



## MINUTES

SAN RAFAEL CITY COUNCIL - TUESDAY, FEBRUARY 20, 2024

REGULAR MEETING AT 6:00 P.M.  
San Rafael City Council Chambers  
1400 Fifth Avenue, San Rafael, CA 94901

### Watch Online:

Watch on Zoom Webinar: <http://tinyurl.com/cc-2024-02-20>

Watch on YouTube: [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael)

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This meeting will be held in-person. This meeting is being streamed to YouTube at [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael).

How to participate in the meeting:

- You are welcome to come to the meeting and provide public comment in person. Each speaker will have 2-minutes to provide public comment.
- Submit your comments by email to [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) by 4:00 p.m. the day of the meeting.

If you experience technical difficulties during the meeting, please contact [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org).

### **OPEN SESSION - THIRD FLOOR CONFERENCE ROOM - 5:00 P.M.**

1. Mayor Kate to announce Closed Session items.

### **CLOSED SESSION - THIRD FLOOR CONFERENCE ROOM - 5:00 P.M.**

2. Closed Session:
  - a. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation (Paragraph (2) of subdivision (d) of Government Code Section 54956.9): 1 potential case
  - b. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9: 1 case  
Shaleeta Boyd, et al. v. City of San Rafael, et al. (U.S. District Court, N.D. Cal., Case No. 23-cv-04085-EMC)

Present: Councilmember Kertz  
Councilmember Llorens Gulati  
Mayor Kate

Absent: Councilmember Bushey  
Vice Mayor Hill

Also Present: City Manager Cristine Alilovich  
Assistant City Attorney Genevieve Coyle  
City Clerk Lindsay Lara

Mayor Kate called the meeting to order at 6:03 p.m. and invited City Clerk Lindsay Lara to call the roll. Councilmembers Bushey and Hill were absent.

Assistant City Attorney Genevieve Coyle announced there was no reportable action in the Closed Session held prior to the regular meeting.

Mayor Kate provided opening remarks, which included gratitude to City staff, especially to the Public Works, Police and Fire Departments for their work during the storms. Also, she included a land acknowledgment.

City Clerk Lindsay Lara informed the community that the in-person meeting would also be recorded and streamed live to YouTube and through Zoom. She noted the two-minute timer for public comment and closed captioning on Zoom.

### **CITY MANAGER AND COUNCILMEMBER REPORTS:**

**(including AB 1234 Reports on Meetings and Conferences Attended at City Expense)**

#### **3. City Manager and Councilmember Reports:**

City Manager Cristine Alilovich announced:

- Police Advisory and Accountability Committee meeting to be held Wednesday, February 21 at 6 p.m. in City Hall Council Chambers
- Age-Friendly San Rafael Celebration honoring our residents 90 years old and over to be held Sunday, March 10 at 3:00 p.m. at B Street Community Center
- New official ballot box at Al Boro Community Center, which will also be an official polling place for the upcoming March 5 primary election

City Councilmember Reports:

- Councilmember Kertz reported on the Marin Economic Forum's Forecasting the Future event, the County's Homeless Policy Steering Committee, a Marin County Council of Mayors & Councilmembers (MCCMC) meeting on homelessness and the Vivalon Grand Opening.
- Councilmember Llorens Gulati reported on the King Tide event, a Marin Clean Energy (MCE) Board Meeting and a Community Development Department tour from a neighboring elected official.
- Mayor Kate reported on the Bicycle and Pedestrian Advisory Committee (BPAC) and announced its upcoming continued meeting in March, a Gerstle Park Neighborhood Association meeting, the Mayor Institute on City Design and that she was in Boston for the launch of the fellowship, a San Rafael Sanitation District (SRSD) meeting and a Transportation Authority of Marin (TAM) meeting regarding the County-wide transportation plan.

Mayor Kate invited public comment; however, there was none.

### **CONSENT CALENDAR:**

Mayor Kate invited public comment; however, there was none.

Councilmember Llorens Gulati moved and Councilmember Kertz seconded to approve the Consent Calendar.

