



POLICE ADVISORY AND ACCOUNTABILITY COMMITTEE

WEDNESDAY, JANUARY 17, 2024 AT 6:00 PM

In-Person:

San Rafael Public Safety Center
Emergency Operations Center
1375 Fifth Ave, San Rafael, California

Virtual:

Watch Online: <http://tinyurl.com/PAAC-2024-01-17>

Listen by Phone: (669) 444-9171

Meeting ID: 898-5264-7245#

AGENDA

How to participate in the meeting:

- You are welcome to provide comments in-person at the meeting. Each speaker will have 2-minutes to provide public comment.
- Submit your comments by email to PAAC@cityofsanrafael.org by 4:00 p.m. the day of the meeting.

CALL TO ORDER - 6:00PM

MINUTES

1. Approve regular meeting minutes from the meeting of December 20, 2023.

OTHER AGENDA ITEMS

If necessary to ensure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

2. Other Agenda Items:

- a. Feedback on Draft Bylaws

Recommendation: Provide feedback on draft bylaws

- b. Development of the 2024 Work Plan

Recommendation: Review and provide input on the first four-month work plan for 2024

STAFF LIAISON REPORT

3. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.

COMMITTEE REPORTS

4. Other brief reports on any meetings, conferences, and/or seminars attended by the Committee members

OPEN TIME FOR PUBLIC EXPRESSION

The public is welcome to address the Police Advisory and Accountability Committee at this time on matters not on the agenda that are within its jurisdiction. Comments may be no longer than 2 minutes and should be respectful to the community.

ADJOURNMENT

Any records relating to an agenda item, received by a majority or more of the Board less than 72 hours before the meeting, shall be available for inspection online and in the city hall large conference room, third floor, 1400 5th Avenue, San Rafael, California placed with other agenda-related materials on the table in front of the location prior to the meeting. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing city.clerk@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To request Spanish language interpretation, please submit an online form at <https://www.cityofsanrafael.org/request-for-interpretation/>.



SAN RAFAEL

THE CITY WITH A MISSION

**POLICE ADVISORY AND ACCOUNTABILITY COMMITTEE (PAAC)
WEDNESDAY, DECEMBER 20, 2023 AT 6:00 PM**

In-Person:

San Rafael City Hall Council Chambers
1400 Fifth Ave, San Rafael, California

Virtual:

Watch Online: <https://tinyurl.com/PAAC-2023-12-20>

Listen by Phone: (669) 444-9171

Meeting ID: 898-5264-7245#

MINUTES

SWEARING IN CEREMONY

City Clerk's Office administered Oath of Office to Committee Members.

CALL TO ORDER

Chairperson Robinson Piñon called the meeting to order at 6:07 PM

ROLL CALL

Present:

Member Daniel Alm
Member Marilyn Alvarez
Member Daryoush Davidi
Member Paula Kamena
Member Mydung Nguyen
Member Darlin Ruiz
Member Fatai Tokolahi
Alternate Member Salamah Locks
Alternate Member Karla Valdez

Absent: None

Also Present: Cristine Alilovich, City Manager
Angela Robinson Piñon, Assistant City Manager
David Spiller, Chief of Police, San Rafael Police Department
Scott Eberle, Lieutenant, San Rafael Police Department

MINUTES

1. None

OPEN TIME FOR PUBLIC EXPRESSION

Chairperson Robinson Piñon invited members of the public to give comments regarding items not listed on the agenda.

- Bruce Bartel, Novato Police Advisory and Review Board, addressed the Committee regarding the formation of the PAAC. .
- Heidi Merchen addressed the Committee regarding the history behind the formation of the PAAC, and what she hopes to see moving forward. _____.
- Name withheld addressed the Committee regarding the future of the PAAC and the police department's relationship with the community. _____ .

SPECIAL PRESENTATIONS

2. Special Introductions:

- a. **Welcome and Introductions of Committee Members- Cristine Alilovich, City Manager and Chief David Spiller, San Rafael Police Department**

City Manager Cristine Alilovich and Police Chief David Spiller introduced themselves and the members of the Committee provided brief introductions.

Chairperson Robinson Piñon invited public comment; however, there was none.

- b. **Presentation: An introduction to the Brown Act and introduction of the public meeting process**

Assistant City Attorney Genevieve Coyle and City Clerk Lindsay Lara gave presentations.

