



Watch on Zoom:
<https://tinyurl.com/PRC-06-15-2023>
Telephone: (669) 900-9128
Meeting ID: 841 0672 5048

CALL TO ORDER

Chair Gutierrez called the meeting to order at 6:10 p.m.

ROLL CALL

Present: Commissioner Emerson
Chair Gutierrez (arrived at 6:18)
Commissioner Machado
Commissioner Sandoval

Absent: Commissioner Cabrales

Also Present: Catherine Quffa, Director of Library & Recreation
Craig Veramay, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Jill Tokutomi, Assistant Library & Recreation Director
John Stefanski, Assistant City Manager
Cheryl Lentini, San Rafael Public Library Foundation Board Member
Joe O’Hehir, San Rafael Public Library Foundation Board Member

AGENDA AMENDMENTS

The San Rafael Girls Softball Annual Report will not be presented at this meeting.

MINUTES

1. Approve regular meeting minutes of June 15, 2023

Commissioner Machado moved, and Commissioner Sandoval seconded, to approve the meetings minutes of June 15, 2023.

AYES: Commissioners: Gutierrez, Machado, Sandoval
NOES: Commissioners: None

ABSENT: Commissioners: Cabrales, Emerson
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda

None.

SPECIAL PRESENTATIONS

2. Introductions/Awards/Recognitions/Presentations

a. Library Foundation Support for a New Downtown Library

Craig Veramay introduced Library and Recreation Director Catherine Quffa, who introduced Assistant City Manager John Stefanski and Assistant Library and Recreation Director Jill Tokutomi.

Jill gave a presentation on the Library Foundation support for a new downtown library.

Jill introduced San Rafael Public Library Foundation board members Cheryl Lentini and Joe O’Hehir. Mr. O’Heir who presented a short video.

Staff and the San Rafael Public Library Foundation board members responded to questions from the Commission.

OTHER AGENDA ITEMS

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

None

STAFF LIAISON REPORT

4. Staff Liaison Report.

Mr. Veramay shared that we were notified by the State of California OGALS that we have received the National Park Service Land and Water Conservation Fund (LWCF) Grant Award for \$4.2 million. We are still working on coordinating getting that message out to the community, press release, etc, but we are excited that this has been confirmed. We are also waiting to hear back from the CalTrans CelanCA program grant for \$4.1 million that we have applied for.

The Recreation Dept. recently hired a new program coordinator Azadeh Hornarmand. She will be working at the San Rafael Community Center. She will be responsible for the programs at the Community Center, and a large portion of the programs will be on older adult programs.

There is a public art exhibit that was installed on September 18th at City Hall. It is a youth exhibit from 3rd graders from Laurel Dell school.

Falkirk is having a call for artists. The proposals are due by October 2nd.

Fall programs are up and running. Movies in the park events are going well. Gerstle Park had approximately 150 attendees. Peacock Gap Park had about the same. Pickleweed Park will be September 22nd, and Terra Linda on October 6th.

Finally, I want to take a moment to recognize Commissioner Machado-Mark has been a Park and Recreation Commissioner for the City of San Rafael since 2007, and his final term will expire next month. We're not saying goodbye yet, but I wanted to alert the other Commissioners to this and let you all know that we are looking into ways to acknowledge Mark's incredible years of service to this Commission and to the City.

Public Comment: None

COMMISSIONER REPORTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Chair Gutierrez shared that she had friends attend the Gerstle Park movie event, and they had a great time. She is also attending the Youth and Arts fundraiser at Tam Commons after the meeting and invited others to join her.

Public Comment: None

ADJOURNMENT

Chair Gutierrez adjourned the meeting at 7:17 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2023

CATHERINE QUFFA, Library & Recreation Director