

SAN RAFAEL CITYWIDE PARKS AND RECREATION MASTER PLAN

STEERING COMMITTEE, MEETING #4 – Meeting Minutes

January 18th, 2023

(6:00pm-8:00pm)

Meeting

Purpose	Steering Committee Meeting #4
Location	Zoom

Attendance

Name	Organization	Member/Alternate
Catherine Quffa	City of San Rafael	NA
Craig Veramay	City of San Rafael	NA
April Miller	City of San Rafael	NA
Lauren Ivey-Thomas	RHAA	NA
Barbara Lundburg	RHAA	NA
Kela Cabrales	City of San Rafael - Park & Recreation Commissioner	Member
Kate Sprague	City of San Rafael - Pickleweed Advisory Committee	Member
Cheryl Lentini	City of San Rafael - Library Board of Trustees	Member
Tim Park	City of San Rafael - ADA Access Advisory Committee	Member
Kate Powers	City of San Rafael - Bicycle & Pedestrian Advisory	Member
Phillip Mooney	City of San Rafael - Bicycle & Pedestrian Advisory	Member
Suzie Pollak	Age-Friendly Community Partnership - Board Member	Member
Sparkie Spaeth	Age-Friendly Community Partnership - Board Member	Alternate
Andrei Pasternak	Youth Sports (Non-Field Sport) – Orcas Swim Team	Member
Meg Reilly	Marin Society of Artists	Member
Ian McLorg	Marin County Parks	Member

I. MASTER PLAN GOALS, POLICIES, AND ACTIONS

- a. Reviewed Draft Goals, Polices, and Actions reference the *San Rafael General Plan 2040* Parks, Recreation, and Open Space Element (PROS), and the Equity, Diversity, and inclusion Element (EDI)

II. RECOMMENDATIONS

a. Prioritization Criteria

- i. Prioritization criteria were developed through community outreach, surveying results and staff input. These criteria weigh proposed recommendations against one another to ensure identified priorities are met
 - 1. Health and Safety – 5 points
 - 2. Community Priorities – 3 points
 - 3. Service Area – 3 points
 - 4. *General Plan 2040* Guiding Principles – 2 points
 - 5. Accessibility – 2 points
 - 6. Operational Efficiency – 1 point
 - 7. Included in Previous Planning – 1 point

b. Draft Recommendations

- i. Recommendation Categories - 150 recommendations total
 - 1. Type:
 - a. Deficiency Improvement
 - b. Expansion
 - c. Policy
 - 2. Priority Level:

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- a. Near-Term
 - b. Medium-Term
 - c. Long-Term
 - d. Other – Ongoing, As Resources Allow, To Be Addressed Through Larger Projects
3. Reviewed Draft Recommendations List

III. PUBLIC COMMENT, QUESTIONS & DISCUSSION

- i. Committee members provided the following input:
 1. The Master Plan should explore and promote partnerships beyond the San Rafael and Miller Creek School Districts, such as Dominican University, Marin County, Marinwood, and other local organizations
 2. The Master Plan should reference arts and culture, incorporate aesthetically pleasing elements into physical improvements, and connect to the Arts & Culture Element of the General Plan 2040
 3. Ensure that recommended projects are not limited to their proposed timeline and that there will be flexibility with their implementation as resources and funding opportunities, etc., allow
 4. The City should continue to work with Neighborhood and Homeowner Associations to support park development and maintenance
 5. The Master Plan should consider those community members that are aging in place and through the lens of older adults
 6. Trails and pathways are important to recreation, and the plan should consider amenities supporting trails and pathways, and connection opportunities at or between parks
 7. Improvements at San Rafael Community Center should be a priority, as resources allow
 8. Would like to see discussion on feasibility of additional pool facilities included in the plan
- ii. Public comment included the following:
 1. The Master Plan should account for future development and planned density, particularly in North San Rafael
 2. Would like to see greater prioritization for neighborhoods that have been identified as currently lacking sufficient access to a park(s)
 3. Tying parks to the trail system is important
 4. Would like to see a plan for Pickleball developed sooner

IV. NEXT STEPS

- a. Financial Planning
- b. Draft Master Plan