Staff responded to the Committee's questions.

Chairperson Robinson Piñon invited public comment; however, there was none

Chairperson Robinson Piñon invited comments from the Committee; however, there were none.

- c. **Presentation: History and Overview of the Police Advisory and Accountability Committee (PAAC) - Francine Tournor, Director of the Office of Police Oversight for the City of Long Beach**

Chairperson Robinson Piñon introduced Francine Tournor, Director of the Office of Police Oversight for the City of Long Beach, who presented the item.

Staff responded to the Committee's questions.

Chairperson Robinson Piñon invited public comment.

Speakers: Heidi, Robbie Powelson

- Chairperson Robinson Piñon asked the Committee if they had any other comments before moving to the next item. The Committee provided comments.

OTHER AGENDA ITEMS

3. Other Agenda Items:

a. Selection of One (1) Representative to Serve as Chair and One (1) Representative to serve as Vice-Chair of the PAAC for 2024

Chairperson Robinson Piñon introduced the item and presented the staff report.

Staff responded to the Committee's questions.

Chairperson Robinson Piñon invited public comment.

Speakers: Heidi, Name Withheld

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The Committee provided comments and discussed options for consideration.

Member Davidi moved, and Member Alm seconded, to nominate Member Kamena as Chair and Member Tokolahi as Vice-Chair

AYES:	MEMBERS:	Alm, Davidi, Kamena, Nguyen, Ruiz, and Tokolahi
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None
ABSTAINED:	MEMBERS:	Alvarez

The motion carried 6-0-1.

b. Discussion on Community Co-Created Bylaws

Recommendation: Provide feedback on draft bylaws

Chairperson Robinson Piñon introduced Francine Tournor, Director of the Office of Police Oversight for the City of Long Beach who presented the item.

Staff responded to questions from the Committee.

Chairperson Robinson Piñon invited public comment.

Speakers: Heidi

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The Committee to provide comments on the draft bylaws.

Alternate Member Locks stated that she had drafted bylaws that she would like to share with the Committee. Staff stated they could distribute them to the Committee in advance of the next meeting.

Member Alm moved, and Member Kamena seconded, to continue the discussion of the bylaws to the next scheduled Police Advisory and Accountability Committee meeting.

AYES:	MEMBERS:	Alm, Alvarez, Davidi, Kamena, Nguyen, Ruiz, and Tokolahi
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

The motion carried 7-0.

c. Adopt the 2024 Committee Meeting Schedule

Recommendation: Review the meeting schedule for 2024 and revise as necessary

Chairperson Robinson Piñon introduced the item and presented the staff report.

Staff responded to the Committee's questions.

Chairperson Robinson Piñon invited public comment.

Speakers: Francine Tournor

Ms. Robinson Piñon invited comments from the Committee, The Committee provided comments and discussed options for consideration.

Member Kamena moved, and Member Alm seconded, to adopt the schedule for the third Wednesday of the month except for June and December

AYES: MEMBERS: Alm, Alvarez, Davidi, Kamena, Nguyen, Ruiz, and Tokolahi
NOES: MEMBERS: None
ABSENT: MEMBERS: None

The motion carried 7-0.

STAFF LIAISON REPORT

4. Staff Liaison Report: - None.

COMMISSIONER REPORTS

5. Committee Member Reports:

- a. Alternate Member Locks met with the community in the Canal area and passed out ACLU "know your rights" cards.

ADJOURNMENT

Chairperson Robinson Piñon adjourned the meeting at 9:08 PM.



SCOTT EBERLE, Staff Liaison

APPROVED THIS __11__ DAY OF __January__, 2024



**January 17, 2024
Item #2A**

TITLE: FEEDBACK ON DRAFT BYLAWS

RECOMMENDATION:

Provide feedback to staff on the draft bylaws.

BACKGROUND:

At the December 20, 2023, meeting of the Police Advisory and Accountability Committee, the Committee decided to continue this item to the next meeting to allow more time for Committee members to review the draft bylaws and to consider what feedback, if any, would be provided to City staff.

Once the Committee makes its recommendation, City staff will prepare a report to the Council that will include staff and the Committee's recommendations. Final approval of the Board, Commission, and Committee bylaws is at the discretion of the City Council.

