

**A G E N D A**  
**SPECIAL MEETING**  
**SAN RAFAEL SANITATION DISTRICT**  
**BOARD OF DIRECTORS**  
**THURSDAY – SEPTEMBER 15, 2022 - 2:00 P.M.**  
**Join Zoom Meeting at <https://us06web.zoom.us/j/89521384378>**  
**Meeting ID: 895 2138 4378**

**Or by Phone:**  
**One tap mobile**  
**+16699006833,,89521384378# US (San Jose)**

**Dial by your location**  
**+1 669 900 6833 US (San Jose)**

**Meeting ID: 895 2138 4378**

**Find your local number: <https://us06web.zoom.us/j/89521384378>**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with the provisions in Assembly Bill 361, this Board meeting will be held virtually using Zoom.

Public comments for this meeting can be submitted via email to the District Clerk at [Cindy.Hernandez@cityofsanrafael.org](mailto:Cindy.Hernandez@cityofsanrafael.org). The public comment period opens when the agenda is posted online and will close two hours prior to the start of the meeting. Include your name and the item you would like to provide written comment on.

To provide comments during the meeting, please use the “raise hand” feature in the Zoom Meeting and the host will notify and unmute you when it is your turn to speak.

If you experience an issue providing comments in the meeting or want to comment via phone, please call 415-485-3132.

**Members of the public may speak on Agenda items.**

- 1. ROLL CALL**
- 2. ADOPT TELECONFERENCE MEETING RESOLUTION TO COMPLY WITH ASSEMBLY BILL 361**

Adopt resolution making findings that the proclaimed state of emergency continues to impact the ability to meet safely in person and declaring that the Board will continue to meet remotely in order to ensure the health and safety of the public.

**3. OPEN PERIOD**

Opportunity for the public to address the Board on items not on the agenda.  
(Presentations are generally limited to 2 minutes.)

**4. MINUTES OF THE MEETING**

Request approval as submitted – August 8, 2022.

**5. PAYMENTS**

Request approval as submitted.

**6. OLD BUSINESS**

- a. Discussion and update on the Bayside Acres Sewer Relocation Project.
  - i. Policy for unbuilt units for the Bayside project.
  - ii. Beach Drive properties in the Bayside project.

- b. Discussion on a Fixed Term Assistant District Manager.

**7. NEW BUSINESS**

- a. Adopt resolution authorizing the District Manager/District Engineer to sign an Amendment to Agreement with Nute Engineering for design related services for Phase B of the Bayside Acres Beach Sewer Relocation Project.

- b. Discussion on the Associate Management Analyst position.

**8. INFORMATIONAL ITEMS**

**9. DIRECTOR REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**10. CLOSED SESSION**

- a. **Public Employee Performance Evaluation**  
California Government Code Section 54957  
Title: District Manager

**11. ADJOURNMENT**

The next scheduled meeting is October 6, 2022.