



**Planning Commission
Regular Meeting**

**Tuesday, January 24, 2023, 7:00 P.M.
AGENDA**

Participate In-Person:

**San Rafael City Council Chambers
1400 Fifth Avenue, San Rafael, CA 94901
or**

Participate Virtually:

**Watch on Webinar: <https://tinyurl.com/PC-01-24-23>
Watch on YouTube: <http://www.youtube.com/cityofsanrafael>
Telephone: 1 (669) 444-9171
Meeting ID: 883 2384 1452#
One Tap Mobile: US: +16694449171,, 81500281975#**

CALL TO ORDER

Acting Chair Saudi called meeting to order at 7:12 PM. She then invited Planning Manager Leslie Mendez to call roll.

RECORDING OF MEMBERS PRESENT AND ABSENT

PRESENT: JON HAVEMAN, COMMISSIONER (In-person)
ALDO MERCADO, COMMISSIONER (Virtual)
SHINGAI SAMUDZI, COMMISSIONER (In-person)
SAMINA SAUDE, VICE-CHAIR (In-person)

ABSENT KELLY SHALK, COMMISSIONER
JON PREVITALI, CHAIR

ALSO PRESENT: LESLIE MENDEZ, Planning Manager (In-person)
Renee Nickenig, Assistant Planner (In-person)

APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS

No changes were made to the order of the agenda.

PUBLIC NOTIFICATION OF MEETING PROCEDURES

Acting Chair Saude invited Planning Manager Leslie Mendez, who informed the community the meeting is not streamed live to YouTube due to technical difficulties and members of the public could provide public comment either on the telephone, through Zoom, or in person. She explained the process for community participation in-person, on the telephone and Zoom.

ORAL COMMUNICATIONS FROM THE PUBLIC

There was no communication from community members.

CONSENT CALENDAR

1. Approval of the Planning Commission Meeting Minutes of January 29th, 2022

and

2. 905 Irwin Street: Certificate of Appropriateness

Acceptance by the Planning Commission of a Certificate of Appropriateness issued for proposed alterations to an historical landmark/historic landmark district (French Quarter).

Staff- Renee Nickenig provided presentation.

Acting Chair Saude invited public comment and there was none.

Commissioner Smaudzi moved, and Commissioner Haveman seconded to approve both the Consent Calendar and Certificate of Appropriateness.

Acting Chair Saude then invited Planning Manager Leslie Mendez to take roll:

AYES: Commissioners Haveman, Mercado, Samudzi, and Acting Chair Saude.

NOES: None

ABSENT: Commissioner Shalk and Chair Previtali.

ABSTAIN: None

Motion carried 4 – 0

ACTION ITEMS

3. Annual Planning Commission Meeting 2023

Annual Meeting of Planning Commission for 2023 to include: a) review of 2023 Planning Commission Meeting; and b) election of officers; and c) review of Planning Commission “Rules and Procedures”; and d) selection of liaisons to DRB meetings.

Acting Chair Saude invited staff to present the annual Planning Commission Meeting which includes the election of new Chair and Vice Chair.

Planning Manager, Leslie Mendez provided overview of 2023 Meeting Dates and election of Chair and Vice Chair.

Acting Chair Saude asked for questions from the Planning Commission, no questions arose during this time.

Acting Chair Saude invited public comment and there was none.

Commissioner Smaudzi moved, and Commissioner Haveman seconded to approve the 2023 election of Chair and Vice Chair.

Acting Chair Saude then invited Planning Manager Leslie Mendez to take roll:

AYES: Commissioners Haveman, Mercado, Samudzi, and Acting Chair Saude.

NOES: None

ABSENT: Commissioner Shalk and Chair Previtali.

ABSTAIN: None

Motion carried 4 – 0

Planning Manager, Leslie Mendez presented the selection of Commissioner liaison for Design Review Board and liaisons were selected and presented consideration of Planning Commission Rules and Procedures.

DIRECTOR'S REPORT

Planning Manager reported on the following items:

1. No meeting February 14th, the next meeting will be held on the 28th of February.
2. Update on Planning Commissioner candidate for District 1.
3. Announcing Chris Hess, new Assistant Director managing the City's housing and homelessness programs.

COMMISSION COMMUNICATION

Acting Chair Saude asked if any members have any communication and allowed opportunity to provide comments.

ADJOURNMENT

There being no further business, Acting Chair Saude adjourned the meeting at 7:35 PM.



LESLIE MENDEZ, Planning Manager

APPROVED BY PLANNING COMMISSION ON February 28, 2023