DISCUSSION:

City staff composed the draft bylaws based on the direction provided by the City Council in [Resolution No. 15225](#) and feedback received on public safety themes and concerns identified by the community. Information regarding those themes may be found here: <https://www.cityofsanrafael.org/community-feedback-on-policing-in-san-rafael/>. This feedback was organized into the following themes:

- Build trust and improve relationships with the community;
- Improve transparency, communication, and accountability;
- Increase diversity of the police department workforce;
- Increase cultural competencies, increase empathy, and customer service skills; and
- Improve the feeling of safety and security.

City staff recommends that should the Committee provide any feedback, it should align with public safety themes expressed by the community (documented in the web page linked above) and with the resolution adopted by the City Council that authorized the creation of the Committee.

In addition to providing feedback on the draft bylaws, the Committee will be asked to approve its 2024 work plan. The proposed work plan will narrow the focus of the Committee's work for the remainder of the 2024 calendar year. Outside of the foundational training presented to the Committee, there will be additional work product for the Committee to review based on public safety concerns gathered during the community outreach conducted in 2022 and 2023. This work plan will be presented to the City Council, City Manager, and Police Department for consideration.

FISCAL IMPACT:

None

ALTERNATIVE ACTION:

Any other action as determined by the Committee.

Submitted by:

Angela Robinson Piñon

Angela Robinson Piñon
Assistant City Manager



**January 17, 2024
Item #2B**

**TITLE: INFORMATION ON POLICE ADVISORY AND ACCOUNTABILITY WORK
PLAN FOR THE NEXT FOUR MONTHS**

RECOMMENDATION:

That the Police Advisory and Accountability Committee ("Committee") (1) provide feedback for the first four-month work plan and (2) prioritize targeted subject area(s) to concentrate on.

BACKGROUND:

The Police Advisory and Accountability Committee is tasked with making recommendations to the City Council regarding policies, training, hiring practices and accountability of the San Rafael Police Department. In an effort to improve the efficiency of the Committee's work, training will be imperative. In addition to training, general familiarization of policing and the San Rafael Police Department will assist the Committee with making more informed decisions and recommendations. This plan will help the Committee to structure their scope of work for the remainder of the calendar year.

DISCUSSION:

The San Rafael Police Department (SRPD) is currently facing a number of the Police Advisory and Accountability Committee can play a valuable role in assisting the SRPD develop solutions that incorporate the community's perspective. Specifically, the community outreach efforts taken by City leaders in 2022 and 2023 identified areas of concern that also align with SRPD priorities: Recruitment and Selection, Law Enforcement Training, Mental Health/Alternative Response, and the SRPD response to Homelessness. The committee should provide feedback and recommendations on these matters, as well as prioritize their selections for presentation at future meetings. By doing so, we will be better able to prepare detailed and informative presentations, as well as address any Committee concerns in a timely and effective manner.

Once the Police Advisory and Accountability Committee prioritizes which community concern matters they want to assist the San Rafael Police Department with, staff will present them according to the approved work plan. Materials and presentations will be made to the Committee so informed recommendations can be made. The amount of information needed will be determined by the Committee and their level of comprehension.

In addition to the community matter of concern, chosen by the Committee to address, there will also be a presentation from staff to enhance the Committee's knowledge of policing or other departments that interface with the SRPD. These presentations will be continuous and ongoing, occurring every other month, as needed.

Work Plan:

Month	Agenda Items	Duration
February	1. P.D. Orientation, Structure, Policy & Command Staff Introduction.	1 hour
	2. <i>Community matter of concern chosen by PAAC</i>	1 hour
March	1. Peace Officer Procedural Bill of Rights	1 hour
	2. Professional Standards/ Internal Affairs	1 hour
April	1. Military Equipment (AB 481 Overview)	1 hour
	2. <i>Community matter of concern chosen by PAAC</i>	1 hour
May	1. Use of Force / Force Options	1 hour
	2. <i>Community matter of concern chosen by PAAC</i>	1 hour

Community Matters of Concern with the San Rafael Police Department

- Recruitment and Selection
- Law Enforcement Training
- Mental Health and Alternative Response
- Homelessness

FISCAL IMPACT:

None

ALTERNATIVE ACTION:

Any other action as determined by the Committee.

Submitted by:



Scott Eberle
Lieutenant