



**Design Review Board
Regular Meeting**

**Tuesday, December 6, 2022, 7:00 P.M.
AGENDA**

Participate In-Person:

**San Rafael City Council Chambers
1400 Fifth Avenue, San Rafael, CA 94901
Or**

Participate Virtually:

Watch on Webinar: <https://tinyurl.com/drj-2022-12-06>

Telephone: 1 (669) 444-9171

Meeting ID: 831 0781 8748

One Tap Mobile: US: +16694449171, 83107818748#

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Assembly Bill 361, the City of San Rafael is offering teleconference without complying with the procedural requirements of Government Code section 54953(b)(3). This meeting will be held in-person and virtually using Zoom.

How to participate in the meeting in-person:

- Stay home if you are experiencing COVID-19 symptoms
- Face coverings are recommended for attendees
- Use the sign-in sheet (optional) which allows notification of potentially exposed individuals if contact tracing reveals COVID-19 transmission may have occurred in a given meeting.
- Attendance will be limited to 50 percent of room capacity (no more than 90 persons) and all in-person attendees should socially distance as recommended by public health authorities. If the Chambers are 50% occupied, please participate online instead, or utilize the audio feed in the lobby.
- All attendees are encouraged to be fully vaccinated.

How to participate in the meeting virtually:

- Submit public comment in writing before 4:00 p.m. the day of the meeting to PlanningPublicComment@cityofsanrafael.org.
- Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment.
- Dial-in to Zoom's telephone number using the meeting ID and provide verbal public comment.

Any member of the public who needs accommodations should contact the City Clerk (email city.clerk@cityofsanrafael.org or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

CALL TO ORDER

Chair Rege called the meeting to order at 7:01 p.m. Chair Rege then invited Staff & Senior Planner Jeff Ballantine to call roll.

RECORDING OF MEMBERS PRESENT AND ABSENT

Present: Chair Rege
Vice Chair Sharon Kovalsky
Board Member Michael Alexin
Board Member Jeff Kent
Board Member Stewart Summers
Alternate Board Member Donald Blayney

Also Present: Jeff Ballantine, Staff, Senior Planner & DRB Secretary

PUBLIC NOTIFICATION OF MEETING PROCEDURES

Chair Rege invited Staff & Senior Planner, Jeff Ballantine, to inform the public that members they can provide public comment either in person in the Council Chambers, by telephone or via zoom with the raise hand feature. Written comments submitted prior to the meeting time would be read aloud into the record during the public comment portion of each item.

Chair Rege reviewed the procedures for the meeting.

URGENT ORAL/EMAIL COMMUNICATIONS FROM THE PUBLIC

Chair Rege called for any comments from the public on items NOT on the agenda. There were no public comments.

CONSENT CALENDAR

Chair Rege invited public comment on the Consent Calendar. There was no comment on the Consent Calendar.

1. Approval of the Design Review Board Meeting Minutes of November 8, 2022

Member Kent moved and Member Alexin seconded to approve the Minutes as submitted.

AYES: Members: Rege, Kovalsky, Alexin, Kent, & Summers
NOES: Members: None
ABSENT: Members: Rege
ABSTAIN: Members: None

Motion carried 5-0 Yes.

ACTION CALENDAR

Chair Rege introduced the Action Calendar and invited staff to present the Staff Report.

2. 76 Albert Park Lane – Wildcare

Request for Conceptual Design Review for proposed replacement of existing Wildcare facilities with new animal hospital, educational, and animal housing facilities; APN: 013-061-54; Multi-Family Zoning District (HR1.5); PLAN22-127, ED22-040
Project Planner: Jeff Ballantine (jeff.ballantine@cityofsanrafael.org)

Jeff Ballantine, Senior Planner, presented the Staff Report on the project.

Applicant Team gave a presentation on the project.

Applicant Team and Staff responded to questions from the Board Members.

Chair Rege asked for public comments. Five people provided public comment supporting Wildcare and their efforts to create improved facilities for their animal hospital and educational facilities.

Board Members provided comments.

Two of the Board Members commented that the west building façade of the proposed new animal hospital building could be improved with increased articulation and variation in color. Three of the Board Members commented that they preferred the proposed building as presented on the plans.

No formal recommendation was required for conceptual design review.

DIRECTOR'S REPORT

Jeff Ballantine notified the DRB that the DRB Annual Report would be on the agenda for the next DRB meeting. He also notified DRB that the Northgate Town Square project would likely come back to DRB for consideration sometime in the Winter/Spring of 2023.

BOARD COMMUNICATION

Board Member Summers asked if a Planning Commissioner liaison was assigned to attend to DRB meetings. Jeff Ballantine indicated that he would come prepared to the subsequent Design Review Board meeting with a response.

ADJOURNMENT

Chair Rege adjourned the meeting at 8:08 p.m.

JEFF BALLANTINE, Senior Planner