



SAN RAFAEL
THE CITY WITH A MISSION

Agenda Item No: 4.e

Meeting Date: February 5, 2024

SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Fire

Prepared by: Abraham Roman, Acting Fire Chief

City Manager Approval:

Thomas Wong, Sr. Mgmt. Analyst

TOPIC: CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE OIL RESPONSE TRAILER GRANT

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FUNDING AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE (CDFW) AND DESIGNATING A REPRESENTATIVE FOR THE OIL RESPONSE TRAILER PROJECT AND APPROPRIATING FUNDING FOR THE PROJECT

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to enter into a funding agreement with the California Department of Fish and Wildlife (CDFW) and designating a representative for the oil response trailer project and appropriating funding for the project.

BACKGROUND:

Each year the Fire Department responds to hundreds of critical incidents involving fuel spills. These incidents occur on surface streets, highways, and in various marinas and waterways. When spills occur, quick action is required to contain as much of the oil and chemicals as possible. Effective mitigation requires a rapid response and coordination by firefighters with proper equipment and training. Currently, the Fire Department carries a limited number of supplies to mitigate oil spills and relies on additional supplies from the Department of Public Works corporation yard and County Hazardous Material (Hazmat) Team. These additional resources can take valuable time to acquire, especially during evening hours.

Given this, in 2023, the Fire Department applied for a \$45,000 grant with CDFW to purchase an oil response trailer. On December 8, 2023, the City was notified by CDFW approved the City's grant request.

ANALYSIS:

The oil response trailer will contain supplies for major oil spill disasters. The trailer can easily be moved to the location of the incident and would be available for other local agencies to use in larger emergencies within the San Francisco Bay Area. CDFW will also provide training on the use of the materials within the

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

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trailer at no additional cost. CDFW has already specified the trailer and supplies requirements and worked with a vendor to ensure that the trailer both meets the needs required and will be within the budget of the \$45,000 grant.

CDFW requires that the City Council approve a resolution to both accept the award and to designate a representative. The resolution designates the representative as the City Manager or their designee. Once the City Council approves the resolution, the City will purchase the trailer, which will be reimbursed by CDFW.

FISCAL IMPACT:

The proposed cost of the trailer is within the \$45,000 grant amount and no additional funding is required. Appropriations of \$45,000 are required in the Fire Department Operations General Fund (001) which will be offset by the CDFW grant.

OPTIONS:

The City Council has the following options to consider on this matter:

1. Adopt the resolution.
2. Adopt a modified resolution.
3. Do not adopt the resolution.

RECOMMENDED ACTION:

Adopt a resolution authorizing the City Manager to enter into a funding agreement with the California Department of Fish and Wildlife (CDFW) and designating a representative for the oil response trailer project and appropriating funding for the project.

ATTACHMENTS:

1. Resolution

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAFAEL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A FUNDING
AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FISH AND
WILDLIFE (CDFW) AND DESIGNATING A REPRESENTATIVE FOR
THE OIL RESPONSE TRAILER PROJECT AND APPROPRIATING
FUNDING FOR THE PROJECT**

WHEREAS, the City of San Rafael has submitted an application to the CDFW for funding for the Oil Response Trailer project (Project); and

WHEREAS, prior to the CDFW executing a funding agreement, the City of San Rafael is required to adopt a resolution authorizing an agent, or representative, to sign the funding agreement, amendments, and requests for disbursement on behalf of the City of San Rafael, and to carry out other necessary Project-related activities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN RAFAEL RESOLVES that it authorizes the acceptance and appropriation of \$45,000 in grant funds from the CDFW for the Project; and

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to sign the funding agreement, amendments thereto, and requests for disbursement on behalf of the City of San Rafael, and to carry out other necessary Project-related activities; and

BE IT FURTHER RESOLVED, that any and all actions, whether previously or subsequently taken by the City of San Rafael, which are consistent with the intent and purposes of the foregoing resolution, shall be, and hereby are, in all respects, ratified, approved, and confirmed.

I, Lindsay Lara, Clerk of the City of San Rafael, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of said City held on the 5th day of February by the following vote, to wit:

AYES:

NOES:

ABSENT:

LINDSAY LARA, City Clerk