



**Watch on Zoom:**  
<https://tinyurl.com/PRC-06-15-2023>  
**Telephone: (669) 900-9128**  
**Meeting ID: 841 0672 5048**

**CALL TO ORDER**

Chair Gutierrez called the meeting to order at 6:05 p.m.

**ROLL CALL**

**Present:** Commissioner Cabrales  
Chair Gutierrez  
Commissioner Sandoval

**Absent:** Commissioner Emerson  
Commissioner Machado

**Also Present:** Craig Veramay, Assistant Library & Recreation Director  
Becky Ordin, Senior Administrative Assistant  
Steve Mason, Senior Recreation Supervisor  
Darcie Chellew, Recreation Supervisor  
Kara Riley, Program Coordinator  
Diana Lopez, Age-Friendly  
Carol Cox, Co-President San Rafael Goldenaires  
Donna Robertson, Co-President San Rafael Goldenaires

**AGENDA AMENDMENTS**

None.

**MINUTES**

**1. Approve regular meeting minutes of May 18, 2023**

Commissioner Sandoval moved, and Commissioner Cabrales seconded, to approve the meetings minutes of May 18, 2023.

**AYES:** Commissioners: Cabrales, Gutierrez, Sandoval

NOES: Commissioners: None  
ABSENT: Commissioners: Emerson, Machado  
ABSTAINED: Commissioners: None

*Minutes approved as submitted.*

## **MEETING OPEN FOR PUBLIC EXPRESSION**

### **Public Comment from the audience regarding items not listed on the agenda**

Larry Andow from the Peacock Gap Neighborhood Association addressed the Commission.

Mr. Veramay advised that he will follow up with Mr. Andow.

## **SPECIAL PRESENTATIONS**

### **2. Introductions/Awards/Recognitions/Presentations**

Diana Lopez shared a presentation about the Age-Friendly San Rafael Task Force.

## **OTHER AGENDA ITEMS**

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

### **3. a. Goldenaires Older Adult Program Annual Report**

Kara Riley presented the Goldenaires Older Adult Program Annual Report.

Staff and Ms. Riley responded to questions from the Commission.

Public Comment: None

Commissioner Cabrales moved, and Commissioner Sandoval seconded to accept the Goldenaires Older Adult Program Annual Report.

AYES: Commissioners: Cabrales, Gutierrez, Sandoval  
NOES: Commissioners: None  
ABSENT: Commissioners: Emerson, Machado  
ABSTAINED: Commissioners: None

*Motion passes.*

### **b. Tennis Court Access Pilot Program**

Mr. Veramay introduced Darcie Chellew who presented the Tennis Court Access Pilot Program.

Staff responded to questions from the Commission.

Public Comment: None

Commissioner Sandoval moved, and Commissioner Cabrales seconded to accept the Tennis Court Access Pilot Program.

AYES: Commissioners: Cabrales, Gutierrez, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emmerson, Machado

ABSTAINED: Commissioners: None

*Motion passes.*

## **STAFF LIAISON REPORT**

### **4. Staff Liaison Report.**

Mr. Veramay shared that there was a recent Library Board meeting. There was a recent poll that was released. It was a split poll asking the community for their support for potential renovate the existing Carnegie Library or to explore a joint community center library at the San Rafael Community Center location. They are still reviewing the results to decide about a potential ballot measure.

Mr. Veramay went through the upcoming schedule of events.

The Sun Valley Park and playground reopened. The ribbon cutting ceremony will be Wednesday, July 12<sup>th</sup> at 3:30pm.

There have been changes to the Glenwood and Coleman Childcare centers. The City of San Rafael will continue to operate the Glenwood Center. Bay Area Community Resources will operate the Coleman Center beginning in the Fall of 2024, and the City will no longer offer childcare services at the school campus.

Measure A Work Plan was approved by City Council on June 5<sup>th</sup>. The plan includes the Terra Linda Park Master Plan, trails existing condition and feasibility study, the Peacock Gap play area design, and the Albert Park field fencing project.

Lastly the Fall/Winter Aquatics Pilot program fees was put in place last season. Staff are continuing to explore long-term viability of offering fall/winter pool hours at the Terra Linda Pool. While we haven't finalized recommendations, we are considering extending the pilot program an additional season to continue to assess impacts and community demand.

Public Comment: None

**COMMISSIONER REPORTS**

5. **Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.**

Commissioner Gutierrez attended a San Rafael Pacific's Game.

Public Comment: None

**ADJOURNMENT**

Chair Gutierrez adjourned the meeting at 7:31 p.m.

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BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

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CATHERINE QUFFA, Library & Recreation Director