

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH
LOVING CAMPOS ASSOCIATES, ARCHITECTS, INC. FOR DESIGN SERVICES FOR
THE FIRE STATIONS 54 AND 55 RENOVATION PROJECT**

THIS FIRST AMENDMENT to the Professional Services Agreement by and between the CITY OF SAN RAFAEL (hereinafter "CITY"), and LOVING CAMPOS ASSOCIATES, ARCHITECTS, INC., (hereinafter "CONSULTANT"), is made and entered into as of the

19th day of May, 2021.

RECITALS

WHEREAS, pursuant to City Council Resolution No. 14664 (the "Resolution"), the CITY and CONSULTANT entered into a Professional Services Agreement dated June 3, 2019 to perform design services in connection with the CITY'S project to reconstruct Fire Stations 54 & 55 for an amount not to exceed \$615,175 (the "Agreement"); and

WHEREAS, pursuant to the Resolution, the City Council additionally delegated to the City Manager authority to exercise the option to add construction administration services in an amount not to exceed \$113,742 at a later date, resulting in a total Agreement amount not to exceed \$728,917; and

WHEREAS, the CITY requires additional design services from the CONSULTANT to facilitate the construction of the fire stations, and the CONSULTANT is willing to provide such services.

AMENDMENT TO AGREEMENT

NOW, THEREFORE, the parties hereby agree to amend the Agreement as follows:

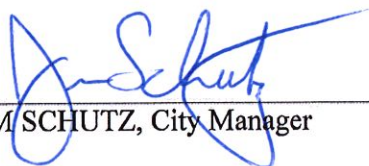
1. Article II of the Agreement, entitled "DUTIES OF CONTRACTOR" is hereby amended to include the additional services set forth in CONSULTANT's proposal entitled "Architect's Additional Service Request (ASR 03) – Turnout Locker Room and Gym Revision" dated April 8, 2021 (with included exhibits), attached to this First Amendment as Exhibit A and incorporated herein by reference.
2. Article IV of the Agreement, entitled "COMPENSATION" is hereby amended to include additional compensation payable to CONSULTANT for the services described in Exhibit A to this First Amendment, in accordance with the "Fee

Schedule" included in Exhibit A, in a not-to-exceed amount of \$17,310, and to change the total not-to-exceed amount under the Agreement to \$746,227.

3. Article V of the Agreement, entitled "TERM OF AGREEMENT" is hereby amended to extend the term by 18 months to end on December 31, 2022.
4. Except as specifically amended herein, all of the other provisions, terms and obligations of the Agreement between the parties shall remain valid and shall be in full force.

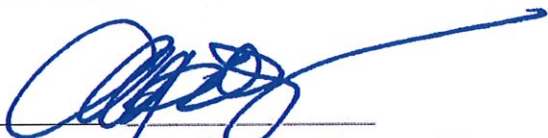
IN WITNESS WHEREOF, the parties have executed this First Amendment on the day, month, and year first above written.

CITY OF SAN RAFAEL



JIM SCHUTZ, City Manager

CONSULTANT

By: 

Name: CARL E. CAMPOS
Title: CEO

ATTEST:

for 

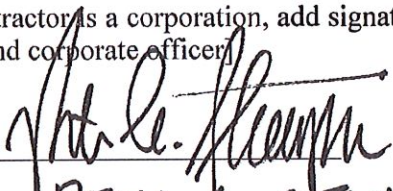
LINDSAY LARA, City Clerk

APPROVED AS TO FORM:



ROBERT F. EPSTEIN, City Attorney

[If Contractor is a corporation, add signature of second corporate officer]

By: 

Name: PETER A. STACKPOLE
Title: V.P.



Exhibit A

ARCHITECT'S ADDITIONAL SERVICE REQUEST

ASR 03

Date: **April 8, 2021** LCA Project #19073

Project: **Fire Station 54, San Rafael, CA**
 Owner: San Rafael Fire Department Public Works Department
 Individual: Bill Guerin, Director, Public Works
 Subject: Turnout Locker Room and Gym Revision

Under the conditions of the Architect's Contract for Professional Services with the Owner, as required, the Architect notifies the Owner and the Owner hereby authorizes the Architect to perform Additional Services as previously agreed.

