



**Planning Commission  
Regular Meeting**

**Tuesday, February 15, 2022, 7:00 P.M.  
MINUTES**

**Virtual Meeting**

**Watch on Webinar: <https://tinyurl.com/pc-2022-02-15>  
Watch on YouTube: <http://www.youtube.com/cityofsanrafael>**

**Telephone: (669) 900-9128**

**Meeting ID: 863 1489 9286#**

**One Tap Mobile: US: +16699009128,,86314899286#**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

In response to Assembly Bill 361, the City of San Rafael is offering teleconference without complying with the procedural requirements of Government Code section 54953(b)(3). This meeting will be held virtually using Zoom.

How to participate in the meeting:

- **Submit public comments in writing. Correspondence received by 10:00 p.m. on Tuesday the week before the meeting will be provided with the agenda materials provided to the Commission.** Correspondence received after this deadline but by 12:00 p.m. the day before the hearing will be conveyed to the Commission as a supplement. Correspondence received after this deadline will not be distributed to the Commission but will be saved in the project administrative record. Send correspondence to the project planner or to [PlanningPublicComment@cityofsanrafael.org](mailto:PlanningPublicComment@cityofsanrafael.org); or send in writing to Planning Division, CDD; 1400 5th Ave. 3rd Fl.; San Rafael, CA 94901.
- Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment.
- Dial-in to Zoom's telephone number using the meeting ID and provide verbal public comment.

Any member of the public who needs accommodations should contact the City Clerk (email [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Present: Chair Previtali  
Vice Chair Saude  
Commissioner Harris  
Commissioner Samudzi  
Absent: Commissioners Haveman & Mercado  
Also Present: Leslie Mendez, Planning Manager  
Alicia Giudice, Community Development Director  
Barry Miller, Project Manager  
Jacob Noonan, Housing Program Manager  
Alexis Captanian, Housing Program Analyst

## **CALL TO ORDER**

Chair Previtali called the meeting to order at 7:01 p.m. He then invited Planning Manager Leslie Mendez to call the roll. All commissioners were present, except for Commissioners Haveman and Mercado.

## **APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS**

None

## **PUBLIC NOTIFICATION OF MEETING PROCEDURES**

Chair Previtali invited Planning Manager Leslie Mendez who informed the community the meeting would be streamed live to YouTube and members of the public would provide public comment either on the telephone or through Zoom. She explained the process for community participation on the telephone and Zoom.

Chair Previtali reviewed the procedures for the meeting.

## **ORAL COMMUNICATIONS FROM THE PUBLIC**

None

## **CONSENT CALENDAR**

Chair Previtali invited public comment; however, there was none.

Commissioner Samudzi moved and Commissioner Harris seconded to approve the Consent Calendar.

### **1. Approval of the Planning Commission Meeting Minutes of January 25, 2022**

*Approved minutes as submitted*

AYES: Commissioners: Harris, Samudzi, Saude & Chair Previtali

NOES: Commissioners: None

ABSENT: Commissioners: Haveman & Mercado

ABSTAIN: Commissioners: None

Motion carried 4-0

## **ACTION ITEMS**

### **2. Progress Report on the San Rafael 2023-2031 Housing Element Update**

Progress report and update on the 2023-2031 Housing Element will be presented to the Planning Commission. This will include the Evaluation of the Prior Element and a summary of the Housing Needs Assessment. The report will also recap initial and upcoming community engagement activities, as the Housing Sites Inventory task, which is about to begin. Case Nos.: GPA16-001 & P16-013

Project Planner: Barry Miller [barry.miller@cityofsanrafael.org](mailto:barry.miller@cityofsanrafael.org)

*Recommended Action – Consider public comment, discuss relevant housing-related issues, and accept the informational report*

Leslie Mendez, Planning Manager introduced Barry Miller, Project Manager who presented the Staff Report.

Staff responded to questions from the Commissioners.

Chair Previtali invited public comment; however, there was none.

**DIRECTOR'S REPORT**

Community Development Director reported on the following items:

- District Boundaries update
- Planning Commission Vacancy
- Notice of Funding Availability for Affordable Housing to be held on March 7
- Annual Progress Report coming soon
- Los Gamos Project update

**COMMISSION COMMUNICATION**

Commissioner Harris expressed gratitude to Barry Miller.

**ADJOURNMENT**

Chair Previtali adjourned the meeting at 8:13 p.m.

\_\_\_\_\_  
LESLIE MENDEZ, Planning Manager

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
JON PREVITALI, Chair