

**SAN RAFAEL CITY COUNCIL  
FINANCE SUBCOMMITTEE MEETING**

**MONDAY, DECEMBER 11, 2023 | 1:00-2:30 PM**

**ROOM 201  
SAN RAFAEL CITY HALL  
1400 FIFTH AVENUE, SAN RAFAEL, CALIFORNIA**

**AGENDA**

**1. Call to Order**

**2. Open Time for Public Expression**

The public is welcome to address the subcommittee at this time on matters not on the agenda that are within its jurisdiction. Please be advised that pursuant to Government Code Section 54954.2, the subcommittee is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than two minutes and should be respectful to the community.

**3. Fire Dispatch Services Agreement**

*Update on the status of establishing an Agreement to transfer Fire Dispatch Services for SRFD from the County Sheriff's Office to the Marin Fire Department.*

**4. Contract(s) for Vegetation Management Services**

*The Subcommittee will receive a preview of a City Council agenda item seeking authorization to enter into one or more Master Services Agreements with vendors to perform Vegetation Management Services.*

**5. Risk Manager Job Specification**

*Discussion of a proposal to establish a new Risk Manager job specification and to reclassify an existing authorized staffing position as a Risk Manager.*

**6. Update on Project to Upgrade the City's Integrated Enterprise Resource Planning (ERP) System**

*The Subcommittee will receive a status report on the project to upgrade the City's ERP System, including integrated Financial System, Payroll, and Human Resources Management.*

**7. Future Meetings – Long-Range Calendar**

*The Subcommittee will discuss the scheduling of future Finance Subcommittee meetings, topics and threshold criteria.*

**8. Adjournment**

*Any records relating to an agenda item, received by a majority or more of the Council less than 72 hours before the meeting, shall be available for inspection in the City Clerk's Office, Room 209, 1400 Fifth Avenue, and placed with other agenda-related materials on the table in front of the Council Chamber prior to the meeting. Sign Language interpreters and assistive listening devices may be requested by calling (415) 485-3066 (voice), emailing [Lindsay.lara@cityofsanrafael.org](mailto:Lindsay.lara@cityofsanrafael.org) or using the*

*California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. Public transportation is available through Golden Gate Transit, Line 22 or 23. Paratransit is available by calling Whistlestop. Wheels at (415) 454-0964. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.*