



SAN RAFAEL
THE CITY WITH A MISSION

**PARK AND RECREATION
COMMISSION AGENDA**

**Thursday, October 15, 2020
6:00 P.M.**

Watch on Zoom:

<https://tinyurl.com/PRC-2020-10-15>

Telephone: (669) 900-9128
Meeting ID: 85785580921#

CALL TO ORDER

- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of September 17, 2020

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
 - A. Recreation Division Covid19 Response & Service Modifications
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Informational report on the City's current recreation fees

COMMISSION REPORTS AND COMMENTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

STAFF COMMENTS

6. Schedule of Upcoming Meetings and Events of Interest

NEXT MEETING: November 19, 2020

ADJOURNMENT

Notice

Any records relating to an agenda item, received by a majority or more of the Commission less than 72 hours before the meeting, shall be available for inspection online. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing Lindsay.lara@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request.



Watch on Zoom:

<https://tinyurl.com/PRC-09-17-2020>

Telephone: (669) 900-9128
Meeting ID: 857-2597-2488#

CALL TO ORDER

Chair Jeff Jones called the meeting to order at 6:04 p.m.

ROLL CALL

Present: Commissioner Emmerson (Listening, but muted for a portion of the meeting)
Commissioner Gutierrez
Commissioner Laumann
Commissioner Machado
Commissioner Obletz
Commissioner Reisinger
Commissioner Seibel, Alternate
Chair Jones (Left meeting at 7:07pm)

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Catherine Quffa, Assistant Library & Recreation Director
Nadine Hade, Finance Director
Henry Bankhead, Assistant Library & Recreation Director

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of July 16, 2020

Commissioner Machado moved and Commissioner Reisinger seconded, to approve the regular meetings minutes of July 16, 2020.

AYES: Commissioners: Gutierrez, Laumann, Machado, Oblatz, Reisinger, Seibel & Chair Jones
NOES: Commissioners: None
ABSENT: Emmerson (muted)

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Presentation on City of San Rafael Financial Status from City Finance Manager Nadine Hade.

Library and Recreation Director Susan Andrade-Wax introduced Finance Director Nadine Hade who presented the City of San Rafael Financial Status.

Staff responded to questions from Commissioners.

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review of Appointments to the Library and Community Center Working Group for the Public Library and Community Center Conceptual Design

Library and Recreation Director Susan Andrade-Wax introduced Assistant Library and Recreation Director Henry Bankhead who presented the staff report.

Staff responded to questions from Commissioners.

Chair Jones asked the Commissioners for two volunteers to the Library and Community Center Working Group for the Public Library and Community Center Conceptual Design.

Commissioners Gutierrez and Oblatz volunteered for the working group.
Commissioners Reisinger, Jones and Laumann volunteered to be alternates.

Commissioner Laumann moved, and Commissioner Machado seconded, to move the appointment of Commissioner Gutierrez and Oblatz to the Library and Community Center Working Group.

AYES: Commissioners: Emmerson, Gutierrez, Laumann, Machado, Oblatz,
Reisinger & Chair Jones
NOES: Commissioners: None
ABSENT: Commissioners: None

Motion carried: 7-0

5. Discuss Project Selection for the Prop 68 Per Capita Grant Application Process

Library and Recreation Director Susan Andrade-Wax presented the staff report.

Staff responded to questions from the Commissioners.

Commissioner Guterrez moved, and Commissioner Machado seconded, to move the selection of the Sun Valley Park Playground Replacement Project for Prop 68 Per Capita Grant Program Funding through to Council.

AYES: Commissioners: Emerson, Gutierrez, Laumann, Machado, Reisinger,
Seibel & Chair Jones
NOES: Commissioners: None
ABSENT: Commissioners: Oblatz

Motion carried: 7-0

COMMISSION REPORTS AND COMMENTS

6 Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

None

STAFF COMMENTS

7 Schedule of Upcoming Meetings and Events of Interest

Director of Library and Recreation Susan Andrade-Wax responded to an earlier comment regarding the Commission receiving updates on programs and staff presentations in addition to the agenda action items.

Chair Jones stated that yes, they would like to hear more about the programs as well as Measure A.

ADJOURNMENT

Chair Jones adjourned the meeting at 7:35 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2020

SUSAN ANDRADE-WAX, Library & Recreation Director

DRAFT



**October 15, 2020
Item 4**

TITLE: INFORMATIONAL REPORT ON THE CITY'S CURRENT RECREATION FEES

RECOMMENDATION:

That the Park and Recreation Commission receive the informational report.

BACKGROUND:

The City of San Rafael last conducted a comprehensive fee update in 2011. Since that time, most of the City's Recreation fees have remained unchanged. The exception being the Commercial rental rates at the Albert J. Boro Community Center, which were updated in 2014 and were increased from 50% to 75% of the rates charged at the San Rafael Community Center.

Over the past year, the City has been working with MGT Consulting Group to conduct a comprehensive review and update of the Master Fee Schedule. The results of this study are being finalized and the Recreation fees will be brought to the Park and Recreation Commission for review, prior to adoption by City Council. In preparation, staff wanted to provide the Commission with an informational report on the City's current Recreation fee structure.

DISCUSSION:

The City's Recreation fees are found under the Community Services section of the Master Fee Schedule, which include Exhibits G (Falkirk Fees) and H (Recreation Fees) and are provided as attachments to this report. The Master Fee Schedule includes:

- Facility rental rates for the Falkirk Cultural Center, San Rafael Community Center, Albert J. Boro Community Center (formerly Pickleweed Community Center), and Terra Linda Community Center
- Film and Advertising fees at the Falkirk Cultural Center
- Terra Linda Community Garden fee
- Aquatics fees for the Terra Linda Pool
- Athletic Field rental fees
- Picnic Area rental fees
- Tennis Court rental and key fees
- Filming and Photography fees

Facility Rentals

The City's fee schedule includes hourly room rental rates for different facilities along with fees for kitchen rental, deposits, and staffing. The fees include different rates for non-profits, private use and non-profit fundraising, and commercial groups. The schedule also sets different fee rates for resident versus non-resident rentals. The fees for the Albert J. Boro Community Center, the San Rafael Community Center, and the Terra Linda Community Center all follow a similar structure. The fee structure for the Falkirk Cultural Center is different, given its unique offerings.

Rentals are a critical part of the Recreation division's programming. In FY2018-2019¹, rentals accounted for 26% of the division's program revenue. The below table shows the number of rentals in FY2018-2019, by facility.

| <i>Location</i> | <i># of Rentals²</i> |
|---------------------------------|--|
| Albert J. Boro Community Center | 3,371 |
| Falkirk Cultural Center | 259 |
| San Rafael Community Center | 1,364 |
| Terra Linda Community Center | 152 |
| Total Facility Rentals | 5,146 |

Facility rentals include one-time or special event type of rentals such as quiceaneras and weddings, ongoing rentals, such as churches and recreation program rentals, and smaller classroom rentals.

Community Gardens

At the Terra Linda Community Garden, there is one adopted plot fee. However, the garden offers both full and half plot sizes, which is not reflected in the current adopted fee schedule. Additionally, the fee was adopted before the City took over management of the Canal Community Garden in 2017 from the Canal Alliance. When the City began managing the Canal Community Garden, it used a similar fee to the one adopted for the Terra Linda Community Garden.

The City's two gardens have different offer different amenities for the community. The plots at the Terra Linda Community Garden are 450 square feet for a full plot, while those at the Canal Community Garden are 50 square feet for a full plot. At the same time, the Canal Community garden is a newer facility with improved walkways and constructed plots. Moving forward, staff will be proposing that we set different rates for the two different gardens.

Aquatics

The aquatics fees set for the Terra Linda Pool provide 16 season pass options along with daily admission rates. The season passes are broken down by age, family size, time of year when purchased, and resident status. These fees have also been adapted

¹ This report will rely on data from FY2018-2019, as FY2019-2020 data has been impacted by COVID-19.

² Rental numbers at the Albert J. Boro Community Center and the San Rafael Community Center include programs that are co-sponsored by the City, and therefore not all of the rentals included in these numbers generate revenue.

for use at the Hamilton pool. The below chart shows the number of season passes compared to the number of day passes sold in 2019.

| Pass Type | # of Passes |
|---|--------------------|
| Terra Linda Season Pass (Apr-Sept) | 249 |
| Hamilton Season Pass (Memorial Day-Labor Day) | 216 |
| Terra Linda Day Pass | 14,500 |
| Hamilton Day Pass | 19,000 |

Day passes make up 70% of the revenue generated through swim admissions, while the most commonly purchased season passes are the “Family of 4” and the “Individual Senior” pass options. All season and daily swim pass options provide participants access to both recreation and lap swim programs.

