



**SAN RAFAEL CITY COUNCIL AGENDA REPORT**

Department: City Clerk's Office

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: \_\_\_\_\_ 

**TOPIC: VACANCIES ON SAN RAFAEL BOARDS AND COMMISSIONS**

**SUBJECT: ANNOUNCEMENT OF VACANCIES ON THE PLANNING COMMISSION, PICKLEWEED ADVISORY COMMITTEE, AND THE ADA ACCESS ADVISORY COMMITTEE**

**RECOMMENDATION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.

**BACKGROUND:**

The City Clerk's office is currently recruiting to fill upcoming vacancies on our boards and commissions. Community members can [apply online](#) to serve on our boards and commissions, and more information and eligibility requirements are as follows:

**Planning Commission**

*Board Description:* The Planning Commission consists of citizen volunteers appointed by the City Council to make decisions or advise the Council on land use and property development issues. The Commission assures that new development is consistent with our long-range General Plan, State laws and other public policies that advance the interests of our community.

*Term:* Appointment through June 2025

*2023 Meeting Schedule:* Second and Fourth Tuesdays at 7 p.m., Council Chambers

*Eligibility Requirements:* Must reside in District 1/South

*Application Deadline:* December 21, 2022, or open until filled

**Pickleweed Advisory Committee**

*Board Description:* The Pickleweed Advisory Committee provides valuable input in representing and advocating for the Canal area resident's needs and wishes for programs and services; and is a primary public networking resource between the Canal residents, representatives from governmental and non-profit agencies, and others. The Pickleweed Advisory Committee works in conjunction with the City of San Rafael.

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**FOR CITY CLERK ONLY**

**Council Meeting:** \_\_\_\_\_

**Disposition:** \_\_\_\_\_

- Term:* January 2023 through December 2026  
January 2023 through December 2026  
January 2023 through December 2026
- 2023 Meeting Schedule:* First Wednesday of every other month at 7pm at the Albert J. Boro Community Center
- Eligibility Requirements:* Must be a Canal Neighborhood resident.  
May be a Youth Member who shall be a minimum age of a high school 9th grade student.
- Application Deadline:* December 21, 2022, or open until filled.

**ADA Access Advisory Committee**

*Board Description:* The ADA Access Advisory Committee provides valuable input in determining disability policy for the City of San Rafael. The ADA Access Advisory Committee provides input, advises the City on matters relating to people with disabilities, and is a primary public networking resource between persons with disabilities, disability service agencies, representatives from government agencies, and others. Members of the committee represent a broad cross-section of members of the community with disabilities, reflecting multiple disabilities, and the cultural and gender diversity of the wider disability community. The ADA Access Advisory Committee works in conjunction with the City of San Rafael.

- Term:* November 2022 through October 2026  
November 2022 through October 2026  
November 2022 through October 2026
- 2023 Meeting Schedule:* First Wednesday of March, June, September and December at 2pm at City Hall.
- Eligibility Requirements:* The seven (7) voting ADA Committee members and one (1) alternate shall consist of the following, each having the same duties and responsibilities:
1. Persons who are, or family members of, City of San Rafael residents with disabilities; and/or
  2. Individuals residing in the City of San Rafael serving persons with disabilities in Marin County; and/or
  3. Property owners, business owners, or individuals residing in the City of San Rafael with expertise and/or affiliations with private or public organizations concerned with issues of accessibility and/or other issues of concern to persons with disabilities; and/or
  4. One member of the Committee may represent the San Rafael business community interest.
- Application Deadline:* December 21, 2022, or open until filled.

**COMMUNITY OUTREACH:**

The recruitment for applications is being advertised through mass email notification, the City’s website, social media platforms, as well as physically posted at City facilities and the City Clerk’s office.

Additionally, the City Clerk's office publishes information about how residents can learn about vacancies in the In Your Town section of the Marin IJ on a quarterly basis.

**RECOMMENDED ACTION:**

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.