



**Design Review Board
Regular Meeting**

**Tuesday, October 19, 2021, 7:00 P.M.
AGENDA (REVISED)**

Virtual Meeting

Watch on Webinar: <https://tinyurl.com/drb-2021-10-19>

Telephone: (669) 900-9128

Meeting ID: 835-3174-3214#

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Executive Order N-29-20, the City of San Rafael will no longer offer an in-person meeting location for the public to attend. This meeting will be held virtually using Zoom.

How to participate in the meeting:

- Submit public comments in writing. Correspondence received by 5:00 p.m. the Wednesday before this public hearing will be provided with the agenda materials provided to the Board. Correspondence received after this deadline but by 5:00 p.m. the day of the hearing will be conveyed to the Board as a supplement. Send correspondence to the project planner and city.clerk@cityofsanrafael.org
- Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment.
- Dial-in to Zoom's telephone number using the meeting ID and provide verbal public comment.

Any member of the public who needs accommodations should contact the City Clerk (email city.clerk@cityofsanrafael.org or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Members of the public may speak on Agenda items.

CALL TO ORDER

RECORDING OF MEMBERS PRESENT AND ABSENT

APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS

PUBLIC NOTIFICATION OF MEETING PROCEDURES

ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

CONSENT CALENDAR

The Consent Calendar allows the Board to take action, without discussion, on Agenda items for which there are no persons present who wish to speak, and no Board members who wish to discuss.

1. Approval of the Design Review Board Meeting Minutes of October 5, 2021

Recommended Action – Approve minutes as submitted

ACTION ITEMS

2. 1580 Lincoln Avenue (San Rafael Inn)

ED21-008; EX21-011; SE21-004; UP21-003; V21-002 for demolition of a non-operational garden center and construction of a new, four-story, 46-room boutique hotel with 38 parking spaces, and guest amenities including a café located at the intersection of Lincoln Ave/Grand Ave. The project is requesting Variances to reduce the minimum front and street side setbacks, reduce the minimum landscaping requirements, and reduce parking stall dimensions. In addition, the project requests an Exception to exceed the maximum lot coverage, and a Sign Exception to exceed the maximum allowable sign area; APN: 011-075-13; Multi-Family Residential (HR1) Zone; Robert Sauvageau of RYS Architects, Inc., Applicant; 1580 Lincoln, LLC, Owner; Lincoln/San Rafael Hill Neighborhood.

Project Planner: Krystle Rizzi, Consulting Planner Krystle Rizzi,

Krystle.Rizzi@cityofsanrafael.org

Recommended Action – Review and recommend approval of site and building design

DIRECTOR'S REPORT

COMMISSION COMMUNICATION

ADJOURNMENT

Any records relating to an agenda item, received by a majority or more of the Commission less than 72 hours before the meeting, shall be available for inspection online. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing city.clerk@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request.

The Planning Commission will take up no new business after 11:00 p.m. at regularly scheduled meetings. This shall be interpreted to mean that no agenda item or other business will be discussed or acted upon after the agenda item under consideration at 11:00 p.m. The Commission may suspend this rule to discuss and/or act upon any additional agenda item(s) deemed appropriate by a unanimous vote of the members present. Appeal rights: any person may file an appeal of the Planning Commission's action on agenda items within five business days (normally 5:00 p.m. on the following Tuesday) and within 10 calendar days of an action on a subdivision. An appeal letter shall be filed with the City Clerk, along with an appeal fee of \$350 (for non-applicants) or a \$4,476 deposit (for applicants) made payable to the City of San Rafael, and shall set forth the basis for appeal. There is a \$50.00 additional charge for request for continuation of an appeal by appellant.