In addition to recreation and lap swim, the City also provides swim lessons, rents picnic areas at the pool, and rents the pool to the Orcas swim team and to private groups/schools for pool parties. Currently, there are no adopted fees for these services.

Moving forward, staff will be looking at ways to streamline the number of season passes offered as well as to set fees for all services provided at the pools.

Athletic Fields

The City’s Master Fee Schedule has one adopted fee for City Athletic Fields that offers a non-profit, private use and non-profit fundraising, and commercial group rate. This fee is currently charged at the Albert Park Stadium which is comprised of two fields: Softball and Baseball. The fields, which are rented out from approximately February through October of each year. Unlike the facility rentals, the City’s current fee schedule does not differentiate between resident and non-resident field rentals.

The City has three additional parks that have sport fields: Bernard Hoffman Park, Pickleweed Park, and Victor Jones Park, all of which offer fewer amenities than the Albert Park location. Pickleweed Park has two regulation length soccer fields that the City rents out from June through October of each year. Since the City acquired the Softball field at the Bernard Hoffman Park in 1996, it has developed a partnership with San Rafael Girls Softball where they use the field “free of charge” in exchange for maintaining the field. Historically, the t-ball field at Victor Jones Park has rarely been rented, however San Rafael Little League has expressed interest in renting the field for practices. Currently, it is primarily used by the neighborhood or for occasional City events, such as Films in the Parks.

The below table shows the number of field rentals in FY2018-2019.

| Location | # of Rentals |
|--|---------------------|
| Albert Park Baseball and Softball Field(s) | 143 |
| Pickleweed Park Field(s) | 206 |
| Total Field Rentals | 349 |

Moving forward, it will be important for the City's fees to reflect the different amenities offered at these four parks.

Picnic Areas

There are six (6) City parks that currently have reservable picnic areas. They are:

- Gerstle Park
- Pickleweed Park
- Santa Margarita Park
- Sun Valley Park
- Terra Linda Park
- Victor Jones Park

The City's fees schedule differentiates between the larger and smaller picnic areas, with some parks having more than one reservable picnic area. Similar to the Athletic Field fees, the City's current picnic rental fees do not differentiate between resident and non-resident rentals.

The below table shows how many picnic area rentals the City had in FY2018-2019.

| <i>Location</i> | <i># of Rentals</i> |
|------------------------------------|----------------------------|
| Gerstle Park (3 picnic areas) | 111 |
| Pickleweed Park | 90 |
| Santa Margarita Park | 41 |
| Sun Valley Park | 42 |
| Terra Linda Park | 35 |
| Victor Jones Park (2 picnic areas) | 27 |
| Total Picnic Area Rentals | 346 |

Tennis Courts

The City has two tennis courts where community members can purchase keys that allow them access to the courts. These courts are at Albert and Freitas parks. The City re-keys the gates to these courts on an annual basis and last changed the keys in July 2020. Since July, the City has sold almost 100 tennis keys.

The tennis key system was established in 1996 with the goal of developing a revenue stream that would be used to maintain and resurface the City's tennis courts. An additional goal of the tennis key system is to provide security for the courts. This year, the program generated a net revenue of approximately \$2,500, after accounting for the cost of replacing the locks.

While the current fee schedule sets rates for renting the tennis courts, this is not a service that is commonly requested in San Rafael.

Film and Photography

The City's Recreation fees have two sets of Film and Photography fees, one specifically for Falkirk Cultural Center and a second set of fees for City parks. The City receives very few of either of these types of fees/service requests.

FISCAL IMPACT:

There are no costs associated with this informational report.

ALTERNATIVE ACTION:

Any other action as determined by the Commission.

Submitted by:



Catherine Quffa
Assistant Library and Recreation Director

Attachments:

