



Watch on Zoom:
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Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Chair Machado called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Emerson (left at 7:02)
Commissioner Gutierrez
Commissioner Laumann (left at 6:48)
Chair Machado
Commissioner Reisinger (arrived 6:03)
Commissioner Sandoval

Absent:

Also Present: Susan Andrade-Wax, Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Debbie Younkin, Senior Recreation Supervisor
Tiffany Haley, Program Coordinator
Darcie Chellew, Program Coordinator

AGENDA AMENDMENTS

Susan Andrade-Wax requested to move items #6 and #7 to be moved up after item #3.

MINUTES

- 1. Approve regular meeting minutes of October 21, 2021**

Commissioner Laumann moved, and Commissioner Gutierrez seconded, to approve the meetings minutes of October 21, 2021.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Susan invited Debbie Younkin to introduce the President of the Terra Linda Orca Swim Team. Ms. Younkin introduced Andrei Pasternak. Mr. Pasternak presented a recap of the Orca's swim season.

3. Public Comment from the audience regarding items not listed on the agenda None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

6. Selection of Commission Chair and Vice Chair

Ms. Andrade-Wax gave a brief overview of how the selection of the Commission Chair works. Ms. Andrade-Wax invited Chair Machado to open the discussion. Commissioner Gutierrez nominated Vice Chair Emerson to move up to the Chair position

Commissioner Gutierrez moved, and Commissioner Sandoval seconded to elect Vice Chair Emerson as Chair.

Public Comment: None

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAINED: Commissioners: None

Motion accepted to select Commissioner Emerson as Chair.

Chair Machado opened discussion for nominations for the Vice Chair position. Commissioner Reisinger nominated Commissioner Laumann as Vice Chair.

Commissioner Reisinger moved, and Commissioner Gutierrez seconded to elect Commissioner Laumann as Vice Chair.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAINED: Commissioners: None

Motion accepted to select Commissioner Laumann as Vice Chair.

Director Andrade-Wax confirmed that Commissioner Laumann's second of two terms ends May 2022. Commissioner's Gutierrez and Reisinger's first term expires May 2022. If anyone is interested in staying on the Commission, they would need to reapply.

Ms. Andrade-Wax continued with the nomination for the liaison for the Pickleweed Advisory Board. She noted that the liaison for the Pickleweed Advisory Board Committee could serve up to two terms and Commissioner Reisinger has completed her service as the board's liaison. Since Commissioner Gutierrez was the alternate, she could step up if she was interested.

Commissioner Reisinger nominated Commissioner Gutierrez to serve as liaison, and Commissioner Emerson seconded the motion to elect Commissioner Gutierrez as liaison of the Pickleweed Advisory Board Committee.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAINED: Commissioners: None

Motion accepted to select Commissioner Gutierrez as liaison to the Pickleweed Advisory Board Committee.

7. Review of Commission Schedule 2022

Ms. Andrade-Wax presented the Commission schedule for 2022 and asked for any conflicts of holidays or school schedules. There were no conflicts, and the Commission chose to go dark in August and December.

Public Comment: None

Commissioner Emerson motioned to go dark in August and December, and Commissioner Cabrales seconded the motion.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAINED: Commissioners: None

Motion accepted for the Commission to go dark in August and December of 2022.

4. 2021 Annual Aquatics Report

Debbie Younkin. Senior Recreation Supervisor introduced Program Coordinator Tiffany Haley who presented the 2021 Annual Aquatics Report.

Staff responded to questions from the Commission.

Public Comment: None

5. Review of the Updated Community Garden Guidelines for the Canal and Terra Linda Community Gardens

Ms. Andrade-Wax introduced Debbie Younkin and Darcie Chellew who presented the Community Garden Guidelines.

Staff responded to questions from the Commission.

Public Comment: Becky Ordin, Senior Administrative Assistant noted that they had received feedback via email that was forwarded to the Commissioners.

Public Comments regarding the updated community garden guidelines for the Canal and Terra Community Gardens.

- Shirley Fisher addressed the Commission
- Jennifer Arc Uni

Commissioner Cabrales motioned to approve the updated Community Garden guidelines, and Commissioner Reisinger seconded the motion.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson, Laumann
ABSTAINED: Commissioners: None

Motion accepted to approve the updated Community Garden guidelines.

COMMISSION REPORTS AND COMMENTS

8. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Reisinger supported the CPRS bowling fundraiser, and also attended the Día de los Muertos event at the Albert J. Boro Community Center.

Public Comment: None

STAFF COMMENTS

9. Schedule of Upcoming Meetings and Events of Interest

Ms. Andrade-Wax shared that on November 15th the City Council awarded the contract to RAJA to start the Park and Recreation Master Plan process. She also announced the Board and Commission and Committees reception will be on December 7th at the City Council Chambers.

Ms. Andrade-Wax discussed the Terrapin Crossroads closure. She explained there were two lease agreements. One was for the restaurant, and they could not come to an agreement with the property manager for the restaurant. On November 30th Terrapin will be leaving Beach Park.

Ms. Andrade-Wax gave an update on the on the staff recommendation to do a community wide survey to see if the public is willing to support a tax measure to help fund the renovation and expansion of the Downtown Carnegie Library or a new Joint Library and Community Center at Albert Park.

ADJOURNMENT

Chair Machado adjourned the meeting at 7:40 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director