



SAN RAFAEL

LIBRARY AND RECREATION

BOARD OF LIBRARY TRUSTEES

MINUTES

City Hall Large Conference Room, Third Floor

1400 5th Ave, San Rafael, CA

July 11, 2023 – 6:00 P.M.

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=HXKfmJLpHvU>

CALL TO ORDER

Vice Chair Andow called the meeting to order at 6:03 P.M.

Roll Call

Present:

Trustee Andow

Trustee Kyle

Trustee Lee

Absent:

Trustee Cortes

Chair Vahdat

Also Present:

Jinder Banwait, Administrative Analyst

Jill Tokutomi, Assistant Library & Recreation Director/City Librarian

Noll & Tam Architects Representatives

MINUTES

1. Approve Regular Meeting Minutes of June 13, 2023

Trustees provided comments.

The minutes of June 13, 2023 were approved as submitted.

Trustee Kyle moved, and Trustee Lee seconded to approve the minutes of the June 13, 2023 meeting.

Ayes: Trustees: Andow, Kyle, and Lee

Noes: Trustees: None

Absent: Trustees: Cortes and Vahdat

Abstain: Trustees: None

Minutes approved as submitted.

Vice Chair Andow invited public comment; however, there was none.

OPEN TIME FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda.

None

SPEICAL PRESENTATIONS

None

OTHER AGENDA ITEMS

2. Downtown Library Modernization Project Update and Proposed Project Scope

Staff report by Jill Tokutomi, Assistant Library & Recreation Director/City Librarian and presentation by representatives from Noll & Tam Architects

Staff responded to questions from the Trustees.

Trustees provided comments.

Vice Chair Andow invited public comment; however, there was none.

STAFF LIAISON REPORT

3. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.

Presentation by Jill Tokutomi, Assistant Library & Recreation Director/City Librarian

Staff responded to questions from the Trustees.

Trustees provided comments.

Vice Chair Andow invited public comment; however, there was none.

COMMISSIONER REPORTS

4. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.

Trustee Lee attended a class about Medicare benefits and encouraged others to do so, well before reaching retirement age. Additionally, Trustee Lee shared concerns about senior citizen being victims of various scams and asked how the library can help raise awareness.

NEXT MEETING: September 12, 2023

ADJOURNMENT

The meeting was adjourned at 7:08 P.M.