1. Master Fee Schedule
2. Falkirk Fees - Exhibit G
3. Recreation Fees - Exhibit H

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

ATTACHMENT 1

| 01 | GENERAL SERVICES | SERVICE DESCRIPTION | CHARGE |
|-----------|-------------------------|----------------------------|--|
| | 01.01 | BAD CHECK CHARGES | |
| | | 01.01.10 | NSF CHECK PROCESSING \$ 25.00 (INCLUDES BANK PROCESSING FEE)* |
| | 01.02 | BUSINESS LICENSES | |
| | | 01.02.10 | BUSINESS APPLICATION REVIEW \$ 88.00 HOME OCCUPATION* \$ 118.00 COMMERCIAL LOCATION* \$ 98.00 IN TOWN MOVING FEE (TO COMMERCIAL)* \$ 68.00 IN TOWN MOVING FEE (TO RESIDENTIAL)* \$ 10.00 FOR CHANGE OF OWNERSHIP* |
| | | 01.02.12 | REGULATORY LICENSE PROCESSING – TOBACCO, GUN SALES \$ 99.00 FOR POLICE PERMIT* \$ 99.00 FOR POLICE PERMIT RENEWAL* \$ 48.00 FOR TOBACCO PERMIT* \$ 3.00 FOR TOBACCO RENEWAL* |
| | | 01.02.15 | BUSINESS LICENSE LISTING \$ 12.00 EACH |
| | | 01.02.20 | CLOSING OUT SALE PERMIT \$ 39.00 INITIAL \$ 25.00 RENEWAL |
| | | 01.02.25 | PAYMENT PLAN PROCESSING \$ 35.00* |
| | 01.03 | AGENDA FEES | |
| | | 01.03.10 | AGENDA SUBSCRIPTION SERVICE \$ 74.00 |
| | | 01.03.20 | MINUTES SUBSCRIPTION SERVICE \$ 74.00 |
| | 01.04 | REPRODUCTION WORK | |
| | | 01.04.20 | XEROX COPIES \$.10 PER PAGE – FPPC* \$.15 PER PAGE – OTHER PUBLIC DOCUMENTS* |
| | | 01.04.30 | BOUND REPORTS ESTABLISHED AT TIME OF PUBLICATION* |
| | | 01.04.40 | ANNUAL BUDGET/CAFR/AUDIT ESTABLISHED AT TIME OF PUBLICATION* |
| | | 01.04.50 | COPIES FROM MICROFILMING LARGE FORMAT DRAWINGS (PLANS): \$ 4.50 FIRST SHEET PLUS* \$ 1.50 EACH ADDITIONAL SHEET* SMALL SHEETS (8 ½ X 11): \$ 3.00 FIRST SHEET PLUS* \$.15 EACH ADDITIONAL SHEET* |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| | | | |
|--------------|-----------------------------|---|--|
| 01.05 | CITY CLERK DOCUMENTS | | |
| | 01.05.10 | CITY OF SAN RAFAEL MUNICIPAL CODE | ACTUAL COST PER CITY CLERK |
| | 01.05.20 | CERTIFICATE OF DOCUMENTS | \$ 8.00 PLUS COPY FEES OF \$0.15 PER PAGE* |
| 01.06 | SPECIAL SERVICES | | |
| | 01.06.10 | PUBLIC USE - COUNCIL CHAMBERS-INC. SOUND | \$ 200.00* |
| | 01.06.20 | PUBLIC USE - COUNCIL CHAMBERS-NO SOUND | \$ 175.00* |
| | 01.06.30 | BANNER HANGING - DOWNTOWN | \$ 275.00 HORIZONTAL BANNER* \$ 20.00 EACH FOR VERTICAL BANNERS WITH MINIMUM ONE BLOCK* |
| | 01.06.40 | RDA – APPLICATION PROCESSING SPECIAL EVENTS PERMIT | \$ 40.00 NON-PROFITS AND BID \$ 80.00 ALL OTHERS |
| | 01.06.41 | RDA – SPECIAL EVENTS APPLICATION DEPOSIT. FOR CLEANING AND POSSIBLE DAMAGES. REFUNDABLE IF CONDITION IS ACCEPTABLE. | REFUNDABLE DEPOSIT: \$ 200.00 ONE BLOCK OR PLAZA* \$ 360.00 TWO OR MORE BLOCKS* |
| | 01.06.42 | RDA – SCOUTING OF FILM LOCATION | ACTUAL HOURS OF FBHR* |
| | 01.06.43 | EVENT PLANNING & COORDINATION | ACTUAL HOURS OF FBHR* |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 03 | POLICE SERVICES | SERVICE DESCRIPTION | CHARGE |
|-----------|---|--|--|
| | 03.01 FINGERPRINTING | | |
| | | 03.01.10 FINGERPRINTING – NON CRIMINAL | \$12.00 PLUS APPLICABLE STATE AND FEDERAL FEES AS NEEDED |
| | 03.03 CONCEALED WEAPONS | | |
| | | 03.03.00 CONCEALED WEAPON APPLICATION REVIEW | \$ 100.00 - SUBJECT TO STATE LIMITATION* |
| | | 03.03.20 CONCEALED WEAPON RENEWAL REVIEW | \$ 25.00 - SUBJECT TO STATE LIMITATION* |
| | 03.07 RESPONSE SERVICES | | |
| | | 03.07.10 ALARM PERMITS | \$ 74.00 |
| | | 03.07.12 FALSE ALARM RESPONSES | PER FALSE ALARM IN A TWELVE MONTH PERIOD \$ 0.00 - 1 ST AND 2 ND RESPONSE* \$ 140.00 - 3 RD RESPONSE AND SUBSEQUENT RESPONSES |
| | 03.08 DUI FEES | | |
| | | 03.08.10 DUI COLLISION RESTITUTION | ACTUAL COST PLUS ACTUAL HOURS OF STAFF BILLED AT FBHR MAXIMUM OF \$1,300 |
| | 03.10 TOWING SERVICES | | |
| | | 03.10.10 TOWING OPERATOR INVESTIGATIONS | \$ 740.00 PLUS APPLICABLE STATE FEES |
| | | 03.10.15 ADMINISTRATIVE TOW FEE - SUSPENDED | \$ 327.00 |
| | 03.11 PERMITS | | |
| | | 03.11.14 PARADE PERMITS | \$ 74.00* |
| | | 03.11.18 SPECIAL EVENTS PERMITS | BILLING OF ACTUAL COSTS FOR SERVICES RENDERED* |
| | | 03.11.22 COUNTY FAIR SUPPORT | OVERTIME COSTS OF POLICE PERSONNEL AND RENTAL OF BARRICADES* |
| | 03.12 POLICE SUPPORT SERVICES FEES | | |
| | | 03.12.10 CLEARANCE LETTER | \$ 27.00 |
| | | 03.12.21 RESEARCH TIME | ACTUAL HOURS BILLED FOR POLICE AND OTHER PERSONNEL USING FBHR, NOT TO EXCEED \$15.00 PER HOUR UNDER STATUTORY LIMITATION* |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 03 | POLICE SERVICES | SERVICE DESCRIPTION | CHARGE |
|-----------|------------------------|----------------------------------|---|
| | 03.14 | SUBPOENAS DUCES TECUM | |
| | | 03.14.20 | RESEARCH TIME ACTUAL HOURS BILLED FOR POLICE AND OTHER PERSONNEL USING FBHR, NOT TO EXCEED \$15.00 PER HOUR UNDER STATUTORY LIMITATION* |
| | | 03.14.40 | DUPLICATING REQUIRING SPECIAL PROCESSING ACTUAL COST OF DUPLICATING* |
| | 03.16 | MESSAGE ESTABLISHMENTS | |
| | | 03.16.11 | OPERATOR PERMIT-NONCERTIFIED MESSAGE ESTABLISHMENT (ANNUAL FEE. EMPLOYEE INCLUDES AN INDEPENDENT CONTRACTOR HIRED BY OR RENTING/LEASING SPACE FROM THE MESSAGE ESTABLISHMENT OWNER.) \$ 350.00 FIRST LOCATION-NEW OWNER \$ 350.00 EACH ADDITIONAL OWNER \$ 350.00 EACH ADDITIONAL LOCATION \$ 25.00 PER EACH EMPLOYEE REGISTERED \$ 175.00 RENEWAL PER LOCATION (ASSUMES NO CHANGES IN OWNER(S) OR LOCATION AT TIME OF RENEWAL) |
| | | 03.16.12 | MESSAGE ESTABLISHMENT-CERTIFIED WITH EMPLOYEES (ANNUAL FEE. EMPLOYEE INCLUDES AN INDEPENDENT CONTRACTOR HIRED BY OR RENTING/LEASING SPACE FROM THE MESSAGE ESTABLISHMENT OWNER.) \$ 247.50 FIRST LOCATION-NEW OWNER \$ 247.50 EACH ADDITIONAL OWNER \$ 247.50 EACH ADDITIONAL LOCATION \$ 25.00 PER EACH EMPLOYEE REGISTERED \$ 123.75 RENEWAL PER LOCATION (ASSUMES NO CHANGES IN OWNER(S) OR LOCATION AT TIME OF RENEWAL) |
| | | 03.16.13 | MESSAGE ESTABLISHMENT-CERTIFIED NO EMPLOYEES (SOLE PROVIDER/SOLE PROPRIETORSHIP) (ANNUAL FEE. APPLIES TO: A) A HOME-BASED BUSINESS LOCATION WHERE THE MESSAGE ESTABLISHMENT OWNER PROVIDES ON-SITE AND/OR OUTCALL SERVICES; AND B) A COMMERCIAL-BASED LOCATION WHERE THE MESSAGE ESTABLISHMENT OWNER RENTS/LEASES COMMERCIAL SPACE SHARED WITH ANOTHER MESSAGE ESTABLISHMENT OWNER – SOLE PROPRIETORSHIP, OR ANOTHER NON-MESSAGE ESTABLISHMENT \$ 350.00 FIRST LOCATION-NEW OWNER \$ 350.00 EACH ADDITIONAL LOCATION \$ 62.50 RENEWAL PER LOCATION |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 03 | POLICE SERVICES | SERVICE DESCRIPTION | CHARGE |
|--------------|--------------------------------|--|--|
| | | BUSINESS.) | |
| 03.17 | FORTUNE TELLERS | | |
| | 03.17.00 | FORTUNE TELLER PERMIT | \$ 248.00 INITIAL \$ 62.00 RENEWAL |
| 03.18 | SOLICITORS/PEDDLERS | | |
| | 03.18.00 | MOBILE VENDOR PERMIT | \$ 93.00 FOR NEW OWNER \$ 93.00 FOR ADDITIONAL OWNER \$ 93.00 RENEWAL \$ 93.00 CHANGE/REPLACEMENT OF PERMIT \$ 93.00 FOR ADDITIONAL LOCATION |
| 03.19 | TAXI/PUBLIC CONVENIENCE | | |
| | 03.19.00 | TAXI CAB P C – OWNER/OPERATOR (RESOLUTION GRANTING A CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY AND LICENSE TO OPERATE) | NO CHARGE BY THE CITY AS PROGRAM IS NOW ADMINISTERED BY THE MARIN GENERAL SERVICES AUTHORITY |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 05 | BUILDING SERVICES/ FIRE PREVENTION | | SERVICE DESCRIPTION | CHARGE |
|-----------|---|---|--|---|
| | 05.01 | PLAN CHECKING | | |
| | | 05.01.00 | CONSTRUCTION PLAN CHECKING | 65% OF THE PERMIT FEE ESTABLISHED BY THE CALIFORNIA BUILDING CODE PLUS A 10% SURCHARGE (ADOPTED BY RES. 8590) FOR THE STATE MANDATED ENERGY CHECK |
| | 05.02 | PERMITS AND INSPECTIONS | | |
| | | 05.02.00 | BUILDING AND MEP PERMIT INSPECTION | <u>SEE EXHIBITS A TO D</u> |
| | 05.06 | RESIDENTIAL INSPECTION | | |
| | | 05.06.10 | RESIDENTIAL INSPECTION REPORTS (EXCL. CONDOS) | \$ 165.00 PER SINGLE FAMILY DWELLING AND FIRST UNIT OF MULTIPLE FAMILY DWELLING* \$ 50.00 FOR EACH ADDITIONAL MULTIPLE UNIT DWELLING* |
| | | 05.06.11 | CONDO INSPECTION REPORTS | \$ 150.00 PER CONDO* |
