



**San Rafael Library – 1100 E Street, San Rafael, CA
July 12, 2022 – 6:00 P.M.**

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=ocT6obn8Yr8>

CALL TO ORDER

Chair Duque Hughes called the meeting to order at 6:05 P.M.

Roll Call

Present: Trustee Andow
Trustee Cortes
Chair Duque Hughes
Trustee Vahdat

Absent: Trustee Lentini

Also Present: Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Jinder Banwait, Administrative Analyst
Dan Cottrell, Supervising Librarian
Catherine Quffa, Library & Recreation Director

AGENDA AMENDMENTS

None

MINUTES

1. Approve Regular Meeting Minutes of June 14, 2022

Chair Duque Hughes invited public comment; however, there was none.

Trustees provided comments.

The minutes of June 14, 2022 were approved as submitted.

Trustee Cortes moved, and Trustee Vahdat seconded to approve the minutes of the June 14, 2022 meeting.

Ayes: Trustees: Cortes, Vahdat, and Duque Hughes

Noes: Trustees: None
Absent: Trustees: Lentini
Abstain: Trustees: Andow

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

- 2. Public Comment from the audience regarding items not listed on the agenda**
None

- 3. Introductions/Awards/Recognitions/Presentations**

- Introduction of new Board Member Larry Andow**

- Staff responded to questions from the Trustees.

- Chair Duque Hughes invited public comment; however, there was none.

- Trustees provided comments.

- Presentation by Dan Cottrell: School Library Card Outreach**

- Staff responded to questions from the Trustees.

- Chair Duque Hughes invited public comment; however, there was none.

- Trustees provided comments.

MATTERS BEFORE THE BOARD

- 4. Library Receives Grant from the Cushing Family Fund**

- Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian

- Staff responded to questions from the Trustees.

- Chair Duque Hughes invited public comment; however, there was none.

- Trustees provided comments.

- 5. Board Meeting Schedule: August and December**

- Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian and Catherine Quffa, Library & Recreation Director

- Staff responded to questions from the Trustees.

- Chair Duque Hughes invited public comment; however, there was none.

- Trustees provided comments.

- The meeting for August 2022 was cancelled as there were no pressing future agenda items and also due to scheduling conflicts. The cancellation of the December 2022 meeting will be revisited in October or November.

- Trustee Vahdat moved, and Trustee Andow seconded to accept the cancellation of the August meeting and to revisit cancellation of the December meeting.

Ayes: Trustees: Andow, Cortes, Vahdat, and Duque Hughes
Noes: Trustees: None
Absent: Trustees: Lentini
Abstain: Trustees: None

August 2022 meeting cancelled.

BOARD REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.

None

STAFF REPORTS AND COMMENTS

6. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian and Catherine Quffa, Library & Recreation Director

Staff responded to questions from the Trustees.

Chair Duque Hughes invited public comment; however, there was none. Trustees provided comments.

NEXT MEETING: September 13, 2022

FUTURE AGENDA TOPICS

- None (other than what is on the workplan)

ADJOURNMENT

The meeting was adjourned at 7:13 P.M.