



City of San Rafael  
**Parking Services Division**  
 1400 Fifth Ave. San Rafael, CA 94901  
 Office: (415) 458-5333  
 E-mail: parking@cityofsanrafael.org

## Meter Bag / No Parking Sign Request Form

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Your Name/Business & Address \_\_\_\_\_

Phone 1 (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_  
 Public Works Encroachment Permit # \_\_\_\_\_  
 Reason for Request \_\_\_\_\_

### METER BAGS

Meter number(s)	

### "NO PARKING" SIGNS

Quantity	
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	FROM	THROUGH
Placement date(s)		
Time(s)		
Days of week		
Address/Location		

Location Details:

**OFFICE USE ONLY**

Fees paid \$ \_\_\_\_\_ Date fees paid \_\_\_\_/\_\_\_\_/\_\_\_\_  
 DATE UP \_\_\_\_/\_\_\_\_/\_\_\_\_ TIME UP \_\_\_\_\_  
 Officer assigned \_\_\_\_\_  
 DATE DOWN \_\_\_\_/\_\_\_\_/\_\_\_\_ TIME DOWN \_\_\_\_\_  
 Officer assigned \_\_\_\_\_

## Fees

### Meter Bags

\$66.00 -First meter (first day only)  
 \$16.00 -Per additional meter/per day

### No Parking Signs

\$50.00 -First sign  
 \$4.00 -Each additional sign

**FORMS & PAYMENT MUST BE RECEIVED AT LEAST 1 WEEK PRIOR TO PLACEMENT DATE.** Meter bags & "No Parking" sign requests are subject to review and approval by the Parking Services Manager & Dept. of Public Works.

### METER BAGS

Provide the requested meter number(s) desired on this form. Locate these on the white label on the street side of the meter. Parking staff will place "NO PARKING" bags on the requested meters prior to the start date listed. If you need to extend the meter bag placement, contact the Parking Services office *as soon as possible*.

### NO PARKING SIGNS

Signs shall list the days, dates and times of the parking restriction. Signs shall be posted so that all potential parkers have a clear line of site of the affected area. Enforcement may begin **72 hours after verification**. When posting "No Parking" signs, please call the **San Rafael Police Department at 485-3000** to request sign verification (once your signs have been posted). If you need to extend the signage placement, contact the Parking Services office prior to removal of the signs. New signs will need to be posted and re-verified.

### RESTRICTIONS

The following are standard restrictions. Other restrictions may apply as needed. If you are reserving a meter bag or posting signs in these areas all vehicles or equipment must be removed by the specified times:

#### **4pm-6pm Monday to Friday Tow Away**

- 1) Lincoln Ave (between 800 block & 1400 block)
- 2) Irwin St (East side between 900 block & 1100 block)
- 3) Mission Ave (500 block Westbound & 800 block Eastbound)

#### **FARMERS MARKET AREA:**

4<sup>th</sup> St (between B St & Lincoln) & some additional metered areas on Cijos St, Lootens Ave & A St: **4:30pm Thursdays, Tow Away (April through September)**

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