| | 06.01 | FIRE INSPECTIONS | | |
| | | 06.01.00 | FIRE PERMIT INSPECTIONS | <u>SEE EXHIBIT E1</u> |
| | | 06.01.01 | FIRE CODE EXPLOSIIVE PERMIT | <u>SEE EXHIBIT E1</u> |
| | | 06.01.03 | INSPECTION OUTSIDE NORMAL BUSINESS HOURS | <u>SEE EXHIBIT E1</u> |
| | | 06.01.05 | NUISANCE ALARM FEE | <u>THIRD NUISANCE ALARM WITHIN 30 DAYS, FBHR OF ENGINE COMPANY, TWO (2) HOUR MINIMUM</u> |
| | | 06.01.06 | CONSULTATIVE SERVICES – FIRE PREVENTION | <u>SEE EXHIBIT E1</u> |
| | 06.04 | COMMERCIAL LIFE SAFETY INSPECTIONS | | |
| | | 06.04.00 | COMMERCIAL LIFE/SAFETY INSPECTION (INCLUDES ONE RE-INSPECTION) | <u>SEE EXHIBIT E2</u> |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 05 | BUILDING SERVICES/ FIRE PREVENTION | | SERVICE DESCRIPTION | CHARGE |
|-----------|---|---|-------------------------------------|---------------------------------|
| | 06.05 | REINSPECTION SERVICES | | |
| | | 06.05.00 | COMMERCIAL LIFE/SAFETY REINSPECTION | <u>SEE EXHIBIT E2</u> |
| | 06.09 | FIRE AND LIFE SAFETY PLAN CHECKS | | |
| | | 06.09.01 | FIRE CODE REVIEW OF BUILDING PERMIT | 50% OF BUILDING PLAN CHECK FEE* |
| | | 06.09.02 | FIRE PERMIT INSPECTION | <u>SEE EXHIBIT E1</u> |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 06 | FIRE SERVICES | | SERVICE DESCRIPTION | CHARGE |
|-----------|----------------------|-------------------------------------|---|---|
| | 06.01 | FIRE INSPECTIONS | | |
| | | 06.01.02 | LIABILITY FOR PERSONS CAUSING EMERGENCIES | FULL COST BILLED TO RESPONSIBLE PARTY PURSUANT TO MUNICIPAL CODE SECTION 4.08.130(A)* |
| | | 06.01.04 | FIRE WATCH | FBHR OF SCENE SUPERVISION TWO (2) HOUR MINIMUM* |
| | 06.02 | HAZARDOUS MATERIALS | | |
| | | 06.02.01 | FIRE CODE RELATED HAZARDOUS MATERIALS INSPECTIONS | NO CHARGE BY THE CITY AS PROGRAM IS ADMINSTERED BY COUNTY CUPA* |
| | | 06.02.15 | HAZARDOUS MATERIALS – RESIDENTIAL | CITY SHOULD BE REIMBURSED ON A FULL COST BASIS IN ACCORDANCE WITH DATA CONTAINED IN COST STUDY REPORT - SUBJECT TO NEGOTIATIONS WITH JPA* |
| | | 06.02.16 | CONSULTATIVE SERVICES – HAZARDOUS MATERIALS | NO CHARGE BY THE CITY AS PROGRAM IS ADMINSTERED BY COUNTY CUPA* |
| | 06.03 | FIRE REPORTS | | |
| | | 06.03.00 | FIRE REPORTS | \$ 17.00 OR THE MAXIMUM ALLOWABLE BY THE STATE PURSUANT TO THE PUBLIC RECORDS ACT* |
| | 06.07 | FIRE DISTRICT SERVICES | | |
| | | 06.07.00 | FIRE PROTECTION SERVICES - CSA #19 | STAFF SHOULD UTILIZE THE INFORMATION IN THIS REPORT WHEN NEGOTIATING THE RENEWAL OF THE AGREEMENT WITH CSA#19* |
| | 06.08 | EMERGENCY MEDICAL ASSISTANCE | | |
| | | 06.08.00 | EMERGENCY MEDICAL SERVICES | THE CITIZENS VOTED PARAMEDIC TAX PLUS THIRD PARTY BILLING EQUALS THE PARAMEDIC BUDGET. THIRD PARTY BILLING - BAY AREA AVERAGE OF FEES CHARGED FOR TRANSPORTATION; RATES ARE ESTABLISHED BY FIRE CHIEF & CITY MANAGER, INDEXED FOR INFLATION AND ARE SUBJECT TO NEGOTIATIONS. FEE MAY INCLUDE AMBULANCE DISPATCH AND |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 06 | FIRE SERVICES | SERVICE DESCRIPTION | CHARGE |
|-------|--|---------------------------------|--|
| | | | FUEL SURCHARGE (MILEAGE) COMPONENTS. PARAMEDIC TAX SUBJECT TO VOTER APPROVED LIMITS ON CITY AND OUTLYING JURISDICTIONS.* |
| 06.10 | FIRE/EMS TRAINING AND EDUCATION | | |
| | 06.10.01 | FIRE/EMS TRAINING AND EDUCATION | FEE SET AT COST PER STUDENT, PLUS MATERIALS. COST PER STUDENT = SHARE OF CLASS MINIMUM NUMBER TO RECOVER FBHR OF INSTRUCTOR* |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 07 | LIBRARY SERVICES | SERVICE DESCRIPTION | CHARGE |
|-----------|-------------------------|--|--|
| | 07.01 | BOOK FINES | |
| | | 07.01.10 | ADULT FINES \$ 0.25 PER BOOK PER DAY* \$ 10.00 PER BOOK MAXIMUM* |
| | | 07.01.20 | CHILDREN'S FINES NO FINES |
| | 07.02 | RESERVES - ILL (INTER LIBRARY LOAN) | |
| | | 07.02.10 | RESERVE \$ 0.50 PER ITEM OR THE FEE APPROVED BY MARINET, WHICHEVER IS LESS.* |
| | | 07.02.20 | ILL - MARINET CONSORTIUM INCLUDED IN T-07.02.10 ABOVE |
| | | 07.02.30 | ILL - NORTH BAY COOPERATIVE LIBRARY SYSTEM (NBCLS) INCLUDED IN T-07.02.10 ABOVE |
| | | 07.02.40 | ILL OUTSIDE MARIN AND NBCLS INCLUDED IN T-07.02.10 ABOVE |
| | 07.03 | AUDIO/VISUAL RENTALS | |
| | | 07.03.10 | COMPACT DISCS NO CHARGE* |
| | | 07.03.20 | AUDIO BOOKS \$ 1.00 FOR THE FIRST THREE WEEKS* \$ 0.25 PER DAY THEREAFTER* |
| | | 07.03.30 | ADULT VIDEOS/DVD'S VHS.: NO CHARGE FOR FIRST WEEK; \$1.00 PER DAY THEREAFTER UP TO MAXIMUM FINE OF \$14.00.* DVDs: \$ 2.00 FOR THE FIRST WEEK, \$1.00 PER DAY THEREAFTER UP TO A MAXIMUM FINE OF \$14.00.* |
| | | 07.03.35 | CHILDREN'S VIDEOS/DVD'S NO FINES |
| | 07.04 | LOST/DAMAGED ITEMS | |
| | | 07.04.10 | ADULT BOOKS, VIDEOS, AUDIO TAPES, COMPACT DISCS COST PLUS \$ 8.00* |
| | | 07.04.20 | CHILDRENS BOOKS, VIDEOS, AUDIO TAPES, COMPACT DISCS COST PLUS \$ 8.00* |
| | | 07.04.30 | REPLACEMENT LIBRARY CARD \$ 1.00 PER CARD FOR ADULT AND NO CHARGE FOR MINOR |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 08 | COMMUNITY SERVICES | SERVICE DESCRIPTION | CHARGE |
|-----------|--|--|--|
| | 07.07 FALKIRK FACILITIES AND PROGRAMS | | |
| | 07.07.10 | FALKIRK RENTALS | <u>SEE EXHIBIT G*</u> |
| | 07.07.30 | FILMING | <u>SEE EXHIBIT G*</u> |
| | 07.07.40 | CATERING DEPOSITS | <u>THIS SERVICE IS NO LONGER PROVIDED</u> |
| | 08.00 PROGRAM SERVICES | | |
| | 07.07.20 | FALKIRK PROGRAMS | 25% TO 50% OF COST OF PROGRAM INSTRUCTOR SUBJECT TO NEGOTIATION BETWEEN CITY AND INSTRUCTOR* |
| | 08.00.01 | ADULT RECREATION PROGRAMS AND CLASSES | CITY RETAINS BETWEEN 20 TO 40% OF COST OF PROGRAM PROVIDER AS FEE - SUBJECT TO INDIVIDUAL NEGOTIATION* |
| | 08.00.02 | YOUTH RECREATION PROGRAMS AND CLASSES | CITY RETAINS 10% TO 40% OF COST OF PROGRAM PROVIDER AS FEE - SUBJECT TO INDIVIDUAL NEGOTIATION* |
| | 08.00.03 | SENIOR RECREATION PROGRAMS | USING BUSINESS COST STUDY, STAFF WILL RENEGOTIATE CONTRACT TO MEET COST RECOVERY GOALS ESTABLISHED BY CHAPTER 3.34 OF THE SAN RAFAEL MUNICIPAL CODE* |
| | 08.00.06 | FACILITIES RESERVATIONS | <u>SEE EXHIBIT H</u> |
| | 08.06 CHILD CARE PROGRAMS | | |
| | 08.06.10 | CHILD CARE PROGRAMS (NON GRANT) - INCLUDING PRE SCHOOL, AFTER SCHOOL AND SUMMER PROGRAMS | <u>SEE EXHIBIT K</u> |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | | SERVICE DESCRIPTION | CHARGE |
|-----------|--------------------------|-----------------------------------|-------------------------------|--|
| | 10.01 | MAPPING | | |
| | | 10.01.10 | LOT LINE ADJUSTMENT | \$ 3131.00 (FLAT FEE) |
| | | 10.01.20 | SMALL SUBDIVISION MAP | \$ 3,735.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.01.30 | TENTATIVE MAP | \$ 7,293.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.01.40 | SUBDIVISION EXCEPTION | \$ 2,761.00 (FLAT FEE). ACCOMPANIES AND SUBORDINATE TO TENTATIVE MAP AND SMALL SUBDIVISION MAP. |
| | | 10.01.50 | MAP AMENDMENTS AND EXTENSIONS | \$ 2,239.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.01.60 | CERTIFICATES OF COMPLIANCE | \$ 3,410.00 (FLAT FEE) |
| | 10.02 | DEVELOPMENT AND ANNEXATION | | |
| | | 10.02.40 | DEVELOPMENT AGREEMENT | \$ 11,534.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | | SERVICE DESCRIPTION | CHARGE |
|-----------|--------------------------|----------------------|---|---|
| | 10.03 | USE PERMITS | | |
| | | 10.03.10 | USE PERMIT – ADMINISTRATIVE/TEMPORARY | \$ 1,420.00 (FLAT FEE) |
| | | 10.03.30 | USE PERMIT - ZONING ADMINISTRATOR | \$ 2,476.00 (FLAT FEE) |
| | | 10.03.40 | USE PERMIT - PLANNING COMMISSION | \$ 4,305.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.04 | VARIANCES | | |
| | | 10.04.10 | MINOR VARIANCE - ZONING ADMINISTRATOR | \$ 2,508.00 (FLAT FEE) |
| | | 10.04.20 | VARIANCE - PLANNING COMMISSION | \$3,767.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%.* |
| | | 10.04.30 | REASONABLE ACCOMMODATION FOR DISABLED | \$ 964.00 (FLAT FEE) |
| | | 10.04.40 | EXCEPTION REQUEST | \$ 1,023.00 (FLAT FEE) |
| | 10.05 | DESIGN REVIEW | | |