#### **4. Consent Calendar Items:**

##### **a. Approval of Minutes**

**Approve Minutes of the Regular City Council Meeting of February 5, 2024 (CC)**

*Approved minutes as submitted*

- b. **Gender-Neutral Language Amendments to Municipal Code**  
**Final Adoption of Ordinance 2033: An Ordinance Amending the San Rafael Municipal Code in its Entirety to Replace Gender-Specific Language with Gender-Neutral Language (CC)**  
*Final Adoption of Ordinance 2033*
- c. **San Rafael Library Foundation Board Appointment**  
**Rescind City Council Appointment to the San Rafael Public Library Foundation Board (CC)**  
*Rescinded appointment of Councilmember Maribeth Bushey to the San Rafael Public Library Foundation Board with no replacement*
- d. **Voter Approved Tax Oversight**  
**Voter Approved Tax Oversight Committee Annual Report for FY2022-23 (Fin)**  
*Accepted report*
- e. **Authorize a Software Services Agreement with Tyler Technologies, Inc. for an Enterprise Resource Planning (ERP) System**  
**Resolution Authorizing the City Manager to Enter into a Software Services Agreement with Tyler Technologies, Inc. for a New Enterprise Resource Planning (ERP) System and to Appropriate Available Funding to Support Year 1 Project Costs Through the FY 2024-25 Budget Process (Fin)**  
*Resolution 15277 - Resolution Authorizing the City Manager to Enter into a Software Services Agreement with Tyler Technologies, Inc. for a New Enterprise Resource Planning (ERP) System and to Appropriate Available Funding to Support Year 1 Project Costs Through the FY 2024-25 Budget Process*
- f. **Terra Linda Community Center and Park Plan Project**  
**Authorize the City Manager to Enter into a Professional Services Agreement with Gates + Associates for Landscape Architectural and Engineering Design Services for The Terra Linda Community Center and Park Plan Project in the Amount Not to Exceed \$166,818 (LR)**  
*Authorized the City Manager to enter into a Professional Services Agreement with Gates + Associates in the amount not to exceed \$166,818, using Measure A Funds that were appropriated as part of the FY 2023-24 budget*
- g. **Pickleweed Park Enhancement Project**  
**Authorize the City Manager to Enter into the First Amendment to Professional Service Agreement with Gates + Associates for Additional Landscape Architectural and Engineering Design Services Associated with the Pickleweed Park Enhancement Project, in the Amount Not to Exceed \$47,600, and Appropriate Funding for the Amendment, for a Total Not to Exceed Contract Amount of \$546,344 (PW)**  
*Authorized the City Manager to execute a first amendment to the professional services agreement with Gates + Associates for additional landscape architectural and engineering design services associated with the Pickleweed Park Enhancement Project, in the amount not to exceed \$47,600, for a total not-to-exceed contract amount of \$546,344; And, authorized a supplemental budget appropriation of \$47,600 from available General Fund balance set aside for priority capital projects*
- h. **Rotary Manor Culvert Replacement Project**  
**Accept Completion of the Rotary Manor Culvert Replacement Project, City Project No. 11371, and Authorize the City Clerk to File the Notice of Completion (PW)**

*Accepted completion of the Rotary Manor Culvert Replacement Project and authorized the City Clerk to file the Notice of Completion*

**i. Citywide Janitorial Service Agreements**

**Authorize the City Manager to Negotiate and Enter into a Service Agreement with the Lowest and Responsible Bidder for Up to Four Years For Citywide Janitorial Services in the Total Not To Exceed Amount Of \$274,120 Per Fiscal Year (PW)**

*Authorized the City Manager to negotiate and enter into a service agreement with the recommended contractor for up to four years for citywide janitorial services in the total not to exceed amount of \$274,120 per fiscal year*

AYES: Councilmembers: Kertz, Llorens Gulati & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: Bushey, Hill

**SPECIAL PRESENTATIONS**

**5. Special Presentations:**

Mayor Kate invited public comment; however, there was none.

**a. Proclamation to Mark Hedeem, Retiring after 55 Years of Service (PD)**

Mayor Kate presented the Proclamation to Mark Hedeem, and Mark provided comment.

**OTHER AGENDA ITEMS:**

**6. Other Agenda Items:**

**a. Agreement for 9-1-1 Emergency Communications & Fire Dispatch Services**

**Resolution Approving and Authorizing the City Manager to Execute an Agreement with the County of Marin for 9-1-1 Emergency Communications & Fire Dispatch Services (FD)**

City Manager Cristine Alilovich introduced the item and Interim Fire Chief Abraham Roman and Senior Management Analyst Thomas Wong who presented the Staff Report, and invited Marin County Fire Chief Jason Weber who provided comments.

Staff responded to questions from the City Council.

Mayor Kate invited public comment.

**Speaker:** Al Vetere

Staff responded to questions from the community.

Councilmembers provided comments.

Councilmember Kertz moved and Councilmember Llorens Gulati seconded to adopt the resolution.

AYES: Councilmembers: Kertz, Llorens Gulati & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: Bushey, Hill

*Resolution 15278 - Resolution Approving and Authorizing the City Manager to Execute an Agreement with the County of Marin for 9-1-1 Emergency Communications & Fire Dispatch Services*

**OPEN TIME FOR PUBLIC EXPRESSION**

- Angela Adams, Northern Cal Carpenters Union, addressed the City Council regarding the implementation of labor standards for all construction workers.

**SAN RAFAEL SUCCESSOR AGENCY:**

1. Consent Calendar: - None.

**ADJOURNMENT:**

Mayor Kate adjourned the meeting at 6:55 p.m.

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LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

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KATE COLIN, Mayor

DRAFT