



**Planning Commission
Regular Meeting**

**Tuesday, May 24, 2022, 7:00 P.M.
MINUTES**

Virtual Meeting

**Watch on Webinar: <https://tinyurl.com/pc-2022-05-24>
Watch on YouTube: <http://www.youtube.com/cityofsanrafael>
Telephone: 1 (669) 900 6833
Meeting ID: 883 2384 1452#
One Tap Mobile: US: + 16699006833,,88323841452#**

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Assembly Bill 361, the City of San Rafael is offering teleconference without complying with the procedural requirements of Government Code section 54953(b)(3). This meeting will be held virtually using Zoom.

How to participate in the meeting:

- **Submit public comments in writing. Correspondence received by 10:00 p.m. on Tuesday the week before the meeting will be provided with the agenda materials provided to the Commission.** Correspondence received after this deadline but before the hearing will be conveyed to the Commission as a supplement. Send correspondence to the project planner or to PlanningPublicComment@cityofsanrafael.org; or send in writing to Planning Division, CDD; 1400 5th Ave. 3rd Fl.; San Rafael, CA 94901.
- Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment.
- Dial-in to Zoom's telephone number using the meeting ID and provide verbal public comment.

Any member of the public who needs accommodations should contact the City Clerk (email city.clerk@cityofsanrafael.org or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

CALL TO ORDER

Acting-Chair Mercado called meeting to order at 7:00 PM. He then invited Planning Manager Leslie Mendez to call roll.

RECORDING OF MEMBERS PRESENT AND ABSENT

PRESENT: ALDO MERCADO, ACTING-CHAIR
CAMILLE HARRIS, COMMISSIONER
JON HAVEMAN, COMMISSIONER
SHINGAI SAMUDZI, COMMISSIONER
KELLY SHALK, COMMISSIONER

ABSENT JON PREVITALI, CHAIR
SAMINA SAUDE, VICE CHAIR

ALSO PRESENT: LESLIE MENDEZ, PLANNING MANAGER
ALI GIUDICE, COMMUNITY DEVELOPMENT DIRECTOR
JEFF BALLANTINE, SENIOR PLANNER

APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS

No changes were made to the order of the agenda.

PUBLIC NOTIFICATION OF MEETING PROCEDURES

Acting-Chair Mercado invited Planning Manager Leslie Mendez, who informed the community the meeting is being streamed live to YouTube and members of the public could provide public comment either on the telephone or through Zoom. She explained the process for community participation on the telephone and Zoom.

ORAL COMMUNICATIONS FROM THE PUBLIC

There was no communication from the public.

CONSENT CALENDAR

1. Approval of the Planning Commission Meeting Minutes of May 10, 2022

Commissioner Samudzi moved, and Commissioner Haveman seconded to approve the Consent Calendar.

Acting-Chair Mercado invited public comment and there was none.

Acting-Chair Mercado invited Planning Manager Leslie Mendez to take roll:

AYES: Commissioners Harris, Haveman, Samudzi & Acting-Chair Mercado
NOES: None
ABSENT: Chair Previtali & Vice Chair Saude
ABSTAIN: Commissioner Shalk

Motion carried 4 – 0

ACTION ITEMS

2. Senate Bill (SB) 9, The California Home Act

Proposed Amendments to the San Rafael Municipal Code to Implement Two-Unit Developments and Urban Lots Splits consistent with Senate Bill (SB) 9, The California Home Act. Project Planner: Leslie Mendez, Planning Manager Leslie.mendez@cityofsanrafael.org and Jeff Ballantine, Senior Planner, jeff.ballantine@cityofsanrafael.org

Acting-Chair Mercado invited Project Planner to present the Staff Report. Leslie Mendez introduced and Senior Planner, Jeff Ballantine, presented.

Staff responded to questions from the Commissioners.

Acting-Chair Mercado opened public hearing and asked Staff to open public comment.

Comment from Bill Carney, President at Sustainable San Rafael.

Acting-Chair Mercado closed public hearing and called on Commissioners, in turn, to ask follow-up questions of staff.

Commissioners discussed with staff.

Commissioners offered final comments on the Project.

Commissioner Haveman moved, and Commissioner Samudzi seconded a motion to adopt the recommended action.

Planning Manager then took roll:

AYES: Commissioners Harris, Haveman, Samudzi, Shalk & acting-Chair Mercado
NOES: None
ABSENT: Chair Previtali & Vice Chair Saude
ABSTAIN: None

Motion carried 5 – 0

3. “Rules and Procedures” and Selection of Liaisons

Amend the Planning Commission “Rules and Procedures,” and conduct selection of liaisons to DRB meetings for second half of the year.

Project Planner: Leslie Mendez, Planning Manager Leslie.mendez@cityofsanrafael.org

Acting-Chair Mercado invited Project Planner to present the Staff Report. Leslie Mendez presented.

Staff responded to questions from the Commissioners.

Acting-Chair Mercado opened public hearing and asked staff to open public comment.

No public comment.

Commissioner Samudzi moved, and Commissioner Haveman seconded a motion to adopt the recommended action.

Planning Manager then took roll:

AYES: Commissioners Harris, Haveman, Samudzi, Shalk & acting-Chair Mercado
NOES: None
ABSENT: Chair Previtali & Vice Chair Saude
ABSTAIN: None

Motion carried 5 – 0, and Liaisons were selected.

COMMISSION COMMUNICATION

Commissioner Harris reported on previous Design Review Board meeting from May 17, 2022.

DIRECTOR’S REPORT

Planning Manager reported on the following items:

- Update on City Council passing Fire Safe Roof Ordinance
- Update on City Council passing the Public Art Program
- Update on the next Planning Commission meeting
- Update on hybrid meeting scheduled for July

ADJOURNMENT

There being no further business, acting-Chair Mercado adjourned the meeting at 8:03 PM.

LESLIE MENDEZ, Planning Manager

APPROVED THIS ____ DAY OF _____, 2022

ALDO MERCADO, Acting-Chair