| | | 10.05.20 | DESIGN REVIEW (STAFF/ADMINISTRATIVE) | \$ 1,167.00 (FLAT FEE) |
| | | 10.05.22 | DESIGN REVIEW – OVER THE COUNTER (STAFF/ADMINISTRATIVE) | \$ 398.00 (FLAT FEE) |
| | | 10.05.25 | DESIGN REVIEW – STAFF WITH DRB | \$ 3,564.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.05.30 | DESIGN REVIEW - ZONING ADMIN. WITHOUT DESIGN REVIEW BOARD (DRB) | \$ 2,258.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | SERVICE DESCRIPTION | CHARGE |
|----|-------------------|---|---|
| | | | MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.05.40 | DESIGN REVIEW - ZONING ADMIN. WITH DRB | \$ 4,693.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.05.50 | DESIGN REVIEW SINGLE FAMILY RESIDENTIAL - PLANNING COMMISSION | \$ 6,872.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.05.52 | DESIGN REVIEW – ALL OTHERS (PLANNING COMMISSION) | \$ 8,523.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.05.55 | DESIGN REVIEW WITH EXCEPTION TO HILLSIDE STANDARDS | \$ 8,493.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.05.60 | CONCEPTUAL REVIEW | \$ 1,750.00 (FLAT FEE), REFLECTING 70% DISCOUNT OF ANTICIPATED TYPICAL APPLICATION COST TO ENCOURAGE APPLICANTS TO RECEIVE PRELIMINARY DESIGN FEEDBACK PRIOR TO FORMAL APPLICATION FILING. |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | | SERVICE DESCRIPTION | CHARGE |
|----|-------------------|--------------------|--|---|
| | 10.06 | SIGN REVIEW | | |
| | | 10.06.10 | SIGN REVIEW – STAFF | \$ 255.00 (FLAT FEE) |
| | | 10.06.15 | SIGN REVIEW – STAFF W/ DRB | \$ 2,285.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.06.20 | SIGN PROGRAM – MINOR (STAFF) | \$ 1,049.00 (FLAT FEE) |
| | | 10.06.21 | SIGN PROGRAM – MAJOR (PLANNING COMMISSION) | \$ 4,303.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.06.22 | SIGN REVIEW – MINOR EXCEPTION | \$ 1,043.00 (FLAT FEE) |
| | | 10.06.24 | SIGN REVIEW – MAJOR EXCEPTION | \$ 4,220.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | | 10.06.30 | TEMPORARY BANNER PERMIT | \$ 132.00 (FLAT FEE) |
| | 10.07 | APPEAL FEES | | |
| | | 10.07.00 | APPEAL TO PLANNING COMMISSION | NON-APPLICANT/RESIDENT - \$ 300.00 FOR THE APPEAL* \$ 50.00 ADDITIONAL CHARGE FOR REQUEST FOR CONTINUATION* APPLICANT/NON-RESIDENT - \$4,834.00 STAFF BILLED AT FBHR.* |
| | | 10.07.10 | APPEAL TO CITY COUNCIL | NON-APPLICANT/RESIDENT - \$ 350.00 FOR THE APPEAL* \$ 50.00 ADDITIONAL CHARGE FOR REQUEST FOR CONTINUATION* APPLICANT/NON-RESIDENT - \$4,476.00 INITIAL DEPOSIT BASED ON 70% OF |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | SERVICE DESCRIPTION | CHARGE |
|----|-------------------|--|---|
| | | | ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR.* |
| | 10.08 | ENVIRONMENTAL IMPACT FEES | |
| | 10.08.20 | NEGATIVE DECLARATION | \$ 10,346.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. |
| | 10.08.30 | ENVIRONMENTAL IMPACT REPORT | ACTUAL COST FOR ENVIRONMENTAL CONSULTANT PLUS 25% SURCHARGE FOR STAFF ADMINISTRATION* |
| | 10.08.40 | MONITORING OF MITIGATION MEASURES AND CONDITIONS OF APPROVAL | \$ 6,540.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. |
| | 10.13 | GENERAL PLAN FEES | |
| | 10.13.10 | GENERAL PLAN AMENDMENT | \$ 8,646.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.13.20 | REZONING/PRE-ZONING | \$ 7,176.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.13.30 | PLANNED DISTRICT | \$11,194.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.13.40 | GENERAL PLAN MAINTENANCE | 35.5% SURCHARGE ON BUILDING PERMITS (05.02.00) FOR UPDATING |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | SERVICE DESCRIPTION | CHARGE |
|----|-------------------|--|---|
| | | | GENERAL PLAN ELEMENTS (9.6%) AND IMPLEMENTING EXISTING PLAN (25.9%)* |
| | 10.14 | OTHER PLANNING SERVICES | |
| | 10.14.02 | PRE APPLICATION MEETING – DEVELOPER | \$ 1,191.00 (FLAT FEE), REFLECTING 60% DISCOUNT OF ANTICIPATED TYPICAL APPLICATION COST TO ENCOURAGE APPLICANTS TO RECEIVE PRELIMINARY STAFF FEEDBACK PRIOR TO FORMAL APPLICATION FILING. |
| | 10.14.10 | PROJECT SELECTION PROCEDURE (PSP) | THIS SERVICE IS BEING PROPOSED FOR ELIMINATION BY STAFF |
| | 10.14.20 | LICENSING AGREEMENT (OUTDOOR DINING) | \$ 564.00 (FLAT FEE) |
| | 10.14.22 | CERTIFICATE OF APPROPRIATENESS FOR ALTERATION OF HISTORIC STRUCTURE | \$ 5,430.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.14.50 | CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY FOR ALCOHOLIC BEVERAGE LICENSE | \$ 1,612.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.14.52 | NEIGHBORHOOD MEETING | \$ 1,444.00 INITIAL DEPOSIT BASED ON 70% OF ANTICIPATED TYPICAL APPLICATION COST. STAFF TIME BILLED AT FBHR. SUBMITTALS WHICH INCLUDE MULTIPLE DEPOSIT-BASED APPLICATIONS MAY REDUCE THE INITIAL DEPOSIT AMOUNT BY 25%. |
| | 10.14.60 | CONTRACT PLANNER/CONSULTANT ADMINISTRATION | ACTUAL COST OF CONTRACT AMOUNT PLUS 10%. |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 10 | PLANNING SERVICES | SERVICE DESCRIPTION | CHARGE |
|----|-------------------|---|---|
| | 10.14.62 | PLANNING RESEARCH | FIRST 15 MINUTES OF SERVICE AT NO CHARGE, THEREAFTER ACTUAL TIME OF STAFF BILLED TO NEAREST QUARTER HOUR AT THE FBHR* |
| | 10.14.72 | BUILDING PERMIT - PLAN CHECKS | \$ 109.00 FOR 45 MINUTES AND UNDER; BILLED ACTUAL STAFF TIME AT FBHR FOR OVER 45 MINUTE PLAN CHECK REVIEWS |
| | 10.14.82 | ARCHAEOLOGY REFERRAL | \$ 80.00 REIMBURSEMENT FOR COSTS PAID TO SONOMA STATE UNIVERSITY* |
| | 10.14.90 | ZONING RESEARCH LETTER RESPONSE | \$ 132.00 FOR ONE HR OF STAFF TIME.* \$ 198.00 FOR ONE AND A HALF HRS OF STAFF TIME |
| | 10.15 | CODE ENFORCEMENT INSPECTIONS | |
| | 10.15.01 | HOTEL ROOM AND APARTMENT UNIT INSPECTION. NOT CHARGED TO HOTELS/APTS. WITH 2 OR FEWER ROOMS/UNITS. INITIAL INSPECTION, NOTICE AND ORDER OF VIOLATIONS, AND RE-INSPECTION INCLUDED | APARTMENTS: \$316.00 PER SITE, PLUS \$22.00 PER UNIT OVER TWO ON SITE HOTELS: \$ 261.00 PER SITE, PLUS \$11.00 PER ROOM OVER TWO ON SITE |
| | 10.15.02 | HOTEL /APARTMENT SECOND RE-INSPECTION AND NOTICING | APARTMENTS: \$135.00 PER HOUR WITH A 1 HOUR MINIMUM CALCULATED TO THE NEAREST 25 MINUTES |
| | 10.15.03 | HOTEL/APARTMENT FINAL INSPECTION FOR COMPLIANCE | STAFF RECOMMENDS DELETING THIS SERVICE AS IT IS COVERED BY T-10.15.02 |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 11 | ENGINEERING SERVICES (PW) | SERVICE DESCRIPTION | CHARGE |
|----|---------------------------|--------------------------------|--|
| | 01.04 | MAPS | |
| | | 01.04.60 | ENGINEERING MAPS AND DOCUMENTS: |
| | | 01.04.61 | AERIAL PHOTOS SEE MAP SALES INFO (EXHIBIT I)* |
| | | 01.04.62 | TOPOGRAPHY MAPS SEE MAP SALES INFO (EXHIBIT I)* |
| | | 01.04.63 | PARCEL MAPS SEE MAP SALES INFO (EXHIBIT I)* |
| | | 01.04.64 | RIGHT OF WAY (ROW) MAPS SEE MAP SALES INFO (EXHIBIT I)* |
| | | 01.04.65 | CUSTOM MAPS \$ 40.00 FOR STAFF AND COMPUTER TIME PLUS COST OF REQUIRED MAPS* |
| | 03.05 | TRANSPORTATION SERVICES | |
| | | 03.05.10 | OVERSIZE LOAD REVIEW STATE MANDATED FEE MAXIMUM: \$ 16.00 SINGLE TRIP (3-5 WORKING DAY DURATION. SINGLE ORIGIN TO SINGLE DESTINATION ON ONE DIRECTION OF TRAVEL* \$ 92.00 ANNUAL ONE YEAR DURATION* \$ 92.00 REPETITIVE. MAXIMUM OF SIX-MONTH DURATION (SAME LOAD ON SAME ROUTE)* POLICE ESCORT SERVICES: \$301 MINIMUM FOR TWO HOURS AND ANY ADDITIONAL HOURS BILLED AT FBHR OF OFFICER (REFER TO T-11.09.30 FOR TRIP PERMIT) |
| | 09.03 | REFUSE FEE | |
| | | 09.03.00 | REFUSE IMPACT FEE FOR STREET RESURFACING \$196,000.00 IMPOSED ON LOCAL WASTE HAULER FRANCHISEE – MARIN SANITARY SERVICE* |
| | 09.04 | CONSTRUCTION FEE | |
| | | 09.04.00 | CONSTRUCTION IMPACT FEE FOR STREET RESURFACING 1% OF ASSESSED VALUATION LEVIED ON ALL BUILDING PERMITS AND INSPECTIONS – 1 ST \$10,000.00 OF VALUATION IS EXEMPT * |
| | 11.01 | ENCROACHMENT PERMITS | |
| | | 11.01.20 | MINOR ENCROACHMENT PERMITS \$ 368.00 CITY MANAGER OR PUBLIC WORKS DIRECTOR HAS THE RIGHT TO WAIVE FEES |

