



**SAN RAFAEL**

THE CITY WITH A MISSION

**PUBLIC ART ADVISORY BOARD**

**October 18, 2022 – 6:00 p.m.**

**APPROVED MINUTES**

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**Watch on Zoom:**

<https://tinyurl.com/PARB-10-18-2022>

**Telephone: (669) 900-9128**

**Meeting ID: 8596 792 5341**

**CALL TO ORDER**

Craig Veramay called the meeting to order at 6:06 p.m.

**ROLL CALL**

**Present:** Member Kovalsky  
Member Merritt  
Member Sandoval  
Member Schauffler  
Member Zhao

**Absent:**

**Also Present:** Catherine Quffa, Library & Recreation Director  
Craig Veramay, Assistant Library & Recreation Director  
Becky Ordin, Senior Administrative Assistant  
Genevieve Coyle, Assistant City Attorney

**AGENDA AMENDMENTS**

None.

**MINUTES**

1. **Approve regular meeting minutes of \_\_\_\_\_.**

There were no minutes to approve as this was the first meeting.

**MEETING OPEN TO THE PUBLIC**

2. **Public Comment from the audience regarding items not listed on the agenda**

None

### **3. Introductions/Awards/Recognitions/Presentations**

Craig Veramay, Assistant Library & Recreation Director, introduced Genevieve Coyle, Deputy City Attorney. Ms. Coyle presented an introduction to the Brown Act.

Staff and consultants responded to questions and comments from the Board.

Public Comment: None

Craig Veramay, Assistant Library & Recreation Director, introduced Catherine Quffa, Library & Recreation Director who gave a presentation on the overview of the Public Art Review Board.

Staff and consultants responded to questions and comments from the Board.

Public Comment: None

### **MATTERS BEFORE THE BOARD**

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

### **4. Selection of One (1) Representative to Serve as Chair and One (1) Representative to serve as Vice-Chair of the Public Art Review Board**

Craig Veramay, Assistant Library & Recreation Director, gave a brief overview of the role of the Chair and Vice-Chair.

Member Merritt nominated Member Schauffler as Chair. Member Schauffler nominated Member Merritt as Vice-Chair.

Member Kovalsky moved, and Commissioner Sandoval seconded to appoint Member Schauffler as Chair and Member Merritt as Vice-Chair .

AYES: Members: Kovalsky, Merritt, Sandoval, Schauffler, Zhao

NOES: Members: None

ABSENT: Members: None

ABSTAINED: Members: None

*Motion passes.*

### **5. Adopt the 2023 Public Art Review Board Meeting schedule**

Craig Veramay, Assistant Library & Recreation Director, presented the proposed 2023 Public Art Review Board Meeting schedule.

Staff responded to questions from the Board.

Public Comment: None

Member Kovalsky moved, and Member Schauffler seconded to accept the schedule as proposed and that it can be changed as necessary to fit the needs of the board.

AYES: Members: Kovalsky, Merritt, Sandoval, Schauffler, Zhao

NOES: Members: None

ABSENT: Members: None

ABSTAINED: Members: None

*Motion passes.*

## **BOARD REPORTS AND COMMENTS**

### **6. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.**

Member Schauffler reported that Saturday the unveiling the public art piece that they have been working on for two years at Arbor Park at 11:00am.

Public Comment: None

## **STAFF COMMENTS**

### **7. Schedule of Upcoming Meetings and Events of Interest**

Mr. Veramay explained that Item #6 in the agenda packet will include meetings and events that are relevant to the Public Art Review Board. On the schedule is the Arbor Park Mural unveiling that Member Schauffler had shared. Ongoing through November 18<sup>th</sup> at the Falkirk Cultural Center is the California Watercolor show. Several of the Park and Recreation Commission meetings are on the schedule, as well as the City Council meetings. October 20<sup>th</sup> is the 40<sup>th</sup> annual Arbor Day tree planting at Bret Harte Park. October 22<sup>nd</sup> is the Dia De Los Muertos car procession downtown San Rafael, and the Dia De Los Muertos Celebration will take place on November 5<sup>th</sup>. Dec. 9<sup>th</sup> is the next 2<sup>nd</sup> Friday Art Walk. The last Art Walk they had the opportunity to tour with a couple of the State Assembly members and one of the State Senators who are involved with the California Art Council. It was a great opportunity to show off San Rafael and talk about the future of the California art council and talk about the designated art district

Public Comment: None

**ADJOURNMENT**

Mr. Veramay adjourned the meeting at 6:58 p.m.

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BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

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CATHERINE QUFFA, Library & Recreation Director