follows: sidewalk improvements, addition of crosswalk, new hybrid traffic signal, new median pedestrian refuge island, and the installation of ADA curb ramps, and vertical curb and gutter.
6. The name of the original Contractor for the Project is: Sposeto Engineering, Inc.
7. The Project was accepted as complete on: < _____, 20__ >.
8. The Project is located at: Third Street, in front of San Rafael High School and the easterly driveway of Montecito Plaza.

Verification: In signing this document, I, the undersigned, declare under penalty of perjury under the laws of the State of California that I have read this notice, and I know and understand the contents of this notice, and that the facts stated in this notice are true and correct.

Date and Place

Signature

Bill Guerin, Director of Public Works

*EXEMPT FROM NOTARY ACKNOWLEDGMENT REQUIREMENTS PER
GOVERNMENT CODE § 27287 AND CIVIL CODE § 9208*