



**SAN RAFAEL CITY COUNCIL AGENDA REPORT**

**Department: Public Works**

**Prepared by: April Miller,  
Director of Public Works**

**City Manager Approval:** 

**TOPIC: 2021/22 and 2022/23 SLURRY SEAL PROJECTS**

**SUBJECT: ACCEPT THE 2021/22 SLURRY SEAL PROJECT (CITY PROJECT NO. 11410) AND THE 2022/23 SLURRY SEAL PROJECT (CITY PROJECT NO. 11415) AS COMPLETE, AND AUTHORIZE FILING OF THE NOTICE OF COMPLETIONS**

**RECOMMENDATION:** Accept the 2021/22 Slurry Seal Project and the 2022/23 Slurry Seal Project as complete and authorize filing of the Notice of Completions.

**BACKGROUND:** Resurfacing and maintenance of City streets is vital to the City's [Pavement Management Program \(PMP\)](#) that improves a portion of the City's 175 centerline miles of roadways each year. The Department of Public Works recently undertook two large scale roadway maintenance projects that included the crack sealing and slurry sealing of 20 centerline miles of roadway.

The 2021/22 Slurry Seal project was advertised in accordance with San Rafael's Municipal Code on May 2, 2022, and sealed bids were publicly opened and read aloud May 19, 2022. On [June 6, 2022](#), the City Council adopted a resolution authorizing the City Manager to enter into an agreement with the low bidder, Pavement Coatings Co. in the amount of \$1,029,500 and approving a construction contingency of \$120,500 for a total appropriation in an amount of \$1,150,000.

The 2022/23 Slurry Seal project was advertised in accordance with San Rafael's Municipal Code on June 23, 2022, and sealed bids were publicly opened and read aloud July 12, 2022. On [August 1, 2022](#), the City Council adopted a resolution authorizing the City Manager to enter into an agreement with the low bidder, American Asphalt Repair Resurfacing Co., Inc. in the amount of \$737,600 and approving a construction contingency of \$82,400 for a total appropriation in an amount of \$820,000.

City staff have performed the final inspection and determined that all work has been satisfactorily completed in accordance with the project plans and specifications. City staff recommend the City Council accept the two projects as complete. Upon acceptance, the Director of Public Works will execute the Notice of Completion and the City Clerk will file the Notice of Completion with the Marin County clerk.

**ANALYSIS:** The recording of a Notice of Completion initiates a time period during which project subcontractors may file Stop Notices seeking payment from the City from the funds owed to the Contractor for the project work.

**FISCAL IMPACT:** No fiscal impact is associated with this report.

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**FOR CITY CLERK ONLY**

**Council Meeting:**

**Disposition:**

**RECOMMENDED ACTION:** Accept the 2021/22 Slurry Seal Project and the 2022/23 Slurry Seal Project as complete and authorize filing of the Notice of Completion.

**ATTACHMENTS:**

1. Notice of Completion 2021/22 Slurry Seal Project
2. Notice of Completion 2022/23 Slurry Seal Project

Recording Requested By:  
The City of San Rafael

When Recorded Mail To:  
Lindsay Lara, City Clerk  
1400 Fifth Avenue  
San Rafael, CA 94901

EXEMPT FROM RECORDING FEES PER  
GOVERNMENT CODE §§ 6103, 27383

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

**NOTICE OF COMPLETION**  
Civil Code §§ 8182, 8184, 9204, and 9208

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the agent of the owner of the Project described below.
2. Owner's full name is the City of San Rafael ("City")
3. City's address is 1400 5<sup>th</sup> Ave, San Rafael, CA 94901
4. The nature of City's interest in the Project is:  
 Fee Ownership     Lessee     Other Public Right of Way Easement
5. Construction work on the Project performed on City's behalf is generally described as follows: The removal of existing striping, crack and slurry sealing, and installation of signing, and striping.
6. The name of the original Contractor for the Project is: Pavement Coatings Co.
7. The Project was accepted as complete on: December 19, 2022.
8. The Project is located at: Various Locations in the City of San Rafael.

Verification: In signing this document, I, the undersigned, declare under penalty of perjury under the laws of the State of California that I have read this notice, and I know and understand the contents of this notice, and that the facts stated in this notice are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Signature

\_\_\_\_\_  
April Miller, Director of Public Works

*EXEMPT FROM NOTARY ACKNOWLEDGMENT REQUIREMENTS PER GOVERNMENT  
CODE § 27287 AND CIVIL CODE § 9208*

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2. Owner's full name is the City of San Rafael ("City")
3. City's address is 1400 5<sup>th</sup> Ave, San Rafael, CA 94901
4. The nature of City's interest in the Project is:  
 Fee Ownership     Lessee     Other Public Right of Way Easement
5. Construction work on the Project performed on City's behalf is generally described as follows: The removal of existing striping, crack and slurry sealing, and installation of signing, and striping.
6. The name of the original Contractor for the Project is: American Asphalt Repair Resurfacing Co., Inc.
7. The Project was accepted as complete on: December 19, 2022.
8. The Project is located at: Various Locations in the City of San Rafael.

Verification: In signing this document, I, the undersigned, declare under penalty of perjury under the laws of the State of California that I have read this notice, and I know and understand the contents of this notice, and that the facts stated in this notice are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Signature

\_\_\_\_\_  
April Miller, Director of Public Works

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