*No Fee Change

FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 11 | ENGINEERING SERVICES (PW) | SERVICE DESCRIPTION | CHARGE |
|----|---------------------------|---|--|
| | | | FOR GOVERNMENTAL AGENCIES. |
| | 11.01.21 | REVOCABLE LICENSE AGREEMENTS FOR MAJOR CONTINUING ENCROACHMENT | \$2,394.00 (FLAT FEE) CITY MANAGER OR PUBLIC WORKS DIRECTOR HAS THE RIGHT TO WAIVE FEES FOR GOVERNMENTAL AGENCIES |
| | 11.01.25 | UTILITY/SPECIAL DISTRICT ENCROACHMENT PERMITS | \$ 919.00 (FLAT FEE) ADDITIONAL FEES MAY BE ASSESSED IF STAFF WORK EXCEEDS 2 HOURS OF ENGINEER TIME, 2 HOURS OF PUBLIC WORKS ASSISTANCE DIRECTOR TIME, AND .5 HOUR PUBLIC WORKS DIRECTOR TIME, TO BE BILLED AT FBHR. CITY MANAGER OR PUBLIC WORKS DIRECTOR HAS THE RIGHT TO WAIVE FEES FOR GOVERNMENTAL AGENCIES. |
| | 11.01.30 | TEMPORARY ENCROACHMENT PERMITS (DEBRIS BOX, SCAFFOLDING, TREE TRIMMING, PUBLIC STREET/SIDEWALK CLOSURE, PAINTING/WASHING OF BUILDING EXTERIOR, SIDEWALK INSTALLATION, CONSTRUCTION FENCING, AND CURB PAINTING, AND OTHER ITEMS PER THE DIRECTOR OF PUBLIC WORKS | \$ 246.00 CITY MANAGER OR PUBLIC WORKS DIRECTOR HAS THE RIGHT TO WAIVE FEES FOR GOVERNMENTAL AGENCIES. |
| | 11.02 | PUBLIC WORKS SERVICES | |
| | 11.02.10 | ABANDONMENT PROCESSING | \$ 2,056.00 |
| | 11.02.20 | BAYPOINT ASSESSMENT DISTRICT | \$ 406.00 PER YEAR |
| | 11.02.21 | LOCH LOMOND ASSESSMENT DISTRICT | \$ 576.00 PER YEAR |
| | 11.02.30 | PARCEL MAP PLAN CHECK | \$ 713.00 |
| | 11.02.40 | PARCEL MAP PLAN CHECK REQUIRING COUNCIL ACTION | \$ 713.00 |
| | 11.02.50 | FINAL MAP PLAN CHECK | ACTUAL COST AGAINST A DEPOSIT ESTABLISHED BY STAFF WITH A \$3,285.00 MINIMUM |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| | | | |
|--------------|--|---|--|
| 11.03 | IMPROVEMENT PLAN CHECKING | | |
| | 11.03.12 | SUBDIVISION PLAN CHECKING (BASED UPON IMPROVEMENT VALUATIONS: \$0 TO \$10,000 \$10,001 TO \$100,000 \$100,001 AND OVER | \$2,615.00 (FLAT FEE) |
| 11.04 | IMPROVEMENT INSPECTION FEES | | |
| | 11.04.10 | CURB AND GUTTER INSPECTION: FIRST 50 FEET 51 TO 100 FEET 101 AND OVER FEET | FEES BASED ON SQ. FT/EACH DELETED AND CHANGED TO: PROJECTS UNDER \$5,000: SEE MINOR ENCROACHMENT PERMIT (11.01.20)* PROJECTS OVER \$5,000: SEE IMPROVEMENT PLAN CHECKING AND INSPECTIONS: 11.03.12/11.04.50* |
| | 11.04.10 | SIDEWALK INSPECTION: FIRST 500 SQ. FT. 501 AND OVER SQ. FT. | SEE ABOVE* |
| | 11.04.10 | DRIVEWAY APPROACHES: UP TO 30 FT. WIDTH 31 FT AND OVER | SEE ABOVE* |
| | 11.04.10 | MULTIPLE DRIVEWAYS | SEE ABOVE* |
| | 11.04.50 | SUBDIVISION AND ASSESSMENT DISTRICTS: \$0 TO \$10,000 \$10,001 TO \$100,000 \$100,001 AND OVER | \$1,464.00 (FLAT FEE) |
| 11.05 | STREET CUT INSPECTION (UTILITIES) | | |
| | 11.05.10 | PG&E, PAC BELL AND MMWD | STAFF RECOMMENDS DELETING AS IT DUPLICATES ENCROACHMENT PROCESS. |
| | 11.05.20 | ALL OTHER PUBLIC AGENCIES | STAFF RECOMMENDS DELETING AS IT DUPLICATES ENCROACHMENT PROCESS. |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| | | | |
|--------------|--|---|---|
| 11.06 | GRADING PERMITS - PLAN CHECKS AND INSPECTIONS | | |
| | 11.06.10 | GRADING PLAN CHECK AND INSPECTION (BASED ON CU. YDS.): LESS THAN 1,000 CU. YDS. 1,001 TO 10,000 CU. YDS. 10,001 TO 100,000 CU. YDS. 100,001 TO 200,000 CU. YDS. 200,001 AND OVER CU. YDS. | \$ 250.00 \$ 869.00 \$ 869.00 + \$90.00 EACH ADD'L 10,000 CU YDS OR FRACTION \$ 1,679.00 + \$53.00 EACH ADD'L 10,000 CU. YDS. OR FRACTION \$ 1,866.00 + \$47.00 EACH ADD'L 10,000 CU. YDS. OR FRACTION |
| 11.07 | GRADING INSPECTIONS | | |
| | 11.07.10 | GRADING INSPECTION (BASED ON CU. YDS): 1,000 CU. YDS. OR LESS 1,001 TO 10,000 CU. YDS. 10,001 TO 100,000 CU. YDS. 100,001 AND OVER CU. YDS. | INCLUDED IN 11.06 ABOVE. |
| 11.08 | WATER USE PERMITS | | |
| | 11.08.10 | WATER COURSE PERMITS | \$ 31.00* |
| | 11.08.20 | TIDE LAND PERMITS | \$ 1.25 PER CU. YD. OF DREDGED MATERIAL* \$500 FOR OTHER TIDELAND PERMITS* |
| 11.09 | INFORMATION REQUEST SERVICES | | |
| | 11.09.11 | FLOOD PLAIN LETTER RESPONSE | \$ 167.00 |
| | 11.09.20 | PROPERTY INFORMATION REQUESTS | \$ 254.00 |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 11 | ENGINEERING SERVICES (PW) | | SERVICE DESCRIPTION | CHARGE |
|----|---------------------------|---------------------|----------------------------------|--|
| | 11.10 | RIGHT-OF-WAY | | |
| | | 11.10.10 | RIGHT-OF-WAY AGREEMENT | STAFF RECOMMENDS DELETING THIS SERVICE. |
| | | 11.10.15 | RIGHT-OF-WAY ENCROACHMENT PERMIT | STAFF RECOMMENDS DELETING AS IT DUPLICATES ENCROACHMENT PROCESS. |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

