



SAN RAFAEL

LIBRARY AND RECREATION

BOARD OF LIBRARY TRUSTEES

MINUTES

City Hall Large Conference Room, Third Floor

1400 5th Ave, San Rafael, CA

April 11, 2023 – 6:00 P.M.

Virtual Meeting Recording Link:

https://www.youtube.com/watch?v=H55_SsWt7_g

CALL TO ORDER

Chair Lentini called the meeting to order at 6:01 P.M.

Roll Call

Present:

Trustee Andow
Trustee Cortes
Chair Lentini
Trustee Vahdat

Absent:

Trustee Duque Hughes

Also Present:

Jinder Banwait, Administrative Analyst

Basia Jędruszczak, Interim Supervising Librarian

Jill Tokutomi, Assistant Library & Recreation Director/City Librarian

Catherine Quffa, Library & Recreation Director

MINUTES

1. Approve Regular Meeting Minutes of January 10, 2023 and February 14, 2023

Trustees provided comments.

The minutes of January 10, 2023 and February 14, 2023 were approved as submitted.

Trustee Andow moved, and Trustee Vahdat seconded to approve the minutes of the January 10, 2023 and February 14, 2023 meetings.

Ayes: Trustees: Andow, Cortes, and Lentini

Noes: Trustees: None
Absent: Trustees: Duque Hughes
Abstain: Trustees: Vahdat

Minutes approved as submitted.

Chair Lentini invited public comment; however, there was none.

OPEN TIME FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda.

None

SPEICAL PRESENTATIONS

2. Introductions/Awards/Recognitions/Presentations

Special Presentation by Basia Jędruszczak, Interim Supervising Librarian –
Cohesive Display Plan

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Lentini invited public comment; however, there was none.

OTHER AGENDA ITEMS

3. Review of Increased Demand for OverDrive Digital Content

Presentation by Jill Tokutomi, Assistant Library & Recreation Director/City Librarian
Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Lentini invited public comment; however, there was none.

4. Rescheduling the May 9, 2023 Board Meeting

Presentation by Jill Tokutomi, Assistant Library & Recreation Director/City Librarian
and Catherine Quffa, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

The May 9, 2023 meeting was moved (due to lack of quorum) to May 16, 2023.

Trustee Vahdat moved, and Trustee Cortes seconded to move the May 9, 2023
meeting to Tuesday, May 16, 2023.

Ayes: Trustees: Andow, Cortes, Vahdat, and Lentini

Noes: Trustees: None

Absent: Trustees: Duque Hughes

Abstain: Trustees: None

Meeting rescheduled as recommended.

Chair Lentini invited public comment; however, there was none.

STAFF LIAISON REPORT

5. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.

Presentation by Jill Tokutomi, Assistant Library & Recreation Director/City Librarian and Catherine Quffa, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Lentini invited public comment; however, there was none.

COMMISSIONER REPORTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.

Chair Lentini shared that the San Rafael Public Library Foundation funded an effort to produce a promotional/informational film for community awareness as to why San Rafael needs a new library facility. The video will be shared with the Board of Library Trustees as soon as it becomes available.

NEXT MEETING: May 16, 2023

ADJOURNMENT

The meeting was adjourned at 6:57 P.M.