

**City of San Rafael
Job Class Specification**

Job Title: Fire Captain

SUMMARY

Supervises and coordinates activities of company of Fire Fighters assigned to specific firehouse.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. Causes objectives of the Fire Department to be achieved at the Fire Station level.

- Ensures that individual units provide quality service to the public in fire suppression, fire prevention, emergency medical services and public education.
- Manages all department programs at the company level.
- Inspects station house, buildings, grounds, and facilities, and examines fire trucks and equipment, such as ladders and hoses, to ensure compliance with departmental maintenance standards.
- Responds to fire alarms and determines from observation nature and extent of fire, condition of building, danger to adjacent buildings, and source of water supply, and directs fire fighting crews accordingly.
- Trains subordinates in use of equipment and methods of extinguishing all types of fires.
- Evaluates efficiency of personnel.
- Compiles report of each call, listing location, type, probable cause, estimated damage, and disposition.
- Responds to emergency calls to render first aid.
- Supervises and coordinates activities of fire companies fighting multiple alarm fire until relieved by superiors.
- Writes and submits proposal for new equipment or modification of existing equipment to superiors.
- Performs related duties as required.

KNOWLEDGE OF:

- Principles of supervision.
- Fire prevention and suppression.
- Emergency medical services.
- Department policy, procedure and mission.
- Community Fire Service activity.

ABILITY TO:

- Ensure quality suppression, prevention, emergency medical and public education services.
- Assume command of incident scenes until relieved.
- Plan and supervise work and manage schedules.
- Interact effectively with members of the company, department managers and the public.

EDUCATION and/or EXPERIENCE:

Any combination of education and experience that demonstrates possession of the requisite knowledges, skill and abilities. A typical way to obtain these would be:

Option 1

- A. Four (4) years full time suppression experience in the Firefighter series*.
- B. Associate Degree in Fire Science or Fire Technology.
- C. San Rafael Fire Department Engineer Certification or Engineer Rank.
- D. Completion of NWCG S-231 and S-290 curriculum.
- E. State Board of Fire Services Fire Officer Certification.

- or -

Option 2

- A. Five (5) years full time suppression experience in the Firefighter series*.
- B. State Board of Fire Services Fire Officer Certification.
- C. San Rafael Fire Department Engineer Certification or Engineer rank.
- D. Completion of NWCG S-231 and S-290 curriculum.

- or -

Option 3

- A. Ten (10) years full time suppression experience in the Firefighter series*.
- B. San Rafael Fire Department Engineer Certification or Engineer rank.
- C. Completion of Fire Command 1A and 1B.
- D. Completion of NWCG S-231 and S-290 curriculum.

- or -

Option 4

- A. Seven (7) years full time suppression experience in the Firefighter series*, with three (3) of those being in the position of Fire Engineer with the City of San Rafael
- B. Completion of State Board of Fire services Fire Command 1A and 1B.
- C. Completion of NWCG S-231 and S-290 curriculum

**Firefighter series shall mean the following job classes: Firefighter, Firefighter-Paramedic, Fire Engineer and Fire Captain*

Valid drivers' license

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to reach with hands and arms and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl and smell. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to outside weather conditions and frequently works in evenings or on weekends and indoor conditions and frequently works near video display.

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