

In the Council Chambers of the City of San Rafael, Monday, August 19, 2019 at 7:00 p.m.



**Regular Meeting**

**San Rafael City Council**

**Minutes**

Present: Mayor Pro Tem Colin  
Councilmember Bushey  
Councilmember Gamblin

Absent: Mayor Phillips  
Vice-Mayor McCullough

Also Present: City Manager Jim Schutz  
City Attorney Robert Epstein  
City Clerk Lindsay Lara

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**OPEN SESSION – THIRD FLOOR CONFERENCE ROOM, CITY HALL**

1. None.

**CLOSED SESSION – THIRD FLOOR CONFERENCE ROOM, CITY HALL**

2. Closed Session: - None.

Mayor Pro Tem Colin called the meeting to order at 7:00 p.m.

**OPEN TIME FOR PUBLIC EXPRESSION – 7:00 PM**

- None

**CITY MANAGER’S REPORT:**

3. City Manager’s Report:

City Manager Jim Schutz announced former City Clerk Jeanne Leoncini passed away on Sunday, August 11, 2019. He noted that Jeanne served as the City Clerk for thirty years, from 1977-2007, and was originally hired in 1972. He noted our database showed no separation date because she occasionally returned to the City Clerk’s Office to help whenever needed, which was a small example of Jeanne’s dedication to San Rafael. He commented that Jeanne was the quintessential City Clerk and had an unfaltering commitment to doing things right and capture all the details for the sake of preservation and history. He noted the City Clerk deals with what is going on in the present, while keeping an eye on the future, and has an extreme dedication to professionalism and fulfilling a role the community entrusted them with, and Jeanne filled that role well. He expressed thanks on behalf of staff for Jeanne and what she meant for the City of San Rafael, and announced the Celebration of Life on Saturday August 31, 2019, at 11:30 a.m. at the First Presbyterian Church, 1510 Fifth Avenue, San Rafael, CA 94901.

**OTHER AGENDA ITEMS:**

**7. Other Agenda Items:**

- a. Grand Jury Report: “Marin’s Telecommunications Disconnect” Resolution Approving and Authorizing the Mayor to Execute the City’s Response to the June 13, 2019 Marin County Civil Grand Jury Report Entitled, “Marin’s Telecommunications Disconnect” (CM)**

[Grand Jury Response on Marin's Telecommunications Disconnect](#)

Councilmember Bushey moved and Councilmember Gamblin seconded to continue item 7.b to the City Council meeting of Monday, September 3, 2019

*Continued to City Council meeting of Monday, September 3, 2019*

AYES: Councilmembers: Bushey, Gamblin & Mayor Pro Tem Colin

NOES: Councilmembers: None

ABSENT: Councilmembers: McCullough & Mayor Phillips

**CONSENT CALENDAR:**

**4. Consent Calendar Items:**

Councilmember Bushey moved and Councilmember Gamblin seconded to approve Consent Calendar Items:

- a. Approval of Minutes**  
**Approve Minutes of City Council / Successor Agency Regular and Special Meetings of Monday, August 5, 2019 (CC)**

[Regular Minutes 2019-08-05](#)

[Special Minutes 2019-08-05](#)

Approved Minutes as submitted

- b. ADA Access Advisory Committee Appointment and Vacancies**

- 1) Appointment of Timothy Lord to Fill One Unexpired Four-Year Term on the ADA Access Advisory Committee to the End of October 2019 Due to Resignation of Carol Manashil (CC)**

- 2) Call for Applications to Fill Four Four-Year Terms and One Alternate Four-Year Term on the ADA Access Advisory Committee to the End of October 2023 Due to the Expiration of Terms of Ewen McKechnie, Ashley Tomerlin, Jonathan Frieman, Carol Manashil and Alternate Member John Erdmann (CC)**

[ADA Access Advisory Committee Appointment & Vacancies](#)

Approved staff's recommendation

- c. Liability Claims Administration Services**  
**Resolution Authorizing the City Manager to Execute an Agreement with George Hills Company for the Provision of Third-Party Liability Claims Administration Services for a One-Year Period, In an Amount Not to Exceed \$93,350 (CA)**

[Liability Claims Administration Services](#)

RESOLUTION 14717 – RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH GEORGE HILLS COMPANY FOR THE PROVISION OF THIRD-PARTY LIABILITY CLAIMS ADMINISTRATION SERVICES FOR A ONE-YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED \$93,350

- d. **City-Wide Budget Amendments**  
**Resolution Adopting Amendments to the City of San Rafael Budget for Fiscal Year 2018-2019 for the Purpose of Confirming Authorized Appropriations and Transfers (Fin)**  
[City-Wide Budget Amendments](#)

RESOLUTION 14718– RESOLUTION ADOPTING AMENDMENTS TO THE CITY OF SAN RAFAEL BUDGET FOR FISCAL YEAR 2018-2019 FOR THE PURPOSE OF CONFIRMING AUTHORIZED APPROPRIATIONS AND TRANSFERS

AYES: Councilmembers: Bushey, Gamblin & Mayor Pro Tem Colin  
NOES: Councilmembers: None  
ABSENT: Councilmembers: McCullough & Mayor Phillips

**SPECIAL PRESENTATIONS:**

5. **Special Presentations:**
- a. **Presentation of a Proclamation to Jack Robertson for Eight Years of Service on the Planning Commission**

Mayor Pro Tem Colin presented the Proclamation to Jack Robertson, former Planning Commissioner, for eight years of service on the Planning Commission.

**PUBLIC HEARINGS:**

6. **Public Hearings:**
- a. **Alarm Ordinance Revision**  
**Consideration of an Ordinance of the City of San Rafael Amending Chapter 8.20 of the San Rafael Municipal Code Regulating Intrusion Detection Alarm Systems (PD)**  
[Alarm Ordinance Amendments](#)

Police Lieutenant Dan Fink presented the staff report

Staff responded to questions from the City Council.

Mayor Pro Tem Colin declared the public hearing opened

**Speakers:** John Sudden

There being no further comment from the audience, Mayor Pro Tem Colin closed the public hearing

Staff responded to questions for the City Council, and Councilmembers provided comments.

Councilmember Bushey moved and Councilmember Gamblin seconded to pass Charter Ordinance No. 1973 to print

Passed Charter Ordinance 1973 to print:  
AN ORDINANCE OF THE CITY OF SAN RAFAEL AMENDING CHAPTER 8.20 OF THE SAN RAFAEL MUNICIPAL CODE REGULATING INTRUSION DETECTION ALARM SYSTEMS

AYES: Councilmembers: Bushey, Gamblin & Mayor Pro Tem Colin  
NOES: Councilmembers: None  
ABSENT: Councilmembers: McCullough & Mayor Phillips

**COUNCILMEMBER REPORTS / REQUESTS FOR FUTURE AGENDA ITEMS:**

**8. Councilmember Reports:**

None

**SAN RAFAEL SUCCESSOR AGENCY:**

**1. Consent Calendar: - None.**

**ADJOURNMENT:**

Mayor Pro Tem Colin adjourned the meeting at 7:24 p.m. in honor of Jeanne Leoncini

\_\_\_\_\_  
LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019

\_\_\_\_\_  
GARY O. PHILLIPS, Mayor