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Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Chair Emerson called the meeting to order at 6:01 p.m.

ROLL CALL

Present: Commissioner Cabrales
Chair Emerson
Commissioner Gutierrez
Commissioner Laumann
Commissioner Machado
Commissioner Sandoval

Absent: Commissioner Reisinger

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Steve Mason, Senior Recreation Supervisor
Damian Sandholm, Recreation Supervisor

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of January 20, 2022

Commissioner Gutierrez moved, and Commissioner Sandoval seconded, to approve the meetings minutes of January 20, 2022.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado,
Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Reisinger
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda

None

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. 2021 Annual San Rafael Community Center and Albert Park Program Report

Steve Mason, Senior Recreation Supervisor introduced Damian Sandholm, Recreation Supervisor, who presented the 2021 Annual San Rafael Community Center and Albert Park Program Report.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Gutierrez moved, and Commissioner Machado seconded to accept the 2021 Annual San Rafael Community Center and Albert Park Program Report.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Laumann, Machado,
Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Reisinger
ABSTAINED: Commissioners: None

Motion approved to accept the 2021 Annual San Rafael Community Center and Albert Park Program Report.

COMMISSION REPORTS AND COMMENTS

4. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Gutierrez attended the Pickleweed Advisory Committee meeting on February 2, 2022. The Marin YMCA summer camp and the Canal Alliance/Marin Football Club co-sponsorship applications were presented under the new co-sponsorship guidelines.

Commissioner Machado asked if there were plans to make the Pickleweed field project happen since the grant was declined. Ms. Quffa replied that we have applied for the Land and Water Conservation Fund grant, and we should hear if gets approved this Summer. Ms. Quffa also noted that the City of San Rafael is committed to this project and is continuing to look for promising opportunities for funding it.

Public Comment: None

STAFF COMMENTS

5. Schedule of Upcoming Meetings and Events of Interest

Ms. Quffa announced that we have officially started the Park and Recreation Master Plan. Three and a half days were spent with the consultants, the parks and facilities staff, and the recreation staff touring all the recreation facilities and parks. They began assessing the current state and needs of the facilities and parks. On March 3rd, they will be launching the statically valid survey. They will be calling, texting and emailing specific residents to survey. Towards the end of March, the committee will be holding community meetings and launching a communitywide questionnaire. The first steering committee will be March 16th.

Ms. Quffa noted that the rentals were a little slow over the Winter and are now picking up. The City is following the state and county guidelines in regard to wearing masks. The guidelines have been more relaxed, and our facilities are no longer requiring vaccinated customer to wear masks, although it is strongly recommended. Non-vaccinated customers are still required to wear masks. All of youth programs will follow the school guidelines and will continue to be masked. Many of the senior exercise programs that were uncomfortable wearing masks will start back up again now that masks aren't required.

Ms. Quffa stated that the department is getting ready for Summer programming. The pools are doing a lot of hiring. The pool heater is currently broken, and the part is supposed to arrive Tuesday. This has been an issue at other pools as well. The Terra Linda Orcas are set to get back in the pool in March, so we are hoping it is fixed in time.

ADJOURNMENT

Chair Emerson adjourned the meeting at 6:31 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director