



SAN RAFAEL

LIBRARY AND RECREATION

BOARD OF LIBRARY TRUSTEES

MINUTES

San Rafael Library – 1100 E Street, San Rafael, CA

April 12, 2022 – 6:00 P.M.

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=2TSi5FM1lyU>

CALL TO ORDER

Chair Duque Hughes called the meeting to order at 6:02 P.M.

Roll Call

Present: Trustee Cortes
Chair Duque Hughes
Trustee Han
Trustee Lentini
Trustee Vahdat – entered meeting at 6:05

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Catherine Quffa, Assistant Library & Recreation Director
Jinder Banwait, Administrative Analyst
Katie Port, Supervising Librarian

AGENDA AMENDMENTS

None

MINUTES

1. Approve Regular Meeting Minutes of March 8, 2022

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

The minutes of March 8, 2022 were approved as submitted.

Trustee Cortes moved, and Trustee Han seconded to approve the minutes of the March 8, 2022 meeting.

Ayes: Trustees: Cortes, Han, Lentini, Vahdat, & Duque Hughes

Noes: Trustees: None

Absent: Trustees: None

Abstain: Trustees: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Park Pass Program Update by Supervising Librarian Katie Port

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

3. Public Comment from the audience regarding items not listed on the agenda

None

MATTERS BEFORE THE BOARD

4. MARINet Radio Frequency Identification (RFID) Update

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

BOARD REPORTS AND COMMENTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.

Trustee Lentini provided an update from the Parks & Recreation Master Plan Steering Committee.

STAFF REPORTS AND COMMENTS

6. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian, Susan Andrade-Wax, Library & Recreation Director, and Catherine Quffa, Assistant Library & Recreation Director
Staff responded to questions from the Trustees.
Chair Duque Hughes invited public comment; however, there was none.
Trustees provided comments.

NEXT MEETING: May 10, 2022

FUTURE AGENDA TOPICS

- None (other than what is on the workplan)

ADJOURNMENT

The meeting was adjourned at 7:04 P.M.