



**SAN RAFAEL CITY COUNCIL AGENDA REPORT**

**Department: Public Works**

**Prepared by: Bill Guerin,  
Director of Public Works**

**City Manager Approval:** 

File No.: 16.01.241.01

**TOPIC: FRANCISCO BOULEVARD EAST SIDEWALK IMPROVEMENTS**

**SUBJECT: ACCEPT COMPLETION OF THE FRANCISCO BOULEVARD EAST SIDEWALK IMPROVEMENTS PROJECT (CITY PROJECT NO. 11349) AND AUTHORIZE THE CITY CLERK TO FILE THE NOTICE OF COMPLETION**

**RECOMMENDATION ACTION:** Accept completion of the Francisco Boulevard East Sidewalk Improvements Project and authorize the City Clerk to file the Notice of Completion.

**BACKGROUND:** Grand Avenue and Francisco Boulevard East form the primary corridor for residents living in the Canal Neighborhood, the most densely populated area in Marin County, to access downtown San Rafael, the San Rafael Transit Center, SMART train station, Montecito Plaza, and San Rafael High School. Local street connections between the Canal Neighborhood and the rest of the City are severely limited by the constraints of the San Rafael Canal waterway, the existing Grand Avenue Bridge, Highway 101, and Interstate 580. The Francisco Boulevard East Sidewalk Improvements project (“Sidewalk Project”) is the final phase of a multi-project, long-term vision that will fill a significant bicycle/pedestrian safety gap within a major north-south corridor and will successfully link to other recently constructed bicycle/pedestrian improvements, most notably the pedestrian bridge crossing the San Rafael Canal installed in 2019. This project created a seamless bicycle/pedestrian facility from Downtown to the Canal Neighborhood that greatly improves safety and connectivity in East San Rafael.

This project has been a long-standing, high-priority project for the San Rafael City Council. In March 2008, the City retained an engineering consulting firm to perform extensive public outreach and begin development of construction plans that were advanced to approximately the 90-percent design level. In August 2013, when additional federal funding became available, the City retained another consulting firm to obtain environmental clearance and complete the design.

Over the course of several years, City staff pursued construction funding for the Sidewalk Project through various grant opportunities. In 2016, the City applied for a federal grant through the Active Transportation Program (ATP) administered by Caltrans. The application was favorably received, and subsequently the City was awarded \$4,025,000 in construction funds that were allocated to the City to begin reimbursement this fiscal year. To augment the ATP grant funding, City staff

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**FOR CITY CLERK ONLY**

**File No.:** \_\_\_\_\_

**Council Meeting:** \_\_\_\_\_

**Disposition: Resolution No.** \_\_\_\_\_

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worked closely with the Transportation Authority of Marin (TAM) and identified an additional \$2,100,000 in federal funds from Congestion Mitigation and Air Quality Improvement Program (CMAQ) thus bringing the construction budget to \$6,125,000.

The project was advertised in accordance with San Rafael's Municipal Code on February 13, 2020. and sealed bids were publicly opened and read aloud April 29, 2020. On May 18, 2020, the City Council adopted a resolution authorizing the City Manager to enter into an agreement with the low bidder, Ghilotti Bros., Inc. in the amount of \$3,996,597 and approving a construction contingency of \$563,403 with an allowance of \$900,000 for a total appropriation in an amount of \$5,460,000. Construction commenced on July 16, 2020, and all work was completed on December 20, 2021.

**ANALYSIS:** Pursuant to Civil Code Section 3093, the City is required to record a Notice of Completion upon City acceptance of the improvements. This acceptance initiates a time period during which project subcontractors may file Stop Notices seeking payment from the City from the funds owed to the Contractor for the project work.

**FISCAL IMPACT:** No fiscal impact is associated with this report.

**RECOMMENDATION ACTION:** Accept completion of the Francisco Boulevard East Sidewalk Improvements Project and authorize the City Clerk to file the Notice of Completion.

**ATTACHMENT:**

1. Notice of Completion

Recording Requested By:  
The City of San Rafael

When Recorded Mail To:  
Lindsay Lara, City Clerk  
1400 Fifth Ave  
San Rafael, CA 94901

EXEMPT FROM RECORDING FEES PER  
GOVERNMENT CODE §§ 6103, 27383

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

**NOTICE OF COMPLETION**  
Civil Code §§ 8182, 8184, 9204, and 9208

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the agent of the owner of the Project described below.
2. Owner's full name is the City of San Rafael ("City")
3. City's address is 111 Morphew Street, San Rafael, CA 94901
4. The nature of City's interest in the Project is:  
\_\_\_ Fee Ownership    \_\_\_ Lessee    X Other Public Right of Way Easement
5. Construction work on the Project performed on City's behalf is generally described as follows: Installation of new sidewalk, curb, gutter, retaining walls, storm drain, hot mix asphalt, electrical, signing/stripping, and landscaping..
6. The name of the original Contractor for the Project is: Ghilotti Bros., Inc.
7. The Project was accepted as complete on: December 20, 2021.
8. The Project is located at: Francisco Blvd East, from Vivian Street to Grand Ave. San Rafael, CA.

Verification: In signing this document, I, the undersigned, declare under penalty of perjury under the laws of the State of California that I have read this notice, and I know and understand the contents of this notice, and that the facts stated in this notice are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

*EXEMPT FROM NOTARY ACKNOWLEDGMENT REQUIREMENTS PER  
GOVERNMENT CODE § 27287 AND CIVIL CODE § 9208*