



SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: City Clerk's Office

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: _____

TOPIC: VACANCIES ON SAN RAFAEL BOARDS AND COMMISSIONS

SUBJECT: ANNOUNCEMENT OF VACANCIES ON THE FIRE COMMISSION, PLANNING COMMISSION, AND PICKLEWEED ADVISORY COMMITTEE

RECOMMENDATION:

Receive and file the announcement of upcoming vacancies on San Rafael's Boards and Commissions.

BACKGROUND:

The City Clerk's office is currently recruiting to fill upcoming vacancies on our boards and commissions. Community members can apply online to serve on our boards and commissions, and more information and eligibility requirements are as follows:

Fire Commission

Board Description: The Fire Commission consists of five members and two alternate members who advise and support the goals and objectives of the San Rafael Fire Department. In concert with the Fire Chief, Fire Commission Members contribute their experience and expertise with department-related initiatives, such as Public Education and Information, Emergency Preparedness, support of the San Rafael Fire Foundation, Essential Facilities Project, Photography and documenting Fire Service History.

Term: Appointment through March 2027

2023 Meeting Schedule: 2nd Wednesday of each month at 4:00 p.m.

Eligibility Requirements: Members of the Committee shall reside in city limits.

Application Deadline (subject to extension): February 27, 2023, or open until filled.

Planning Commission

Board Description: The Planning Commission consists of citizen volunteers appointed by the City Council to make decisions or advise the Council on land use and property development issues. The Commission assures that new development is consistent with our long-range General Plan, State laws and other public policies that advance the interests of our community.

FOR CITY CLERK ONLY

Council Meeting: _____

Disposition: _____

- Term:* Appointment through June 2025
- 2023 Meeting Schedule:* Second and Fourth Tuesdays at 7 p.m., Council Chambers
- Eligibility Requirements:* Must reside in District 1
- Application Deadline:* Open until filled

Pickleweed Advisory Committee (Alternate Member)

Board Description: The Pickleweed Advisory Committee provides valuable input in representing and advocating for the Canal area resident’s needs and wishes for programs and services; and is a primary public networking resource between the Canal residents, representatives from governmental, non-profit agencies, and others. The Pickleweed Advisory Committee works in conjunction with the City of San Rafael.

- Term:* Upon Appointment through December 2026 (Alternate Member)
- 2023 Meeting Schedule:* To be determined.
- Eligibility Requirements:* Must reside in city limits.
- Application Deadline:* Open until filled.

COMMUNITY OUTREACH:

The recruitment for applications is being advertised through mass email notification, the City’s website, social media platforms, as well as physically posted at City facilities and the City Clerk’s office. Additionally, the City Clerk’s office publishes information about how residents can learn about vacancies in the In Your Town section of the Marin IJ on a quarterly basis.

RECOMMENDED ACTION:

Receive and file the announcement of upcoming vacancies on San Rafael’s Boards and Commissions.