



SAN RAFAEL
LIBRARY AND RECREATION

**SAN RAFAEL PUBLIC LIBRARY
BOARD OF TRUSTEES
AGENDA**

**Tuesday, June 14, 2022
6:00 P.M.**

Virtual via Zoom

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Executive Order N-29-20, the City of San Rafael will no longer offer an in-person meeting location for the public to attend. This meeting will be streamed through a Live Zoom Video Webinar at: <https://bit.ly/BLT-06-14-2022>

The City is not responsible for any interrupted service.

Want to listen to the meeting and comment in real-time over the phone? Call: (253) 215-8782 and enter 812-8106-9910#

CALL TO ORDER

- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of May 10, 2022

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
 - Presentation by Jill Tokutomi: Summer Reading 2022
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE BOARD OF TRUSTEES

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. California Library Association Conference Report

BOARD REPORTS AND COMMENTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.

STAFF REPORTS AND COMMENTS

6. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff:

NEXT MEETING: July 12, 2022

ADJOURNMENT

Notice

Any records relating to an agenda item, received by a majority or more of the Board less than 72 hours before the meeting shall be available for inspection in the Library, 1100 E Street. Sign Language interpreters and assistive listening devices may be requested by calling (415) 485-3066 (voice), emailing Lindsay.lara@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. Public transportation is available through Golden Gate Transit, Line 22 or 23. Paratransit is available by calling Whistlestop. Wheels at (415) 454-0964. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.



SAN RAFAEL

LIBRARY AND RECREATION

BOARD OF LIBRARY TRUSTEES

MINUTES

**San Rafael Library – 1100 E Street, San Rafael, CA
May 10, 2022 – 6:00 P.M.**

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=-HhD3AJPPCE>

CALL TO ORDER

Chair Duque Hughes called the meeting to order at 6:03 P.M.

Roll Call

Present: Trustee Cortes
Chair Duque Hughes
Trustee Han
Trustee Lentini
Trustee Vahdat

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Catherine Quffa, Assistant Library & Recreation Director
Jinder Banwait, Administrative Analyst
Matthew Hurley, Librarian I
Paul Cohen, PMCohen Public Affairs

AGENDA AMENDMENTS

None

MINUTES

1. Approve Regular Meeting Minutes of April 12, 2022

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

The minutes of April 12, 2022 were approved as submitted.

Trustee Cortes moved, and Trustee Han seconded to approve the minutes of the April 12, 2022 meeting.

Ayes: Trustees: Cortes, Han, Lentini, Vahdat, & Duque Hughes
Noes: Trustees: None
Absent: Trustees: None
Abstain: Trustees: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Library Facilities Planning Update by Paul Cohen of PMCohen Public Affairs

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

Outreach to the Service Support Area (SSA) by Librarian I Matthew Hurley

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

3. Public Comment from the audience regarding items not listed on the agenda

None

MATTERS BEFORE THE BOARD

4. FY 2021-2022 3rd Quarter Annual Revenue and Expenditure Budget Report

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

BOARD REPORTS AND COMMENTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.

Trustee Lentini provided an update from the Parks & Recreation Master Plan Steering Committee.

STAFF REPORTS AND COMMENTS

6. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian, Susan Andrade-Wax, Library & Recreation Director, and Catherine Quffa, Assistant Library & Recreation Director
Staff responded to questions from the Trustees.
Chair Duque Hughes invited public comment; however, there was none.
Trustees provided comments.

NEXT MEETING: June 14, 2022

FUTURE AGENDA TOPICS

- None (other than what is on the workplan)

ADJOURNMENT

The meeting was adjourned at 7:22 P.M.



**June 14, 2022
Item #4**

TITLE: California Library Association Conference Report

SUMMARY

The City of San Rafael's Library and Recreation Department sent 10 staff to the recent California Library Association Conference in Sacramento between June 2 and 4, 2022. This year's conference theme was "Together Towards Tomorrow". Six San Rafael staff participated in presenting three conference presentations. Staff also attended preconference sessions on Thursday June 2nd and concurrent conference sessions June 3rd and 4th.

RECOMMENDATION:

That the Board of Trustees receive the California Library Association Conference Report.

BACKGROUND:

Annually, employees of the library attend the California Library Association conference. Staff usually support the conference by presenting and sometimes help organize the event as members of the California Library Association. The conference was held virtually in 2021 due to the pandemic and was cancelled in 2020. Usually, the conference takes place in late October or early November, and the conference location traditionally rotates between Southern and Northern California. Because of the COVID pandemic however the conference will take place two years consecutively, in June, in Sacramento. In the past, due to venue logistics, the conference had taken place two years consecutively in Pasadena, CA. This year's conference attendance was considerably less than usual at only 800 attendees. At the 2019 conference in Pasadena there were approximately 1700 attendees.

DISCUSSION:

San Rafael Staff attended some or all of the three days of the conference. A mix of staff will be sharing what they learned as part of the presentation to the Board regarding this item. The following were the presentations that included San Rafael Staff:

Community Wellness with Comfort Dog: Library and Public Safety Partnership

San Rafael Library is partnering with the San Rafael Police Department to create a new kind of Community Wellness Assistant position to proactively encourage

positive behavior in the main downtown library. Working with the Police Department's Mental Health Liaison and the police comfort canine, we are creating a new position trained by the police, funded by the library, dedicated to using a proactive, canine assisted approach to actively address issues surrounding homelessness in the downtown library.

Presenters: Henry Bankhead, Lynn Murphy Mental Health Liaison, San Rafael Police Department, Jennifer Madrid, Community Wellness Assistant, San Rafael Public Libraries.

Preferred Not Required: Round Two (with Feeling)

This is a second round of the perennial discussion about why the master's degree in Library and Information Science, though beneficial, should not be a requirement for librarian positions. The panel will expound upon the reasons, experience and evidence that underscores the necessity of an experiential based path for librarianship, gained through work in the field, which should be embraced as a parallel path to success and promotion in public libraries.

Presenters: Henry Bankhead, Jamie Poirier: Deputy Director | Public Services Solano County Library; Basia Jędruszczak and Alejandra Barrios Librarians: San Rafael Public Libraries

Ebooks for All

The State Library is happy to bring to your public library access to a collection of 40,000 YA and Children's eBooks. In addition, your library can join the Palace Project and use an open source, privacy friendly eReader that can pull content from your other eBook providers (like CloudLibrary and Overdrive). Meet the team, hear from libraries that are already working on the project and learn about the outreach and implementation supports that are in place to make this project successful for your library.

This project is supported in whole or in part by the U.S. Institute of Museum and Library Services (IMLS) under the provisions of the American Rescue Plan Act, administered in California by the State Librarian.

Presenters: Christopher R. Durr, Library Programs Consultant, California state Library; Jen Lemberger, American Rescue Plan Act Coordinator, California State Library, Henry Bankhead, Assistant Library and Recreation Director / City Librarian: San Rafael Public Libraries: Migell Acosta, Library Director- San Diego County Library: Micah May, Director of Ebook Services - Digital Public Library of America.

FISCAL IMPACT:

There is no financial impact associated with this item.

ALTERNATIVE ACTION:

Any other action as determined by the Board.

Submitted by:

A handwritten signature in black ink, appearing to read 'H. Bankhead', written over a light-colored rectangular background.

Henry Bankhead
Assistant Library & Recreation Director / City Librarian