




Agenda Item No: 5.c
Meeting Date: April 4, 2022

SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Police Department

Prepared by: Lisa Holton, Lieutenant

City Manager Approval: _____ 

TOPIC: APPROVAL FOR SPECIAL EVENT STREET CLOSURES IN SAN RAFAEL

SUBJECT: RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF STREETS IN SAN RAFAEL FOR SPECIAL EVENTS FOR CALENDAR YEAR 2022

RECOMMENDATION: Adopt a resolution authorizing the temporary closure of streets in San Rafael for special events for Calendar Year 2022.

BACKGROUND:

The San Rafael Municipal Code requires City Council approval of all special events which necessitate the temporary closure of City streets and temporary parking restrictions. In addition, California Vehicle Code section 21101(e) authorizes the City to adopt a resolution temporarily closing a portion of any street for celebrations, parades, local special events, and other purposes when, in the opinion of local authorities having jurisdiction or a public officer or employee that the local authority designates by resolution, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing. As of March 2022, there are seven (7) special events that are planned which require street closures and/or parking restrictions; many involve closure of Downtown streets.

Individual operational reports covering staffing and street closures will be generated for each event as the year progresses. Staff recommends that the City Council approve these special event street closures for the year 2022.

Advance approval for the majority of events will streamline the approval process without sacrificing City input and control. If approval is granted for the stated events, City Staff will continue to process all event applications as in previous years. Event producers will be required to submit a Special Event Application, fulfill insurance requirements indemnifying the City from liability associated with the event, and provide detailed information regarding operation, logistics, and activities included in the event. The

FOR CITY CLERK ONLY

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Events Coordinator will ensure event organizers effectively manage community notifications of potential event impacts as well as associated street closures.

ANALYSIS:

The following table includes the seven special event street closures:

Date	Event	Location
Every Thursday between May and September 2022. Friday evenings may be added for Dining Under the Lights based on demand.	Downtown San Rafael Market and Dining Under the Lights	Fourth Street: Cijos Street to B Street; additional side streets
May 7, 2022 (Saturday)	May Madness Car Show and Parade	Fourth Street: Lincoln Avenue to H Street; A Street between Fourth Street and Fifth Avenue; Julia Street between B Street and A Street
May 23, 2022 (Monday)	State of the City	A Street: Third Street to Fourth Street. Additional details TBD.
June 4, 2022 (Saturday)	Youth In Arts Annual Fundraiser	C Street: Third Street to Fourth Street
July 30, 2022 (Saturday)	San Rafael Sunset Criterium	Fourth Street: Lootens Place to E Street; Fifth Avenue: A Street to D Street
September 18, 2022 (Sunday)	San Rafael Porchfest	Gerstle Park; Bayview Street: D Street to Clark Street; San Rafael Avenue: D Street to Clark Street; Marin Street: San Rafael Avenue to Clayton Street; Clorinda Street: Marin Street to Clark Street
October 29 & 30, 2022 (Saturday and Sunday)	Marin Endurance Festival	Point San Pedro Road: Rivera Drive to Biscayne Drive

Specific Street closure times will be determined by City Staff and the Traffic Sergeant as needed for each event day and schedule and will be noticed to the public.

COMMUNITY OUTREACH:

Merchants, businesses, residents, and the general public are notified of the street closures through a variety of traditional outlets, including mailed notices, public service messages, event posters etc. In addition, staff will use official City of San Rafael social media accounts to communicate street closure information.

FISCAL IMPACT:

Pursuant to the current City policy, Police, Public Works, and Parking Services fees and/or costs will be assessed and reimbursed by the event organizer unless directed otherwise.

OPTIONS:

The City Council has the following options to consider on this matter:

1. Adopt the resolution authorizing the specified special event temporary street closures.
2. Adopt resolution with modifications.
3. Direct staff to return with more information.
4. Take no action.

RECOMMENDED ACTION:

Adopt resolution.

ATTACHMENTS:

1. Resolution Authorizing the Temporary Closure of Streets in San Rafael for Special Events for Calendar Year 2022

RESOLUTION NO.

**RESOLUTION OF THE SAN RAFAEL CITY COUNCIL AUTHORIZING THE
TEMPORARY CLOSURE OF STREETS IN SAN RAFAEL FOR SPECIAL EVENTS
FOR CALENDAR YEAR 2022**

WHEREAS, the San Rafael City Council has determined that it is in the best interests of the public health and safety to implement a modified Traffic Plan and Road Closure for all special events in San Rafael and nearby neighborhoods; and

WHEREAS, after reviewing plans for the events and the traffic patterns, City staff has determined and recommended that, in the interest of the safety and welfare of pedestrian and auto traffic in the downtown area, the streets shown in Table 1 of the Staff Report attached hereto and incorporated herein by reference, should be temporarily closed to through traffic for the dates and locations as specified in the Staff Report; and

WHEREAS, the specific time periods for the temporary closures described in the Staff Report shall be as determined by the City's Events Coordinator in consultation with the Police Department, and the Events Coordinator shall give timely notice to the public of those time periods by signage and/or other appropriate means;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN RAFAEL HEREBY RESOLVES:

1. That all the above findings are true and correct; and
2. That pursuant to the authority of Vehicle Code section 21101(e), for the safety and protection of persons, both pedestrians and vehicle drivers, the City Council hereby authorizes the temporary closure of the listed streets for the locations and dates shown on Attachment 1.

I, Lindsay Lara, City Clerk of the City of San Rafael, hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the City Council held on the 4th day of April 2022 by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

Lindsay Lara, City Clerk