**CITY OF SAN RAFAEL
MASTER FEE SCHEDULE**

| 13 | MAINTENANCE SERVICES | | SERVICE DESCRIPTION | CHARGE |
|----|----------------------|-----------------------------|--|--|
| | 13.00 | MAINTENANCE SERVICES | | |
| | | 13.03.00 | SEWER SERVICE - SAN RAFAEL SANITATION DISTRICT | FULL COST RECOVERY USING BUSINESS COST STUDY DATA - SUBJECT TO NEGOTIATIONS WITH SRSD BOARD* |
| | | 13.90.25 | DRAINAGE - STORM WATER | RATE \$28.00 PER EDU - RATE SUBJECT TO PROPOSITION 218 REQUIREMENTS* |
| | 14.00 | OTHER SERVICES | | |
| | | 01.05.22 | ANIMAL CONTROL | |
| | | | | ONE YEAR \$16* |
| | | | | TWO YEAR \$24* |
| | | | | THREE YEAR \$34* |
| | | | | UNALTERED LICENSE |
| | | | | ONE YEAR \$45* |
| | | | | TWO YEAR \$55* |
| | | | | THREE YEAR \$77* |
| | | | | SENIOR & DISABLED DISCOUNT – 25% |
| | | | | SEE EXHIBIT J FOR OTHER FEES* |

*No Fee Change
FBHR= Fully Burdened Hourly Rate For Staff Positions

FALKIRK CULTURAL CENTER RENTAL FEES AND DEPOSITS

Office number:(415) 485-3328/Fax number: (415) 485-3404/Office hours: Tues-Fri, 1-5pm, Sat. 10am-1pm

| All Falkirk rentals include use of the first floor and verandah, use of the grounds, public parking, tables and chairs and changing room | Non-Profit Organizations (Tax I.D. # Required) Proof of IRS 501C3 Status | Private Use & Non-Profit Fundraising Events | Commercial Groups |
|---|--|---|----------------------|
| Monday-Thursday Reservation/Damage Refundable Deposit: \$250 | \$40 per hour (2 hour min) | \$60 per hour (2 hour min.) | No rentals |
| Fridays and Sundays Reservation/Damage Refundable Deposit \$250 | \$60 per hour (4 hour min) | \$100 per hour (4 hr min) | No rentals |
| Saturdays Summer Season – Apr 15 – Oct. 14th Fire Authority Max. Capacity: 125 First Floor and Verandah 125 Reservation/Damage Refundable Deposit: \$500 | \$132 per hour (6 hour min) | \$200 per hour (6 hour min) | No rentals |
| Winter Season – Oct 15 – Apr 14 First Floor only Fire Authority Max. Capacity: 100 Reservation/Damage Refundable Deposit: \$500 | \$100 per hour (6 hour min) | \$150 per hour (6 hour min) | No rentals |
| Long Term Rental Fire Authority Max. Capacity: 100 Reservation/Damage Deposit: \$100 | \$30 per hour Min. 6 rentals per year On one rental agreement | \$45 per hour Min. 6 rentals per year On one rental agreement | No rentals |
| Print Ads | \$1,000 per day | | |
| Film Rates | \$1,000 per day Local/Independent | | |
| Commercial Ads | \$3,000 per day | | |
| Film Shoots | \$5,000 per day- Feature Films | | |

All Deposits are paid at time of booking. **Full payment of all fees due 45 days prior to event.**

We accept VISA, MasterCard, checks (payable to the City of San Rafael), and/or cash.

Liability insurance is required for all major and alcoholic events (Any non-profits selling, asking a donation for or giving away alcohol require a Liquor License). Premium is **\$144.48** without alcohol or **\$170.39** with alcohol on most events and is non-refundable.

ALL contracted time **MUST** include your decoration & clean-up time. Your event is required to end one hour before your contracted end time.

Refund of any fees and/or deposits take 3-4 weeks to process.

RECREATION FACILITIES RESERVATION FEES
San Rafael Community Center & Pickleweed Community Center

| | Resident Fees | Non-Resident Fees |
|---|-------------------------------|-------------------------------|
| 08.00.06 <u>08.00.06.1</u> – Auditorium/Gymnasium | | |
| Non-profit organizations | \$67.00/hr | \$70.00/hr |
| Private use & non-profit fundraising events | \$78.00/hr | \$82.00/hr |
| Commercial groups | \$95.00/hr | \$100.00/hr |
| <u>08.00.06.2</u> - Clubroom, Lounge | | |
| Non-profit organizations 1 room/2 rooms/3 rooms | \$30.00//\$42.00/\$53.00 | \$32.00/\$45.00/\$55.00 |
| Private use & non-profit fundraising events 1 room/2 rooms/3 rooms | \$36.00/hr/\$49.00/\$59.00 | \$38.00/\$51.00/\$61.00 |
| Commercial groups 1 room/2 rooms/3 rooms | \$53.00/hr/\$66.00/\$76.00 | \$55.00/\$68.00/\$78.00 |
| <u>08.00.06.3</u> - Kitchen with Facility Rental | | |
| Non-profit organizations | \$116.00/flat | \$121.00/flet |
| Private use & non-profit fundraising events | \$116.00/flat | \$121.00/flat |
| Commercial groups | \$116.00/flat | \$121.00/flat |
| <u>08.00.06.4</u> - Lonatese Garden | | |
| Private use & non-profit fundraising events | \$32.00/hr | \$32.00/hr |
| Commercial groups | \$42.00/hr | \$42.00/hr |
| <u>08.00.06.5</u> - Miscellaneous Fees | | |
| Reservation deposit fee for SRCC - Auditorium | \$500.00 | \$500.00 |
| Reservation deposit fee for SRCC – Clubrooms | \$100.00 | \$100.00 |
| Staff attendant fee from 5 pm – 8 pm (Mon – Thurs) | \$0.00 | \$0.00 |
| Staff attendant fee after 8 pm (Mon – Thurs) | \$25.00 | \$25.00 |
| Staff attendant fee after 5 pm (Friday) – All day Sat, Sun & Holidays | \$25.00-50.00 | \$25.00-50.00 |
| Kitchen rental without facility rental- SRCC Only | \$48.00/hr for 3 hour minimum | \$48.00/hr for 3 hour minimum |

As per Council Policy, Pickleweed Community Center Rental Reservation Fees shall be 50% of the rates listed. Individuals and groups providing services to the community at no charge may reserve facilities free of charge, space permitting.

