



Watch on Zoom:
<https://tinyurl.com/PRC-04-20-2023>
Telephone: (669) 900-9128
Meeting ID: 841 0672 5048

CALL TO ORDER

Chair Gutierrez called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Commissioner Cabrales
Chair Gutierrez
Commissioner Machado
Commissioner Sandoval

Absent: Commissioner Emerson

Also Present: Catherine Quffa, Library & Recreation Director
Craig Veramay, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
April Miller, Public Works Director
Melonie Reynolds, Gates + Associates

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of March 17, 2023

Commissioner Machado moved, and Commissioner Sandoval seconded, to approve the meetings minutes of March 17, 2023.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda

None

SPECIAL PRESENTATIONS

2. Introductions/Awards/Recognitions/Presentations

None

OTHER AGENDA ITEMS

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. a. Proposed Design for Pickleweed Park Enhancement Project

Craig Veramay introduced Melonie Reynolds from Gates + Associates who gave the presentation for the proposed design for Pickleweed Park enhancement project

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Machado moved, and Commissioner Cabrales seconded to accept the proposed design for the Pickleweed Park enhancement project.

AYES: Commissioners: Cabrales, Gutierrez, Machado Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emerson

ABSTAINED: Commissioners: None

Motion passes.

b. Park Projects and Maintenance Biannual Status Report for October 2022 through March 2023.

April Miller presented the Park Projects and Maintenance Biannual Status Report for October 2022 through March 2023.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Cabrales moved, and Commissioner Machado seconded to accept the Park Projects and Maintenance Biannual Status Report for October 2022 through March 2023.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Motion passes.

c. Review Measure A Work Plan for July 1, 2023 – June 30, 2024.

Craig Veramay presented the Measure A work plan for July 1, 2023 – June 30, 2024.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Sandoval moved, and Commissioner Cabrales seconded to accept the Measure A work plan for July 1, 2023 – June 30, 2024.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: None

Motion passes.

STAFF LIAISON REPORT

4. Staff Liaison Report.

Mr. Veramay highlighted some of the upcoming events. The Library & Recreation Department will be represented at the HeadsUp Carnival on April 29th at Davidson Middle School. Beginning May 1st, the Terra Linda Pool will have extended recreation swim hours. The Sun Valley playground ribbon cutting ceremony is tentatively scheduled for May 2nd from 4-5 pm. The Public Art Review Board will be meeting on May 3rd at 6 pm. At this meeting there will be a presentation from The Canal Arts for a mural at the Albert J. Boro Community Center. Lastly, Summer registration will begin on May 10th.

Ms. Quffa gave a brief update about the Parks and Recreation Master Plan. It has been approved and a final email will be sent out to the community. The full report is

approximately 300 pages, and includes information on community demographics, comparisons of the current recreation amenities in San Rafael to national averages, and additional supplemental information. In general, San Rafael's amenities are comparable to many other agencies of a similar size.

The Library Foundation has created a video about the need for a new library in San Rafael. Within the next 1-2 weeks you will be seeing advertisements in social media and website browsing for the need for a new library in San Rafael. On May 15th the city has commissioned to have a poll be taken to look at a parcel tax for the 2024 election. The poll will ask the community if they would like funds from the parcel tax to support the remodel of the current Carnegie Library or for a new library.

Public Comment: None

COMMISSIONER REPORTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Chair Gutierrez attended the Davidson Middle School clean up.

Public Comment: None

ADJOURNMENT

Chair Gutierrez adjourned the meeting at 7:03 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2023

CATHERINE QUFFA, Library & Recreation Director