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Telephone: (669) 900-9128
Meeting ID: 950 5173 5161

CALL TO ORDER

Chair Mason called the meeting to order at 7:06 p.m.

ROLL CALL

Present: Chair Mason
Member Avalos
Member Palacios
Member Sprague
Member Tanchez
Member Vasquez
Member Yost
Park & Recreation Commission Representative Gutierrez

Absent: Alternate Member Ceballos

Also Present: Susan Andrade-Wax, Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Jaemi Naish, Director, Tamalpais Adult School
Rose Costello, Community Engagement Manager, Canal Alliance

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of July 7, 2021

Committee Member moved, and Member Palacios seconded, to approve the meetings minutes of July 7, 2021.

AYES: Members: Avalos, Palacios, Sprague, Tanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. **Public Comment from the audience regarding items not listed on the agenda**
None.

MATTERS BEFORE THE COMMITTEE

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. **Co-Sponsorship Applications and Final Reports**

- A. **Tamalpais Adult School/Bahia Vista Elementary School: English As A Second Language Class**

Chair Mason presented the background and history of the English As A Second Language program at the Center and introduced Jaemi Naish, Director of Tamalpais Adult School who presented their application.

Staff and applicant responded to questions from Members.

Committee Member made a motion for a full fee waiver. Member Palacios seconded the motion.

AYES: Members: Avalos, Palacios, Sprague, Tanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Motion approved.

- B. **Canal Alliance: Voces del Canal Community Leaders Meetings**

Chair Mason mentioned the longstanding partnership with Canal Alliance and presented the background on Voces del Canal, noting their importance in the Canal community. Mason also stated that traditionally the Committee co-sponsors programs rather than meetings. Chair Mason introduced Rose Costello, Community Engagement Manager, Canal Alliance who presented the background for their application.

The Committee felt that despite not being a traditional program, the application was appropriate for co-sponsorship consideration. Mason mentioned that the proposed room use of the larger Multipurpose Room one Wednesday a month and a meeting room on the other Wednesdays would make the Multipurpose Room unavailable for ongoing weekly rentals. Mason asked Costello if designating the Art Room, the largest of the Center’s meeting rooms, weekly would be an acceptable alternative for their meetings to which Costello agreed.

Member Tanchez made a motion to grant a full fee waiver to the Voces del Canal Community Leaders for use of the Art Room on Wednesdays. Member Palacios seconded the motion.

AYES: Members: Avalos, Palacios, Sprague, Tanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Motion approved.

4. Review Proposed Revisions to the Guidelines and Application for Co-Sponsored Use

Chair Mason presented the proposed 2022 Guidelines and Application For Co-Sponsored Use for the Committee’s review and approval. The revisions were necessary to accurately support recent changes to the Community Use Policy.

Staff responded to questions from Members.

Member Sprague made a motion to accept the 2022 Guidelines and Application For Co-Sponsored Use as proposed. A Pickleweed Advisory Committee Member seconded the motion.

AYES: Members: Avalos, Palacios, Sprague, Tanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Motion approved.

5. Selection of One Committee Member to Serve on the Parks and Recreation Master Plan Steering Committee and One Committee Member to Serve as the Alternate

Chair Mason introduced Library and Recreation Director Andrade-Wax who provided an extensive overview on the upcoming Parks and Recreation Master Plan and solicited interest of one Pickleweed Advisory Committee member to serve on the 15 person Steering Committee and one member to be an alternate. Committee members shared

their interest and availability. Committee member Sprague agreed to serve as Pickleweed Advisory Committee liaison to the Parks and Recreation Master Plan Steering Committee and Committee member Palacios agreed to serving as the alternate.

A Member made a motion to nominate Sprague to the Steering Committee and Palacios as an alternate. The motion was seconded by another Member.

AYES: Members: Avalos, Palacios, Sprague, T Sanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Motion approved.

6. Review Proposed 2022 Pickleweed Advisory Committee Meeting Schedule

Chair Mason presented the proposed 2022 Pickleweed Advisory Committee Meeting Schedule and noted that several of the months had changed from the 2021 meeting schedule to better align with the new co-sponsorship application review dates.

It was noted that the proposed April 6, 2022 meeting date falls during school districts' spring break and that the following week, April 13, 2022 might be better.

Member Sprague made a motion to approve the 2022 Schedule of Pickleweed Advisory Committee Meetings with a change of the April meeting date to April 13, 2022. Member T Sanchez seconded the motion.

AYES: Members: Avalos, Palacios, Sprague, T Sanchez, Vasquez, Yost
NOES: Members: None
ABSENT: Members: Ceballos
ABSTAINED: Members: None

Motion approved.

COMMITTEE REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Members were provided the opportunity to share local events and meetings of interest.

STAFF COMMENTS

7. Events of Interest

Chair Mason provided updates on Community Center staffing, upcoming Día de los Muertos events, changes in the Division's software system, the Center's conversion to

LED lighting, implementation of new Department policies, facility rental update, Mason's participation in a Pickleweed Library interview panel, and the potential of the City hosting a Boards and Commission Reception in December.

ADJOURNMENT

Chair Mason adjourned the meeting at 8:54 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director