



**SAN RAFAEL CITY COUNCIL AGENDA REPORT**

Department: City Clerk's Office

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: 

**TOPIC: VACANCIES ON SAN RAFAEL BOARDS AND COMMISSIONS**

**SUBJECT: ANNOUNCEMENT OF VACANCIES ON THE CANNABIS INDUSTRY TAX OVERSIGHT COMMITTEE AND THE FIRE COMMISSION**

**RECOMMENDATION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.

**BACKGROUND:**

The City Clerk's office is currently recruiting to fill upcoming vacancies on our boards and commissions. Community members can apply online to serve on our boards and commissions, and more information and eligibility requirements are as follows:

**Cannabis Industry Tax Oversight Committee**

*Board Description:* The Cannabis Industry Tax Oversight Committee's purpose is to ensure that all revenues received from the voter approved Cannabis Industry Tax (Measure G) are spent on uses outlined in San Rafael Ordinance 1961.

*Term:* Three Appointments through February 2026

*2022 Meeting Schedule:* December or January (date to be determined)

*Eligibility Requirements:* Members of the Committee shall be at least 18 years of age and reside within the City limits. The Committee may not include any employee or official of the City, or any vendor, contractor or consultant doing business with the City.

*Application Deadline (subject to extension):* January 27, 2022.

**Fire Commission**

*Board Description:* The Fire Commission consists of five members and two alternate members who advise and support the goals and objectives of the San Rafael Fire Department. In concert with the Fire Chief, Fire Commission Members contribute their experience and expertise with department-related initiatives, such as Public Education and Information, Emergency

---

**FOR CITY CLERK ONLY**

Council Meeting: \_\_\_\_\_

Disposition: \_\_\_\_\_

**SAN RAFAEL CITY COUNCIL AGENDA REPORT / Page: 2**

Preparedness, support of the San Rafael Fire Foundation, Essential Facilities Project, Photography and documenting Fire Service History.

*Term:* One appointment through March 2026  
One Alternate Member appointment through March 2026

*2022 Meeting Schedule:* Second Wednesday of each month at 4:00 p.m. (currently virtual)

*Eligibility Requirements:* Must be a San Rafael resident.

*Application Deadline (subject to extension):* January 27, 2022

**COMMUNITY OUTREACH:**

The recruitment for applications is being advertised through mass email notification, the City's website, Nextdoor, and Facebook social media platforms.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

**RECOMMENDED ACTION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.