



**Planning Commission
Regular Meeting**

**Tuesday, March 29, 2022, 7:00 P.M.
MINUTES**

Virtual Meeting

**Watch on Webinar: <https://tinyurl.com/pc-2022-03-29>
Watch on YouTube: <http://www.youtube.com/cityofsanrafael>**

Telephone: (669) 900-9128

Meeting ID: 858 4988 7189#

One Tap Mobile: US: +16699009128,,85849887189#

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Assembly Bill 361, the City of San Rafael is offering teleconference without complying with the procedural requirements of Government Code section 54953(b)(3). This meeting will be held virtually using Zoom.

How to participate in the meeting:

- Submit public comments in writing. Correspondence received by 10:00 p.m. on Tuesday the week before the meeting will be provided with the agenda materials provided to the Commission. Correspondence received after this deadline but before the hearing will be conveyed to the Commission as a supplement. Send correspondence to the project planner or to PlanningPublicComment@cityofsanrafael.org; or send in writing to Planning Division, CDD; 1400 5th Ave. 3rd Fl.; San Rafael, CA 94901.
- Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment.
- Dial-in to Zoom's telephone number using the meeting ID and provide verbal public comment.

Any member of the public who needs accommodations should contact the City Clerk (email city.clerk@cityofsanrafael.org or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Present: Commissioner Camille Harris
Commissioner Jon Haveman
Commissioner Aldo Mercado
Vice Chair Samina Saude
Chair Jon Previtali

Absent: Commissioner Shingai Samudzi

Also Present: Leslie Mendez, Planning Manager
Isabelle Loh, Contract Planner
Shawna Brekke-Read, Contract Planner

CALL TO ORDER

Chair Previtali called the meeting to order at 7:00 PM. He then invited the Planning Manager, Leslie Mendez, to call roll. All commissioners were present, except Commissioner Samudzi.

APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS

None.

PUBLIC NOTIFICATION OF MEETING PROCEDURES

Chair Previtali invited Planning Manager, Leslie Mendez, who informed the community that the meeting is being streamed live to YouTube, and members of the public can provide public comment either on the telephone or through Zoom. She then explained the process for community participation on the telephone and on Zoom.

Chair Previtali reviewed the procedures for the meeting.

ORAL COMMUNICATIONS FROM THE PUBLIC

None.

CONSENT CALENDAR

1. Approval of the Planning Commission Meeting Minutes of February 15, 2022

Chair Previtali invited public comment. There was none.

Commissioner Saude moved and Commissioner Harris seconded to approve the Consent Calendar.

AYES: Commissioners: Harris, Haveman, Vice Chair Saude & Chair Previtali

NOES: Commissioners: None

ABSENT: Commissioners: Samudzi

ABSTAIN: Commissioners: Mercado

Motion carried 4-0

ACTION ITEMS

2. 610 Du Bois

Request for a Sign Program for installation of 31 new signs on an 86,029-square-foot site developed with two commercial buildings for motor vehicle sales and services.

APN: 13-041-29; Planned Development (PD) Zone; Christian Oakes, Applicant; Montgomery Tech Center, Owner; PLAN21-053

Project Planner: Isabelle Loh, Contract Planner, IsabelleL@cityofsanrafael.org

Planning Manager, Leslie Mendez, introduced Isabelle Loh, Contract Planner who presented the Staff Report.

Applicant delivered brief report.

Applicant responded to questions from Commissioner Saude about lighting.

Chair Previtali invited public comment. There was none.

Commissioners provided comments.

Commissioner Mercado moved and Commissioner Haveman seconded to approve.

AYES: Commissioners: Harris, Haveman, Mercado, Vice Chair Saude & Chair Previtali

NOES: Commissioners: None

ABSENT: Commissioners: Samudzi

ABSTAIN: Commissioners: None

Motion carried 5-0

DIRECTOR'S REPORT

Planning Manager reported on the following items:

- Annual Progress Report & Housing Policy Update accepted by City Council
- Recommendation for Community Development Block Grant (CDBG) project funding for the fiscal year 2022-23 to the Marin County Board of Supervisors
- Recommendation for Permanent Local Housing Allocation (PLHA) project funding for the calendar year 2022 to the Marin County Board of Supervisors

COMMISSION COMMUNICATION

- Request for update on status of Hotel projects in downtown San Rafael. Planning Manager had no update at this time.
- Reminder to complete Form 700.

ADJOURNMENT

Chair Previtali adjourned the meeting at 7:30 PM

LESLIE MENDEZ, Planning Manager

APPROVED THIS ____ DAY OF _____, 2022

JON PREVITALI, Chair