



Watch on Zoom:
<https://tinyurl.com/PRC-05-18-2023>
Telephone: (669) 900-9128
Meeting ID: 841 0672 5048

CALL TO ORDER

Chair Gutierrez called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Commissioner Emerson
Chair Gutierrez
Commissioner Machado
Commissioner Sandoval

Absent: Commissioner Cabrales

Also Present: Craig Veramay, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Cristina Farhang, Program Coordinator

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of April 20, 2023

Commissioner Machado moved, and Commissioner Sandoval seconded, to approve the meetings minutes of April 20, 2023.

AYES: Commissioners: Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Cabrales
ABSTAINED: Commissioners: Emerson

Minutes approved as submitted.

MEETING OPEN FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda

None

SPECIAL PRESENTATIONS

2. Introductions/Awards/Recognitions/Presentations

Christina Farhang presented the Summer 2023 Movies in the Park Series

Commissioner Sandoval moved, and Commissioner Machado seconded to accept the Movies in the Park presentation.

AYES: Commissioners: Emerson, Gutierrez, Machado Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Cabrales
ABSTAINED: Commissioners: None

Motion passes.

OTHER AGENDA ITEMS

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. a. Proposed Greenhouse Installation – Marin Master Gardeners

Craig Veramay introduced Lillian with the Marin Master Gardeners. Mr. Veramay presented the Proposed Greenhouse Installation request. Ms. Gave additional information regarding the greenhouse.

Staff and Ms. responded to questions from the Commission.

Public Comment: None

Commissioner Sandoval moved, and Commissioner Emerson seconded to accept the proposed Greenhouse installation.

AYES: Commissioners: Emerson, Gutierrez, Machado Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Cabrales
ABSTAINED: Commissioners: None

Motion passes.

b. Falkirk Cultural Center and Marin Master Gardeners Annual Report

Cristina Farhang presented the Falkirk Cultural Center and Marin Master Gardeners Annual Report.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Machado moved, and Commissioner Emerson seconded to accept the Falkirk Cultural Center and Marin Master Gardeners Annual Report.

AYES: Commissioners: Emerson, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Cabrales
ABSTAINED: Commissioners: None

Motion passes.

STAFF LIAISON REPORT

4. Staff Liaison Report.

Mr. Veramay highlighted some of the upcoming events. The Sun Valley playground ribbon cutting ceremony has been postponed and Mr. Veramay gave an update on the status of the park. The Falkirk exhibit is the Marin Open Studios and will be open from May 5th - June 9th. The Pacifics just had their tryouts, and opening day will be May 26th. The next City Council meeting will be May 30th. The Downtown San Rafael Summer Farmer's Market begins June 1st at 5:30. The last day of school is June 9th and the summer programs will begin the week after.

The Department is planning to submit an application for a Cal Trans grant next week. The hope is to receive matching funds for the Pickleweed Park Enhancement Project, and lastly the capital improvement project including measure A will be taken to City Council.

Public Comment: None

COMMISSIONER REPORTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Emerson shared this is the second year for the Fire Safe Marin Ember Stomp event at the Civic Center on May 20th. Also, there will be a fruit and veggie festival at the Wellness Center in the Canal neighborhood on June 10th.

Public Comment: None

ADJOURNMENT

Chair Gutierrez adjourned the meeting at 6:52 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2023

CATHERINE QUFFA, Library & Recreation Director