Explanation: Per the Client's request, the following has been added to the Scope of Work:

- 1. Relocate turnout locker from wall at Apparatus Bay to new turnout locker room at current gym location.**
- 2. Remove proposed parking stall under the building and infill with new gym area.**
- 3. Create hallway to connect Apparatus Bay to gym and create EMS storage wall (see Exhibit B).**

Architectural Scope (see Exhibit C): Provide CAD base design drawings and Construction Documents.
 Structural Scope (see Exhibit D): Provide updated Structural drawings and calculations.
 Mechanical Scope (see Exhibit E): Revise HVAC design and condensate piping.
 Electrical Scope (see Exhibit F): Revise lighting, power, signal panels and Title-24 calculations.
 Civil Scope (see Exhibit G): Revise site grading and drawing plans.

FEE SCHEDULE: Fire Station 54

A. Architectural: LCA Architects	\$7,600.00
B. Structural: Crosby Group	\$2,500.00
C. Mechanical: Engineering Network	\$2,860.00
D. Electrical: Esfahani Consulting Engineers	\$1,200.00
E. Civil: CSW ST2	\$3,150.00

TOTAL ADDITIONAL SERVICE REQUEST (NOT TO EXCEED) \$17,310.00

Thank you,

Carl E. Campos, CEO
LCA Architects, Inc.

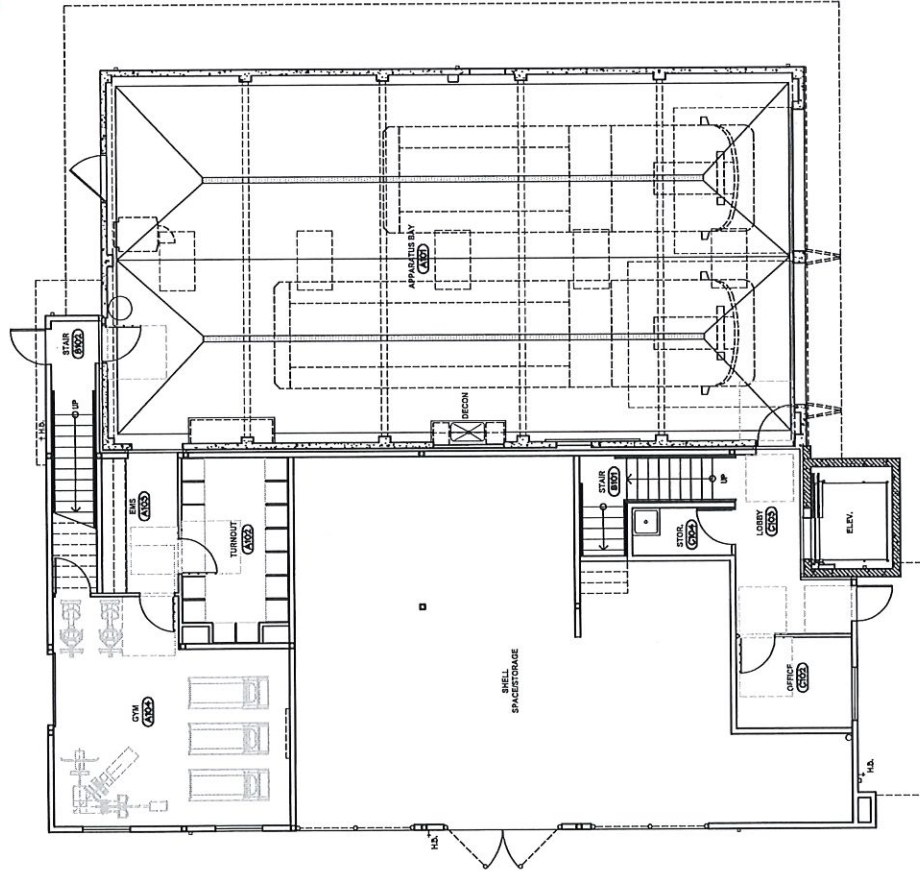
Date

Authorization of Additional Services indicated.

