

**A G E N D A**  
**SAN RAFAEL SANITATION DISTRICT**  
**BOARD OF DIRECTORS**  
**FRIDAY – APRIL 21, 2023 - 9:00 A.M.**  
**SAN RAFAEL CITY HALL**  
**1400 FIFTH AVENUE – CONFERENCE ROOM CD3**  
**SAN RAFAEL, CALIFORNIA 94901**

Members of the Public may also participate in Open Session through the following:

**Zoom link:** <https://cityofsanrafael-org.zoom.us/j/83792027349>

**Or by Phone: 1 669 444 9171 US**

**Meeting ID: 837 9202 7349**

Public comments for this meeting can be submitted via email to the District Clerk at [Kathryn.Nelson@cityofsanrafael.org](mailto:Kathryn.Nelson@cityofsanrafael.org). The public comment period opens when the agenda is posted online and will close two hours prior to the start of the meeting. Include your name and the item you would like to provide written comment on.

To provide comments during the meeting, please use the “raise hand” feature in the Zoom Meeting and the host will notify and unmute you when it is your turn to speak.

**Members of the public may speak on Agenda items.**

**1. ROLL CALL**

**2. OPEN PERIOD**

Opportunity for the public to address the Board on items not on the agenda. (Presentations are generally limited to 2 minutes.)

**3. MINUTES OF THE MEETING**

Request approval as submitted – March 17, 2023.

**4. PAYMENTS**

Request approval as submitted.

**5. OLD BUSINESS**

- a. Report on Termination of Sewer Service at 255 Margarita Drive.

**6. NEW BUSINESS**

- a. Adopt Resolution of Appreciation to Cindy Hernandez.
- b. Discussion on Capital Improvement Plan.
- c. Discussion on District Reserve Policy (John Maher).
- d. Approve the Administrative Assistant position.

**7. INFORMATIONAL ITEMS**

- a. Report on Spill Emergency Response Plan in compliance with the Reissuance of the State's Waste Discharge Requirements.
- b. Report on Municipal Resource Group Recommended Workplan.

**8. DIRECTOR REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**9. ADJOURNMENT**

The next scheduled meeting is May 19, 2023.