



## RECREATION SCHOLARSHIP PROGRAM

The San Rafael Recreation Scholarship Program seeks to ensure that all San Rafael residents have access to recreation activities offered by the Library and Recreation Department. The City is committed to providing quality, affordable recreation programs for everyone to enjoy.

Scholarships are allocated twice per year, with applications accepted starting in January (for Spring and Summer programs) and July (for Fall and Winter programs). Funding is limited and the amount available varies by year. Funds are allocated on a first come, first served basis so we encourage applicants to apply early.

Scholarships can be used to cover up to 75% of a class or program fee, up to a maximum of \$200 per person or \$500 per family per year. Scholarships cannot be used for facility rentals, drop-in programs (except when using a punch pass), programs that involve gambling, nor materials/supplies fees that are paid directly to instructors.

### Scholarship Eligibility

To qualify for a scholarship, applicants must meet both of the following two criteria:

1. Reside in the City of San Rafael.
2. Either live in a household that participates in one of the following government safety net programs (free and reduced school lunch; CalFresh (SNAP); Women, Infant Children (WIC); Medi-Cal; foster care; or child welfare system) OR their household income must be equal or less than 60% of the area median income, as determined by the following CDBG Income Limits:

Household Size	1 person	2 people	3 people	4 people	5 people	6 people
Annual Household Income	78,300	89,520	100,680	111,840	120,840	129,780

### Application Process

1. Review the scholarship guidelines and eligibility requirements.
2. Identify the class(es)/program(s) that you would like to apply the scholarship towards.\*
3. Submit a fully completed application form to [scholarships@cityofsanrafael.org](mailto:scholarships@cityofsanrafael.org), including:
  - Proof of Residency
  - Proof of Income Eligibility
4. Library and Recreation staff will contact you prior to the start of the class/program to inform you of your scholarship status and to help you sign up for the class(es)/program(s).

\*If you would like to pre-qualify for the scholarship program, you may submit an application at the beginning of the year, prior to selecting a class or activity. Pre-qualification will allow you to more quickly sign up for popular programs that fill up quickly. Please note, that final approval of all scholarships will be dependent upon funding available at the time of *program* registration. Pre-qualification for a scholarship does not guarantee available funds.

**SAN RAFAEL RECREATION SCHOLARSHIP APPLICATION**

PLEASE FILL OUT FORM COMPLETELY  
SUBMIT APPLICATION AND SUPPORTING DOCUMENTS TO  
[SCHOLARSHIPS@CITYOFSANRAFAEL.ORG](mailto:Scholarships@CityofSanRafael.org) (415) 485-3333

Adult #1

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Day/Work Phone \_\_\_\_\_ Evening/Home Phone \_\_\_\_\_

Email \_\_\_\_\_

Adult #2

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Day/Work Phone \_\_\_\_\_ Evening/Home Phone \_\_\_\_\_

Child(ren)<sup>1</sup>

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Scholarship Request (optional if submitting application to pre-qualify for annual scholarship)

Which class(es) or program(s) are you applying for the scholarship? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proof of Residency – A copy of the below documentation **must** be included with the application.

Current utility bill or other proof of residency

Proof of Eligibility – Check the appropriate box and provide a copy of the documentation with the application. A copy of one of the below **must** accompany the application.

Recipient of government safety net program (list program): \_\_\_\_\_

Income Verification and Household Income (1040, W-2, 1099, current paystubs, unemployment, or SSI record; documentation for **all** sources of household income must be provided)

Monthly household income: \_\_\_\_\_

If you are unable to provide documentation for proof of eligibility, please contact us at [scholarships@cityofsanrafael.org](mailto:scholarships@cityofsanrafael.org).

***I certify that the above and attached are true and correct.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> Please use a second form if more lines are needed.