Date

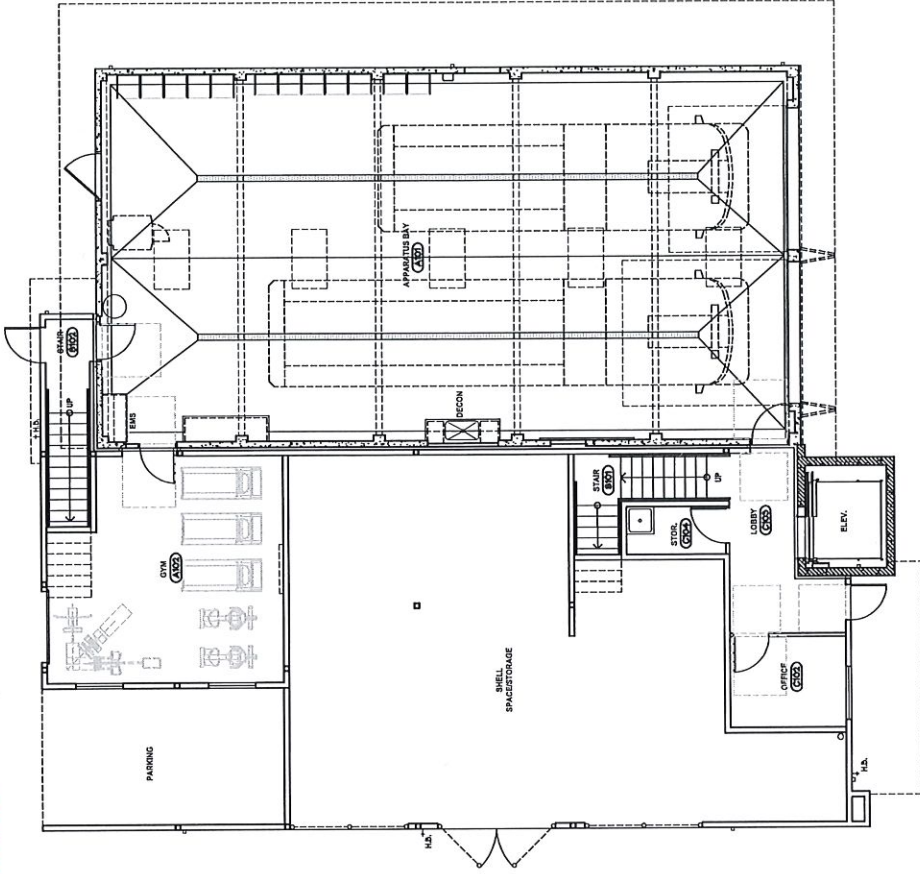
Attachments: Existing and proposed floor plans (see Exhibit B)
 Architectural proposal: LCA Architects (see Exhibit C)
 Structural proposal: Crosby Group (see Exhibit D)
 Mechanical proposal: Engineering Network (see Exhibit E)
 Electrical proposal: Esfahani Consulting Engineers (see Exhibit F)
 Civil proposal: CSW|ST2 (see Exhibit G)

Exhibit B



2 REVISED 1ST FLOOR PLAN

SCALE: 1/4" = 1'-0"



1 CURRENT 1ST FLOOR PLAN

SCALE: 1/4" = 1'-0"



FS 54 REDESIGN	
SCALE	1/4" = 1'-0"
DATE	4/7/21
PROJECT	18058
PAGE	

TCA ARCHITECTS, INC.
 1000 N. 10TH ST., SUITE 100
 DENVER, CO 80202



Exhibit C

ARCHITECT'S ADDITIONAL SERVICE REQUEST

Date: April 8, 2021
Project: San Rafael Fire Station 54
LCA Project #: 19073

ADDITIONAL SERVICE REQUEST 3

Scope of Work:

Greg Barton: 40 hours

We estimate 40 hours of time to make the turnout locker room and gym revisions for Fire Station 54. The list of drawings that need revising are as follows:

Site Plan	A1.1
Floor Plan	A2.1
Dimensional Plan	A2.3
Ceiling Plan	A2.5
Slab Plan	A2.8
Finish Plan	A2.9
Exterior Elevations	A3.2
Sections	A3.3
Interior Elevations	A4.2
Door and Finish Schedules	A6.1 & A6.2

Fixed Fee: \$7,600.00

We have staff available who can start this work as soon as you release us to do the work and sign our agreement.