RECREATION FACILITIES RESERVATION FEES

Terra Linda Recreation Center

| | <u>Resident Fees</u> | <u>Non-Resident Fees</u> |
|---|----------------------|--------------------------|
| 08.00.06 | | |
| <u>08.00.06.6 - Clubroom</u> | | |
| <u>Non-profit organizations</u> | | |
| One Clubroom | \$23.00/hr | \$26.00/hr |
| Two Clubrooms | \$35.00/hr | \$40.00/hr |
| Three Clubrooms | \$46.00/hr | \$53.00/hr |
| <u>Private use & non-profit fundraising events</u> | | |
| One Clubroom | \$34.00/hr | \$38.00/hr |
| Two Clubrooms | \$45.00/hr | \$50.00/hr |
| Three Clubrooms | \$57.00/hr | \$64.00/hr |
| <u>Commercial Groups</u> | | |
| One Clubroom | \$45.00/hr | \$50.00/hr |
| Two Clubrooms | \$58.00/hr | \$65.00/hr |
| Three Clubrooms | \$70.00/hr | \$81.00/hr |
| <u>08.00.06.7 - Kitchen</u> | | |
| Non-profit organizations | \$60.00/flat | \$66.00/flat |
| Private use & non-profit fundraising events | \$60.00/flat | \$66.00/flat |
| Commercial groups | \$60.00/flat | \$66.00/flat |
| <u>08.00.06.8 - Miscellaneous Fees</u> | | |
| Deposit fee for Terra Linda Clubrooms | \$300.00 | \$300.00 |
| Staff attendant fee from 5 pm – 8 pm (Mon – Thurs) | \$0.00 | \$0.00 |
| Staff attendant fee after 8 pm (Mon – Thurs) | \$25.00 | \$25.00 |
| Staff attendant fee after 5 pm (Friday – All day Sat, Sun & Holidays) | \$25.00 | \$25.00 |
| Cleaning and damage deposit | \$0.00 | \$0.00 |
| Community Garden annual fee | \$66.00 | \$66.00 |
| <u>08.00.06.9 - Pool Season Passes</u> | | |
| <u>Family (unlimited admission for 2 adults & 2 children)</u> | | |
| Full season (Apr - Sept) | \$ 350.00/resident | \$ 369.00/non-resident |
| Early bird before May 2 (Apr – Sept) | \$ 315.00/resident | \$ 332.00/non-resident |
| Mid season (after Aug 1) | \$ 179.00/resident | \$ 187.00/non-resident |
| Additional family members in same household | \$ 67.00/resident | \$ 71.00/non-resident |

RECREATION FACILITIES RESERVATION FEES

Terra Linda Recreation Center

| | | |
|---|--------------------|------------------------|
| <u>Individual (unlimited admission for 1 person)</u> | | |
| Full season (Apr - Sept) | \$ 211.00/resident | \$ 222.00/non-resident |
| Early bird before May 2 (Apr - Sept) | \$ 190.00/resident | \$ 201.00/non-resident |
| Mid season (after Aug 1) | \$ 113.00/resident | \$ 118.00/non-resident |
| <u>Couple (unlimited admission for 2 people)</u> | | |
| Full season (Apr - Sept) | \$ 272.00/resident | \$ 286.00/non-resident |
| Early bird before May 2 (Apr - Sept) | \$ 245.00/resident | \$ 258.00/non-resident |
| Mid season (after Aug 1) | \$ 140.00/resident | \$ 147.00/non-resident |
| <u>Senior Citizen Individual (unlimited admission for one person age 50 and over)</u> | | |
| Full season (Apr - Sept) | \$ 141.00/resident | \$ 148.00/non-resident |
| Early bird before May 2 (Apr - Sept) | \$ 126.00/resident | \$ 133.00/non-resident |
| Mid season (after Aug 1) | \$ 74.00/resident | \$ 78.00/non-resident |
| <u>Senior couple (unlimited admission for 2 person 50 years and over)</u> | | |
| Full season (Apr - Sept) | \$ 211.00/resident | \$ 222.00/non-resident |
| Early bird before May 2 (Apr - Sept) | \$ 190.00/resident | \$ 201.00/non-resident |
| Mid season (after Aug 1) | \$ 113.00/resident | \$ 118.00/non-resident |
| <u>Lap Swim (15 admissions)</u> | | |
| Early bird before May 2 (Apr - Sept) | \$ 67.00/resident | \$ 71.00/non-resident |
| <u>Daily Admission</u> | | |
| Adult Resident (16 and older) | \$ 5.00 | \$ 9.00 |
| Youth Resident (12 months to 15 years old) | \$ 4.00 | \$ 7.00 |

RECREATION FACILITIES RESERVATION FEES

Park Facilities Fees

| | | |
|----------|--|---------------------------------|
| 08.00.06 | <u>08.00.06.10</u> - City Athletic Fields | |
| | Non-profit organizations | \$ 42.00/hr |
| | Private use & non-profit fundraising | \$ 53.00/hr |
| | Commercial groups | \$ 84.00/hr |
| | <u>08.00.06.11</u> - Large group picnic areas, Redwood, Grove at Gerstle, Pickleweed Park group barbecue | |
| | Non-profit organizations | \$ 79.00/day |
| | Private use & non-profit fundraising | \$ 132.00/day |
| | Commercial groups | \$ 210.00/day |
| | <u>08.00.06.12</u> - Parks (reserved picnic & barbecue areas) | |
| | Non-profit organizations | \$ 53.00/day |
| | Private use & non-profit fundraising | \$ 58.00/day |
| | Commercial groups | \$ 84.00/day |
| | <u>08.00.6.13</u> - Tennis Courts | |
| | Non-profit organizations | \$ 21.00 court/hr |
| | Private use & non-profit fundraising | \$ 27.00 court/hr |
| | Commercial groups | \$ 27.00 court/hr |
| | Lights (evening uses) | \$ 10.00/hr |
| | Tennis keys - individual | \$ 45.00 |
| | Tennis keys - youth (under 18) | \$ 35.00 |
| | Tennis keys - seniors (60 and over) | \$ 35.00 |
| | <u>08.00.6.14</u> - Other | |
| | Stadium lights | \$ 42.00/hr |
| | <u>08.00.6.15</u> - Filming | |
| | Private use & non-profit fundraising | \$ 53.00/hr for 2 hr minimum |
| | Commercial groups | \$132.00/hr for 4 hr minimum |
| | <u>08.00.6.16</u> - Still Photography | |
| | Private use & non-profit fundraising | \$ 53.00/hr for 2 hr minimum |
| | Commercial groups | \$ 79.00/hr for 4 hr minimum |



SAN RAFAEL
THE CITY WITH A MISSION

MEMORANDUM

Date: October 15, 2020
To: Park and Recreation Commission
From: Susan Andrade-Wax, Library & Recreation Director
Subject: Schedule of Upcoming Meetings and Events of Interest

| Date | Time | Meeting/Event | Location |
|---|------------------|--------------------------------|---|
| October 15 | 6:00 p.m. | Park and Recreation Commission | San Rafael Community Center, 618 B Street, San Rafael |
| October 19 | 7:00 p.m. | City Council | City Council Chamber, 1400 Fifth Avenue, San Rafael |
| Every Thursday & Friday Night through October | 5:00 – 9:00 p.m. | Dining Under the Lights | Downtown San Rafael, from Lincoln Avenue to the West End Village https://downtownsanrafael.org |
| November 2 | 7:00 p.m. | City Council | City Council Chamber, 1400 Fifth Avenue, San Rafael |
| November 11* | CLOSED | HOLIDAY | ALL CITY OFFICES |
| November 16 | 7:00 p.m. | City Council | City Council Chamber, 1400 Fifth Avenue, San Rafael |
| November 19 | 6:00 p.m. | Park and Recreation Commission | San Rafael Community Center, 618 B Street, San Rafael |
| Nov. 23-27 | CLOSED | FURLOUGH & HOLIDAYS | ALL CITY OFFICES |

****City Hall Offices also closed for Furlough – November 9 & 10, 2020***