

## Danielle Jones

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**From:** Craig Veramay  
**Sent:** Wednesday, August 17, 2022 5:30 PM  
**To:** Jeff Ballantine  
**Subject:** RE: DRB Meeting on 9/7

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

They will meet quarterly, but they may meet on an ad-hoc basis as project proposals come our way. We're not expecting a ton of proposals right away, and I am only aware of one in the pipeline that will probably make it to them for their first meeting of 2023. I'm guessing a Jan/Apr/Jul/Oct cycle after the first meeting.

**Craig Veramay | City of San Rafael**  
Assistant Library and Recreation Director  
Office: (415) 485-3340  
Pronouns: he, him, his



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**From:** Jeff Ballantine <Jeff.Ballantine@cityofsanrafael.org>  
**Sent:** Wednesday, August 17, 2022 4:56 PM  
**To:** Craig Veramay <Craig.Veramay@cityofsanrafael.org>  
**Subject:** FW: DRB Meeting on 9/7

Hi Craig,

A DRB member is asking how often would the public art board meet?

Best,  
Jeff

**Jeff Ballantine, AICP | City of San Rafael**  
Senior Planner, Community Development Department  
1400 5<sup>th</sup> Avenue  
San Rafael, CA 94901  
(415) 485-3094



**From:** Sharon Kovalsky [REDACTED] >  
**Sent:** Wednesday, August 17, 2022 4:52 PM  
**To:** Jeff Ballantine <[Jeff.Ballantine@cityofsanrafael.org](mailto:Jeff.Ballantine@cityofsanrafael.org)>  
**Subject:** Re: DRB Meeting on 9/7

How often would the public art board meet?

On Wed, Aug 17, 2022 at 4:46 PM Jeff Ballantine <[Jeff.Ballantine@cityofsanrafael.org](mailto:Jeff.Ballantine@cityofsanrafael.org)> wrote:

Hello DRB Members,

Thank you to all who confirmed your availability for September 7<sup>th</sup>. We have at least four confirmed members for this meeting so we will indeed plan to have it.

In advance of the meeting, I wanted to provide you all with some additional information regarding the Public Art Review Board. The Public Art Review Board is a newly formed group. We will have one rep from the Park and Recreation Commission, three at-large members that City Council just interviewed and appointed on August 8<sup>th</sup> and we're rounding out the Board with one rep from DRB. Here's some additional background info about the [Public Art](#) program, and the new [Public Art Review Board](#).

The first meeting of the Public Art Review Board is scheduled for September 27<sup>th</sup> at 6pm, and it will be virtual. If you are interested in being the DRB representative on the Public Art Review Board, then please put this on your calendar.

Sincerely,

Jeff

**Jeff Ballantine, AICP | City of San Rafael**

Senior Planner, Community Development Department

1400 5<sup>th</sup> [Avenue](#)

[San Rafael, CA 94901](#)

(415) 485-3094



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**From:** Jeff Ballantine

**Sent:** Tuesday, August 16, 2022 5:41 AM

**To:** Jeff Ballantine <[Jeff.Ballantine@cityofsanrafael.org](mailto:Jeff.Ballantine@cityofsanrafael.org)>

**Cc:** Danielle Jones <[Danielle.Jones@cityofsanrafael.org](mailto:Danielle.Jones@cityofsanrafael.org)>; Leslie Mendez <[Leslie.Mendez@cityofsanrafael.org](mailto:Leslie.Mendez@cityofsanrafael.org)>

**Subject:** DRB Meeting on 9/7

Hello Design Review Board Members,

Please confirm with me if you are available to attend the upcoming DRB meeting on Wednesday, September 7<sup>th</sup>.

We plan to bring Objective Design Standards for your consideration during this meeting. We will also need to elect a representative of the DRB to be on the Public Art Review Board.

Sincerely,

Jeff

**Jeff Ballantine, AICP | City of San Rafael**

Senior Planner, Community Development Department

1400 5<sup>th</sup> [Avenue](#)

[San Rafael, CA 94901](#)

(415) 485-3094

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Sharon Kovalsky,   