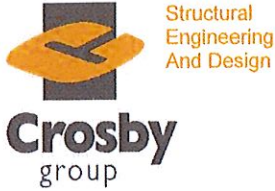
Best regards,



Carl E. Campos, CEO
LCA Architects, Inc.

4/8/21

Date



155 Bovet Road, Suite 550
San Mateo, CA 94402
Tel 650.367.8100
Fax 650.598.0277

Exhibit D

ADDITIONAL SERVICE REQUEST

DATE: April 7, 2021
PROJECT: San Rafael Fire Station No. 54 Revisions
CG JOB NO: LCA-140-19
(CLIENT) JOB NO: 17004

ADDITIONAL SERVICES REQUEST NO. 3

SCOPE OF WORK:

For Fire Station No. 54, extend current Gym area North and eliminate the covered parking area. Work includes updates to drawings and calculations to incorporate these changes and address any associated plan check comments.


EXCLUSIONS:

Items that are excluded include any work outside the specific scope noted above.

FEE ARRANGEMENT:

Compensation for the outlined Scope of Work shall be a lump sum amount of \$2,500.00 (Two Thousand Five Hundred Dollars).

OFFERED BY:

Signature  Date 04/07/21 Printed Name / Title Patrick Crosby, S.E. / Principal Crosby Group

AUTHORIZATION:

Your signature indicates your approval to proceed with the outlined Additional Services while the formal amendment to the original Contract is being prepared and executed.

Signature _____ Date _____ Printed Name / Title LCA Architects



ENGINEERING NETWORK
· CONSULTING ENGINEERS ·

Exhibit E

March 25, 2021

Mr. Carl Campos
LCA ARCHITECTS, INC.
590 Ygnacio Valley Rd., Ste. 310
Walnut Creek, CA 94596

Re: Fire Station 54
San Rafael

Dear Carl:

We are pleased to submit our proposal for mechanical and plumbing engineering services on the above referenced project.

1. Scope of Work and Assumptions:

1. Revise the HVAC fan coil and ductwork for the Fitness Room.
2. Add supply diffuser & ductwork for the EMS area.
3. Design a new ceiling exhaust fan for the Turnout Room.
4. Revise the condensate drain piping for the relocated fan coil unit.

Total Fee: \$2,860.

Sincerely,
Engineering Network

Mansour Firouzian, P.E.
Principal

Accepted By:

Name/Title _____

Signature _____

Date _____

Exhibit F

ESFAHANI CONSULTING ENGINEERS

2819 Crow Canyon Road Suite 200, San Ramon, CA 94582

Tel. 925.556.0691

mail@esfahani.us

Request for Authorization

Date: **March 24, 2021**

Mr. Carl Campos
LCA Architects Inc.
590 Ygnacio Valley Road, Suite 310,
Walnut Creek, CA 94596

Re: Fire Station 54, San Rafael CA
First Floor Revision, Electrical Fee Proposal

Dear Carl:

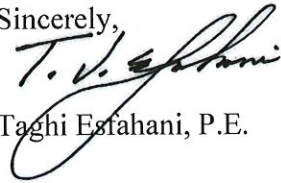
Per your instruction, we will revise our electrical design to incorporate the floor plan changes into electrical drawings.

1. Update architectural floor plan
2. Revise lighting plan
3. Revise power plan
4. Revise signal plan
5. Revise panel schedules
6. Redo Title 24 lighting calculations
7. Coordinate with Architect and consultants

We provide these services for a lump sum fee of \$1,200

If the proposed fee is satisfactory, please sign on copy and email it back in order for us to proceed.

