




Agenda Item No: 4.c  
Meeting Date: September 19, 2022

**SAN RAFAEL CITY COUNCIL AGENDA REPORT**  
Department: City Clerk's Office  
Prepared by: Lindsay Lara, City Clerk  
City Manager Approval: 

**TOPIC: VACANCIES ON SAN RAFAEL BOARDS AND COMMISSIONS**  
**SUBJECT: ANNOUNCEMENT OF VACANCIES ON THE VOTER APPROVED TAX OVERSIGHT COMMITTEE**

**RECOMMENDATION:**  
Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.

**BACKGROUND:**  
The City Clerk's office is currently recruiting to fill vacancies on our boards and commissions. Community members can apply online to serve on our boards and commissions, and more information and eligibility requirements are as follows:

**Voter Approved Tax Oversight Committee**

*Board Description:* The Voter Approved Tax Oversight Committee's purpose is to review the collection and expenditure of voter approved tax revenues collected under the authority of voter-approved City tax measures and [Resolution 15118](#) adopted by the San Rafael City Council on September 6, 2022.

*Term:* Three four-year terms  
Two two-year terms

*2022 Meeting Schedule:* To be determined following appointments

*Eligibility Requirements:* Members of the Committee shall be at least 18 years of age and reside within the City limits.

*Application Deadline (subject to extension):* Thursday, September 29, 2022 or open until filled.

**COMMUNITY OUTREACH:**  
The recruitment for applications is being advertised through mass email notification, the City's website, social media platforms, as well as physically posted at City facilities and the City Clerk's office. Additionally, the City Clerk's office publishes information about how residents can learn about vacancies in the "In Your Town" section of the *Marin IJ* on a quarterly basis.

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**FOR CITY CLERK ONLY**

**Council Meeting:** \_\_\_\_\_

**Disposition:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.