



## NOTICE OF MEETING

### ADA ACCESS ADVISORY COMMITTEE

Wednesday, March 2, 2022 at 2:00 PM

#### Virtual Participation

Webinar: <https://tinyurl.com/ada-2022-03-02>

Dial-in: (669) 900-9128

Meeting ID: 861-0887-2158#

### AGENDA

1. **Call to Order**
  - a. **Determination of a Quorum**
2. **Public Comments: 3 min each**
3. **Approve Meeting Minutes from 9/8/2021.**
4. **Staff Reports and Information Items (Staff)**
  - a. **Parks & Recreation Update**
  - b. **Public Works Update**
  - c. **ADA Coordinator Report**
5. **Selection of one (1) committee member to serve on the Parks and Recreation Master Plan Steering Committee and one (1) committee member to serve as the alternate.**
6. **Future Topics**
7. **Next meeting of the ADA Access Advisory Committee – June 1, 2022**
8. **Adjournment**



*Any records relating to an agenda item, received by a majority or more of the board or commission less than 72 hours before the meeting, shall be available for inspection in the Building Division. Sign Language interpreters and assistive listening devices may be requested by calling (415) 485-3066 (voice), emailing [Lindsay.lara@cityofsanrafael.org](mailto:Lindsay.lara@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. Public transportation is available through Golden Gate Transit, Line 22 or 23. Paratransit is available by calling Whistlestop. Wheels at (415) 454-0964. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.*

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**MINUTES OF MEETING**  
**ADA ACCESS ADVISORY COMMITTEE**

**Wednesday, September 8, 2021 at 2:00 PM**

**Virtual Meeting**

**Webinar: <https://tinyurl.com/ada-2021-09-08>**

**Telephone: (669) 900-9128**

**Meeting ID: 881-3994-6289#**

Attendees: John Erdmann, Timothy Park, Ashley Tomerlin, Francine Falk-Allen; Dianne Wolfe  
Don Jeppson, Chairman

Absentees: Fred Divine; Timothy Lord; Ewen McKechnie

**1) Call to Order** - The Chairman called to order the meeting at 2:03 pm.

*a) Determination of a Quorum was made and was present.*

**2) Public Comments for Items Not on the Agenda** - The Chairman opened the meeting for public comments; there was no public comments.

**3) Approved Meeting Minutes from 6/2/2021** – Minutes were approved.

**4) Staff Reports and Information Items**

*a) Susan Andrade wax, Department Director, gave a brief report on Library & Parks projects including replacement of Pickle Weed fields, ADA Park restrooms, Stadium Restrooms and replacement of Sun Valley playground equipment.*

*b) April Mille, Assistant Public Work Director, gave a brief report on Public Works CIP and Parks Projects. The committee discussed Public projects including Canal Paving Project, Parking at City Hall and Park Master Plan update. The committee and chair express interest in getting updates from Public works and Parks.*

*c) Committee continue discussing projects and issues regarding ADA accessibility including access to a drive up mail box in the downtown that was displaced with new two way traffic. Chairman will follow up.*

**5) The Committee selected Tim Park to represent the Committee and to serve on the Parks & Recreation's Master Plan Steering Committee. Ashley Tomerlin was selected as the alternate.**

**6) Future Topics** - The Chairman open a discussion on future topics. The following list was established by the Committee.

*a) Brown Act, CIP, DPW, EOC, Sidewalk/Curb Updates, Transition Plans, ADA Parking Downtown, Emergency Preparedness, Police, Postal Access*

**7) Next meeting:** Discussed and set by the Committee to December 1, 2021 at 2:00 pm.

**8) Adjournment:** The Chairman adjourned the meeting at 2:56 pm.