Sincerely,



Taghi Esfahani, P.E.

ACCEPTED AND APPROVED:

By: _____

Title: _____

Date: _____

Exhibit G

CSW | ST2

45 Leveroni Court
Novato, CA 94949
www.cswst2.com

415.883.9850
Fax: 415.883.9835

Berkeley
Novato
Petaluma
Pleasanton
Redwood City
Richmond
Sacramento

CSW/Stuber-Stroeh Engineering Group, Inc.

Engineers | Land Planners | Surveyors

Date: March 29, 2021
File: 2019-10-016

Greg Barton
LCA Architects
590 Ygnacio Valley Road, Suite 310
Walnut Creek, CA 94596

**RE: SAN RAFAEL: RENOVATION FIRE STATION 54 AND FIRE STATION 55
CONFIRMATION OF ADDITIONAL SERVICES NO. 02**

Dear Greg:

Enclosed is Confirmation of Additional Services No. 2 (CAS 02) to cover the services we are performing in connection with the project located in San Rafael, California.

If you find this Confirmation of Additional Services acceptable, please issue a Contract Amendment to our existing agreement to cover these services.

If you have any questions, please call me.

Sincerely,



CSW/STUBER-STROEH ENGINEERING GROUP, INC.

Enclosures

Exhibit G Continued

CSW | ST2

45 Leveroni Court
Novato, CA 94949
www.cswst2.com

415.883.9850
Fax: 415.883.9835

Berkeley
Novato
Petaluma
Pleasanton
Redwood City
Richmond
Sacramento

CSW/Stuber-Stroeh Engineering Group, Inc.

Engineers | Land Planners | Surveyors

CONFIRMATION OF ADDITIONAL SERVICES

File No.: 2019-10-016 Confirmation No.: 02 Date: March 29, 2021
Project: San Rafael: Renovation Fire Station 54 and Fire Station 55
Client: LCA Architects, Inc.

DESCRIPTION OF WORK:

Revise Construction Documents for Fire Station 54 to accommodate revised floor plan configuration.

ORIGINAL CONTRACT PRICE: (Per Contract Dated: _____)	\$ _____
Net Changes by Previously Authorized Additional Services:	\$ _____
Contract Sum Prior to this Confirmation:	\$ _____
Amount Contract will be INCREASED / DECREASED for these services:	\$ <u>3,150.00</u>
REVISED CONTRACT PRICE: (Per Date of this Confirmation)	\$ _____

This Completion Time will be Adjusted as follows:

THE CONTRACT PRICE OF THE ABOVE-REFERENCED CONTRACT IS HEREBY ADJUSTED AS DESCRIBED IN THIS CONFIRMATION OF ADDITIONAL SERVICES AND AS PROVIDED IN THE "CSW|STUBER-STROEH ENGINEERING GROUP, INC. CONTRACT TERMS AND CONDITIONS." IF WE DO NOT RECEIVE WRITTEN AUTHORIZATION WITHIN THREE BUSINESS DAYS AND PROCEED WITH THE WORK COVERED BY THIS CONFIRMATION, THE CONFIRMATION WILL HAVE THE SAME EFFECT AS IF IT WERE SIGNED. ALL OF THE TERMS, COVENANTS AND CONDITIONS OF THE ABOVE-REFERENCED CONTRACT, AND THE ASSOCIATED "CSW|STUBER-STROEH ENGINEERING GROUP, INC. CONTRACT TERMS AND CONDITIONS," EXCEPT AS DULY MODIFIED BY THIS AND PREVIOUS CONFIRMATIONS, IF ANY, REMAIN IN FULL FORCE AND EFFECT.

**PLEASE SIGN AND RETURN THIS CONFIRMATION.
WE WILL RETURN A FULLY EXECUTED COPY TO YOU FOR YOUR RECORDS.**

APPROVALS

CLIENT: LCA ARCHITECTS, INC.

CONSULTANT: CSW|STUBER-STROEH
ENGINEERING GROUP, INC.

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____