



Watch on Zoom:
<https://tinyurl.com/PRC-01-19-2023>
Telephone: (669) 900-9128
Meeting ID: 841 0672 5048

CALL TO ORDER

Chari Gutierrez called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Emerson
Chair Gutierrez
Commissioner Sandoval

Absent: Commissioner Machado

Also Present: Catherine Quffa, Library & Recreation Director
Craig Veramay, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
April Miller, Public Works Director
Lauren Ivey-Thomas, RHAA
Barbara Lundberg, RHAA

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of November 17, 2022

Commissioner Emerson moved, and Commissioner Sandoval seconded, to approve the meetings minutes of November 17, 2022.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval
NOES: Commissioners: None

ABSENT: Commissioners: Machado
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda

None

3. Introductions/Awards/Recognitions/Presentations

Lauren Ivey-Thomas presented the Citywide Parks and Recreation Master Plan Update.

Staff responded to questions from the Commission.

Public Comment: Lori S. addressed the Commission
Kate Powers addressed the Commission

Staff responded to public comment.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review of the Park and Recreation Commission Annual Work Plan for 2023

Craig Veramay presented the Park and Recreation Commission Annual Work Plan for 2023.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Sandoval moved, and Commissioner Cabrales seconded to accept the work plan.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Machado

ABSTAINED: Commissioners: None

Motion passes.

5. CPRS District 1 Community Service Award Nomination – Carol Jacobs-Courtz

Craig Veramay presented the Commission with the CPRS District 1 Community Service Award Nomination for Carol Jacobs-Courtz.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Cabrales moved, and Commissioner Emerson seconded to accept the nomination for Carol Jacobs-Courts for the CPRS District 1 Community Service Award.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Machado
ABSTAINED: Commissioners: None

Motion passes.

COMMISSION REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Cabrales attended the steering committee meeting on January 18th and was happy to hear her comment to include Dominican University and Lauren included it in the wording for the updated presentation. She really likes how they are getting specific and creating a framework with the decisions that are happening going forward and the framework has helped guide the decisions and give it value.

Commissioner Gutierrez went to the Boards and Commissions Holiday party. She also went to the lighted boat parade for the first time.

Public Comment: None

STAFF COMMENTS

7. Schedule of Upcoming Meetings and Events of Interest

Mr. Veramay listed the upcoming meetings and events of interest. Spring online program registration begins on February 8. The guide has gone to print and will be hitting mailboxes early February.

Second Friday Artwalk is February 10th.

The San Rafael Age Friendly Task Force has changed the date of their celebration event for residents ages 85+ to Sunday, February 19th.

Falkirk is the hosting the 2023 Winter Invitational Exhibition open through Feb. 24th.

The TL Pool hours were extended through December, which was new and is still in the pilot program phase. Staff will continue to evaluate usage and financial impacts when we open in Spring and will provide updates as they come.

Sun Valley Park construction began at the playground.

Ms. Quffa added that the contractor buffered some extra time, and we should be ready to install the playground equipment in March and are targeting a late April reopening date. Once we establish a date for the ribbon cutting event, she will let the Commission know.

Ms. Quffa shared that over the past couple of months she has participated in a series of meetings around the Community Schools Concept. The San Rafael City Schools received a planning grant and are in the process of developing a proposal for a larger implementation grant. The Community Schools Concept is the idea of bringing more wrap arounds and holistic services to children and families at the schools. San Rafael is focusing on the Canal neighborhoods. They are focusing on Bahia Vista, San Pedro and Venetia Valley, Davidson, San Rafael High, and Madrone schools. The current state of services looks at how service providers are working with the schools and looking at the goals and model for more of a Community Schools approach.

Chair Gutierrez reminded everyone that the City Council meeting where they are presenting the Parks and Recreation Master Plan will be on the 21st of February.

Public Comment: None

ADJOURNMENT

Chair Gutierrez adjourned the meeting at 7:39 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS _____ DAY OF _____, 2023

CATHERINE QUFFA, Library & Recreation Director